

Spain-Noáin: Office cleaning services

OJ S 247/2017 23/12/2017

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

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**I.1. Name and addresses**

Official name: Ayuntamiento de Noáin (Valle de Elorz)

National registration number: P3108700J

Postal address: Plaza de los Fueros, 3

Town: Noáin

Postal code: 31110

Country: Spain

Contact person: Secretaría del Ayuntamiento de Noáin (Valle de Elorz)

For the attention of: Isabel García Layana

E-mail: [ayuntamiento@noain.es](mailto:ayuntamiento@noain.es)

Telephone: +34 948317203

Fax: +34 948318467

**Internet address(es):**

General address of the contracting authority: <http://www.noain.es/es/tablon/>

**Additional information can be obtained from:**

Official name: Portal de contratación de Navarra

Postal address: Avenida Carlos III, 4

Town: Pamplona

Postal code: 31002

Country: Spain

Internet address: [https://hacienda.navarra.es/sicportal/mtoAnunciosModalidad.aspx?](https://hacienda.navarra.es/sicportal/mtoAnunciosModalidad.aspx?Cod=171221095843477A2DD4)

[Cod=171221095843477A2DD4](https://hacienda.navarra.es/sicportal/mtoAnunciosModalidad.aspx?Cod=171221095843477A2DD4)

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: Registro General del Ayuntamiento de Noáin (Valle de Elorz)

Postal address: Plaza de los Fueros, 3

Town: Noáin

Postal code: 31110

Country: Spain

Internet address: <http://www.noain.es/es>

**Tenders or requests to participate must be submitted:** Official name: Registro General del Ayuntamiento de Noáin (Valle de Elorz)

Postal address: Noáin

Town: Noáin

Postal code: 31110

Country: Spain

Internet address: <http://www.noain.es/es>

**I.2. Type of the contracting authority**

Regional or local agency/office

### **I.3. Main activity**

Other: Limpieza de edificios municipales

### **I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

## **Section II: Object of the contract**

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### **II.1. Description**

#### **II.1.1. Title attributed to the contract by the contracting authority**

Contrato de limpieza de edificios municipales del Ayuntamiento de Noáin (Valle de Elorz), con desinsectación, desratización y control de legionella, todo ello con criterios de sostenibilidad y sociales

#### **II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 14: Building-cleaning services and property management services

Main site or place of performance: Plaza de los Fueros, 3; c/ Inmaculada, s/n; c/ Real, 10; plaza San Miguel, 2, de Noáin (Navarra).

NUTS code ES220 Navarra

#### **II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

#### **II.1.4. Information about framework agreement**

#### **II.1.5. Short description of the contract or purchase(s)**

Pliego de Cláusulas Administrativas Particulares y de Prescripciones Técnicas del contrato administrativo de asistencia: Servicio de limpieza de edificios municipales del Ayuntamiento de Noáin (Valle de Elorz), con desinsectación, desratización y control de legionella, todo ello con criterios de sostenibilidad y sociales.

#### **II.1.6. CPV code(s)**

90919200 Office cleaning services

#### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

#### **II.1.8. Lots**

This contract is divided into lots: no

#### **II.1.9. Information about variants**

Variants will be accepted: no

### **II.2. Scope of the procurement**

#### **II.2.1. Total quantity or scope**

1 080 218,84.

Estimated value excluding VAT: 1 080 218,84 EUR

#### **II.2.2. Information about options**

Options: yes

Description of options: Este contrato se efectúa inicialmente para 1 año (del 1.3.2018 al 28.02.2019) y se admiten otras 3 prórrogas anuales.

Provisional timetable for recourse to these options:  
in months: 12. (from the award of the contract)

### **II.2.3. Information about renewals**

This contract is subject to renewal: yes

Number of possible renewals: 3

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 12 (from the award of the contract)

### **II.3. Duration of the contract or time limit for completion**

Start 1.3.2018. Completion 28.2.2019

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

— Garantía provisional: 21 604,37 EUR (2 % del valor estimado del contrato),

— Garantía definitiva: 4 % del valor estimado del contrato, sirviendo de base para su cálculo el precio de adjudicación del contrato referido al año 2018 (cláusula 13 del Pliego de Cláusulas Administrativas).

