

Sweden-Stockholm: Writing agency services

OJ S 185/2022 26/09/2022

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Stadsledningskontoret

National registration number: 212000-0142

Postal address: Stadsledningskontoret, Stockholms stad Ragnar Östbergs plan 1

Town: Stockholm

NUTS code: SE110 Stockholms län

Postal code: 105 35

Country: Sweden

Contact person: Stefan Tengbom

E-mail: stefan.tengbom@stockholm.se

Telephone: +46 850829000

Internet address(es):

Main address: <https://stad.stockholm/organisation/stadsledningskontoret/>

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://www.kommersannons.se/stockholm/Notice/NoticeDispatch.aspx?NoticelId=52152>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://www.kommersannons.se/stockholm/Notice/NoticeDispatch.aspx?NoticelId=52152>

Tenders or requests to participate must be submitted to the abovementioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at: <https://www.kommersannons.se/stockholm/Account/CreateAccount.aspx>

I.4. Type of the contracting authority

Regional or local agency/office

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

Upptagning, redigering och utskrift av yttranden i kommunfullmäktige

Reference number: KS 2022/951

II.1.2. Main CPV code

92312211 Writing agency services

II.1.3. Type of contract

Services

II.1.4. Short description

Vid Stockholms kommunfullmäktiges sammanträden skrivs beslutsprotokoll samt s.k. yttrandeprotokoll. Beslutsprotokollen skrivs av kommunstyrelsens/kommunfullmäktiges kansli (KF/KS kansli). Upphandlingen avser upptagning, redigering och utskrift av yttrandeprotokollen. Yttrandeprotokollen är en redigerad utskrift av vad var och en av ledamöterna yttrat under en debatt i fullmäktige.

II.1.5. Estimated total value

Value excluding VAT: 5 000 000,00 SEK

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.2. Additional CPV code(s)

79900000 Miscellaneous business and business-related services, 79996100 Records management, 92312211 Writing agency services

II.2.3. Place of performance

NUTS code: SE110 Stockholms län

Main site or place of performance: Stockholms län

II.2.4. Description of the procurement

Vid Stockholms kommunfullmäktiges sammanträden skrivs beslutsprotokoll samt s.k. yttrandeprotokoll. Beslutsprotokollen skrivs av kommunstyrelsens/kommunfullmäktiges kansli (KF/KS kansli). Upphandlingen avser upptagning, redigering och utskrift av yttrandeprotokollen. Yttrandeprotokollen är en redigerad utskrift av vad var och en av ledamöterna yttrat under en debatt i fullmäktige.

II.2.5. Award criteria

Criteria below

Price

II.2.6. Estimated value

Value excluding VAT: 5 000 000,00 SEK

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Start: 01/01/2023 End: 31/12/2024

This contract is subject to renewal: yes

Description of renewals:

1+1 år

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.12. Information about electronic catalogues

Tenders must be presented in the form of electronic catalogues or include an electronic catalogue

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 31/10/2022 Local time: 23:59

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

Swedish

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 31/12/2022

IV.2.7. Conditions for opening of tenders

Date: 01/11/2022 Local time: 12:00

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about electronic workflows

Electronic ordering will be used
Electronic invoicing will be accepted
Electronic payment will be used

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: Förvaltningsrätten i Stockholm

Postal address: Tegeluddsvägen 1

Town: Stockholm

Postal code: 11541

Country: Sweden

E-mail: forvaltningsrattenistockholm@dom.se

Telephone: +46 856168000

Fax: +468 56168001

Internet address: www.forvaltningsrattenistockholm.domstol.se

VI.5. Date of dispatch of this notice

21/09/2022