

Estonia-Tallinn: Acquisition of Services for Administrative Inquiries for eu-LISA

OJ S 185/2022 26/09/2022

Contract notice

Services

Legal Basis:

Regulation (EU, Euratom) No 2018/1046

Section I: Contracting authority

I.1. Name and addresses

Official name: European Agency for the Operational Management of Large-Scale IT Systems in the Area of Freedom, Security and Justice (eu-LISA)

Postal address: Vesilennuki 5

Town: Tallinn

NUTS code: EE Eesti

Postal code: 10415

Country: Estonia

E-mail: eulisa-PROCUREMENT@eulisa.europa.eu

Internet address(es):

Main address: <https://www.eulisa.europa.eu/Pages/default.aspx>

Address of the buyer profile: <https://www.eulisa.europa.eu/procurements>

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=12074>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=12074>

I.4. Type of the contracting authority

European institution/agency or international organisation

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement**II.1.1. Title**

Acquisition of Services for Administrative Inquiries for eu-LISA

Reference number: LISA-2021-OP-04

II.1.2. Main CPV code

79100000 Legal services

II.1.3. Type of contract

Services

II.1.4. Short description

The subject of this call for tenders is the acquisition of services for administrative inquiries for eu-LISA. In particular, the scope of this call for tenders is the provision of services of investigative and administrative inquiries to the Agency, in accordance with the Annex IX 'Disciplinary Proceedings' to the Staff Regulations and the Decision No 2022-081 of 24 March 2022 of the Management Board of eu-LISA laying down general implementing provisions on the conduct of administrative inquiries and disciplinary proceedings, which are carried out in order to ascertain the facts and assess whether any misconduct has occurred.

II.1.5. Estimated total value

Value excluding VAT: 160 000,00 EUR

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.3. Place of performance

NUTS code: EE Eesti

Main site or place of performance: The services shall, in principle, be performed outside the contracting authority's premises. If needed, meetings may take place at eu-LISA's premises in Tallinn, Strasbourg, or Brussels.

II.2.4. Description of the procurement

Services for administrative inquiries for eu-LISA, including any minimum requirements, as defined in detail in the tender specifications – Part 2: 'Technical Specifications'.

II.2.5. Award criteria

Criteria below

Quality criterion - Name: As stated in the procurement documents / Weighting: 70

Price - Weighting: 30

II.2.6. Estimated value

Value excluding VAT: 160 000,00 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 24

This contract is subject to renewal: yes

Description of renewals:

Automatically two (2) times for twelve (12) months each, unless one of the parties receives formal notification to the contrary at least three (3) months before the end of the ongoing duration.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

As stated in the procurement documents.

III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

III.2. Conditions related to the contract

III.2.2. Contract performance conditions

As stated in the procurement documents.

III.2.3. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators Envisaged maximum number of participants to the framework agreement: 3

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 07/11/2022 Local time: 17:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

English, Bulgarian, Danish, German, Greek, Estonian, Finnish, French, Irish, Croatian, Hungarian, Italian, Latvian, Lithuanian, Maltese, Dutch, Polish, Portuguese, Romanian, Slovak, Slovenian, Spanish, Swedish, Czech

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 9 (from the date stated for receipt of tender)

IV.2.7. Conditions for opening of tenders

Date: 08/11/2022 Local time: 14:00

Place:

Tenders will be opened in a virtual opening session.

Information about authorised persons and opening procedure: A maximum of two (2) representatives per tender may attend. Tenderers may request to attend the opening by sending an email to eulisa-PROCUREMENT@eulisa.europa.eu as soon as possible and not later than three hours before the scheduled start of the opening session.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about electronic workflows

Electronic invoicing will be accepted

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: General Court of the European Union

Town: Luxembourg

Postal code: L-2925

Country: Luxembourg

E-mail: GeneralCourt.Registry@curia.europa.eu

Telephone: +352 4303-1

Fax: +352 4303-2100

Internet address: <http://www.curia.europa.eu>

VI.4.3. Review procedure

Precise information on deadline(s) for review procedures:

Within two months of the notification of the award decision, an appeal may be lodged to the review body in Heading VI.4.1). You may submit any observations concerning the award procedure to the contracting authority indicated in Heading I.1). If you believe that there was maladministration, you may lodge a complaint to the European Ombudsman within two years of the date when you became aware of the facts on which the complaint is based (see <http://www.ombudsman.europa.eu>). Such complaint does not have as an effect either to suspend the time-limit to launch an appeal or to open a new period for lodging an appeal.

VI.5. Date of dispatch of this notice

19/09/2022