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

El abono del servicio de limpieza realizado se efectuará en pagos mensuales a cuenta del precio de adjudicación.

En este caso, el abono se realizará en 12 pagos iguales y cada uno será un doceavo del precio ofertado por el adjudicatario.

Los pagos se realizarán mes a mes, dentro de los 5 primeros días del mes siguiente al de la fecha de la factura mediante transferencia bancaria (cláusula 15).

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

Unión Temporal de Empresas (U.T.E.) o en concurrencia conjunta.

#### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: Las incluidas en el Pliego de Condiciones que regula el procedimiento.

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: Podrán contratar con la Administración las personas naturales o jurídicas, españolas o extranjeras, que tengan plena capacidad de obrar y acrediten su solvencia económica, financiera y técnica o profesional.

#### **III.2.2. Economic and financial ability**

List and brief description of conditions: Acreditación de la solvencia económica y financiera por medio de una declaración efectuada en tal sentido por una entidad financiera. En caso de concurrencia en U.T.E. o agrupación de empresas o profesionales, todas las entidades participantes deberán acreditar esta solvencia (cláusula 5 a)).

### **III.2.3. Technical and professional ability**

List and brief description of conditions:

La solvencia técnica del procedimiento viene recogida en la cláusula 5 del Pliego de Condiciones Administrativas:

- relación de al menos dos contratos iguales o similares, realizados durante los últimos tres años de un importe igual o superior a 100 000,00 EUR, IVA excluido,
- declaración de los medios humanos y materiales que emplearán para atender todas las tareas a realizar, con requisitos definidos en alguna ecoetiqueta,
- declaración de los medios materiales que se emplearán para atender todas las tareas a realizar.

### **III.2.4. Information about reserved contracts**

#### **III.3. Conditions specific to services contracts**

##### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

##### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Criteria below

- 1.. Oferta técnica.. Weighting 50
- 2.. Oferta económica.. Weighting 50

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

#### **IV.3.2. Previous publication concerning this procedure**

no

**IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 29.1.2018  
Payable documents: no

**IV.3.4. Time limit for receipt of tenders or requests to participate**

29.1.2018

**IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

**IV.3.6. Languages in which tenders or requests to participate may be submitted**

Spanish.

**IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

**IV.3.8. Conditions for opening of tenders**

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: En la apertura de la oferta económica, se publicará día y hora en el Portal de Contratación del Gobierno de Navarra.

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: yes

Estimated timing for further notices to be published: 4 años.

**VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**VI.3. Additional information**

La que consta en el Anexo A: publicación en Portal de Contratación de Navarra.

**VI.4. Procedures for review**

**VI.4.1. Review body**

Official name: Junta de Contratación Pública

Postal address: C/ Yanguas y Miranda, 27, 1º

Town: Pamplona

Postal code: 31002

Country: Spain

E-mail: [junta.contratacion@navarra.es](mailto:junta.contratacion@navarra.es)

Telephone: +34 848422971

Fax: +34 848422978

Internet address: <http://www.contrataciones.navarra.es>

**VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: 10 días naturales.

**VI.4.3. Service from which information about the review procedure may be obtained**

Official name: Ayuntamiento de Noáin (Valle de Elorz)

Postal address: Plaza de los Fueros, 3

Town: Noáin  
Postal code: 31110  
Country: Spain  
E-mail: [ayuntamiento@noain.es](mailto:ayuntamiento@noain.es)  
Telephone: +34 948317203  
Fax: +34 948318467  
Internet address: <http://www.noain.es/es>

**VI.5. Date of dispatch of this notice**

21.12.2017