

## Italy-Milan: Personnel and payroll services

OJ S 165/2023 29/08/2023

Contract notice

Services

### Legal Basis:

Directive 2014/24/EU

## Section I: Contracting authority

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### I.1. Name and addresses

Official name: Milano Ristorazione S.p.A.

Postal address: via Quaranta 41

Town: Milano

NUTS code: ITC4C Milano

Postal code: 20139

Country: Italy

Contact person: Martina Platania

E-mail: [martina.platania@milanoristorazione.it](mailto:martina.platania@milanoristorazione.it)

**Internet address(es):**

Main address: [www.milanoristorazione.it](http://www.milanoristorazione.it)

### I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://www.milanoristorazione.it/appalti>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://www.ariaspa.it/wps/portal/Aria/>

### I.4. Type of the contracting authority

Body governed by public law

### I.5. Main activity

Other activity: ristorazione collettiva

## Section II: Object

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### II.1. Scope of the procurement

#### II.1.1. Title

SERVIZIO IN OUTSOURCING DI ELABORAZIONE PAGHE E CONTRIBUTI, GESTIONE DEI DOCUMENTI E DEGLI ADEMPIMENTI CONNESSI

Reference number: 18/2023

#### II.1.2. Main CPV code

79631000 Personnel and payroll services

#### II.1.3. Type of contract

Services

#### II.1.4. Short description

**II.1.5. Estimated total value**

Value excluding VAT: 1 126 080,00 EUR

**II.1.6. Information about lots**

This contract is divided into lots: no

**II.2. Description**

**II.2.3. Place of performance**

NUTS code: ITC4C Milano

**II.2.4. Description of the procurement**

SERVIZIO IN OUTSOURCING DI ELABORAZIONE PAGHE E CONTRIBUTI, GESTIONE DEI DOCUMENTI E DEGLI ADEMPIMENTI CONNESSI - CIG A006045285

**II.2.5. Award criteria**

Criteria below

Quality criterion - Name: QUALITA' / Weighting: 70

Price - Weighting: 30

**II.2.6. Estimated value**

Value excluding VAT: 1 126 080,00 EUR

**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 36

This contract is subject to renewal: yes

Description of renewals:

La stazione appaltante si riserva la facoltà di rinnovare il contratto, alle medesime condizioni fino ad un massimo di mesi 36 (trentasei)

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: no

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**II.2.14. Additional information**

L'importo stimato del servizio è pari ad € 1.126.080,00.= di cui:

- € 469.200,00.= a base d'asta;

- € 469.200,00.= per eventuale rinnovo;

- € 187.680,00.= per eventuale utilizzo dell'importo previsto ai sensi dell'art. 120 comma 9 del D.lgs. 36/2023 (c.d. "quinto d'obbligo").

**Section III: Legal, economic, financial and technical information**

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**III.1. Conditions for participation**

**III.1.1.**

## **Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

- per il singolo professionista, iscrizione da non meno di 3 (tre) anni all'Albo dei Consulenti del Lavoro o altri Albi dei Professionisti, così come previsto dall'art. 1 comma 1 della L 12/1979; oppure
- per le società tra Professionisti (STP), iscrizione nel Registro delle Imprese per l'attività oggetto del presente appalto, in conformità a quanto previsto dall'art. 100, comma 3 – D.lgs. 36 /2023, in cui almeno uno dei soci del concorrente, sia iscritto da non meno di 3 (tre) anni, ad uno degli albi professionali di cui all'art. 1 comma 1 Legge 12/1979,

### **III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

### **III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 29/09/2023 Local time: 18:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

Italian

#### **IV.2.7. Conditions for opening of tenders**

Date: 03/10/2023 Local time: 10:30

Place:

Mediante piattaforma MICROSOFT TEAMS

Information about authorised persons and opening procedure: Vi potranno partecipare i legali rappresentanti/procuratori delle imprese interessate oppure persone munite di specifica delega. In assenza di tali titoli, la partecipazione è ammessa come semplice uditore

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.3. Additional information**

**VI.4. Procedures for review**

**VI.4.1. Review body**

Official name: FORO DI MILANO

Town: MILANO

Country: Italy

**VI.5. Date of dispatch of this notice**

24/08/2023