

Belgium-Brussels: Provision of Services Relating to Staff Surveys in the European Institutions

OJ S 186/2022 27/09/2022

Contract notice

Services

Legal Basis:

Regulation (EU, Euratom) No 2018/1046

Section I: Contracting authority

I.1. Name and addresses

Official name: European Commission, Directorate-General for Human Resources and Security (HR), HR.A.5 – Corporate Internal Communication

Postal address: Rue de la Science 11

Town: Brussels

NUTS code: BE100 Arr. de Bruxelles-Capitale/Arr. Brussel-Hoofdstad

Postal code: 1000

Country: Belgium

E-mail: hr-contrats-marches@ec.europa.eu

Internet address(es):

Main address: https://ec.europa.eu/info/departments/human-resources-and-security_en

I.1. Name and addresses

Official name: European Parliament

Postal address: Rue Wiertz/Wiertzstraat 60

Town: Brussels

NUTS code: BE Belgique / België

Postal code: 1047

Country: Belgium

E-mail: hr-contrats-marches@ec.europa.eu

Internet address(es):

Main address: <https://www.europarl.europa.eu/portal/en>

I.1. Name and addresses

Official name: European Labour Authority (ELA)

Postal address: Landererova 12

Town: Bratislava

NUTS code: SK010 Bratislavský kraj

Postal code: 811 09

Country: Slovakia

E-mail: hr-contrats-marches@ec.europa.eu

Internet address(es):

Main address: <http://www.ela.europa.eu>

I.1. Name and addresses

Official name: European External Action Service (EEAS)

Postal address: EEAS Building, Rond Point Schuman 9A

Town: Brussels

NUTS code: BE1 Région de Bruxelles-Capitale/Brussels Hoofdstedelijk Gewest

Postal code: 1046

Country: Belgium
E-mail: hr-contrats-marches@ec.europa.eu
Internet address(es):
Main address: <https://eeas.europa.eu/>

I.1. Name and addresses

Official name: Council of the European Union [Consilium]
Postal address: Rue de la Loi / Wetstraat 175
Town: Brussels
NUTS code: BE1 Région de Bruxelles-Capitale/Brussels Hoofdstedelijk Gewest
Postal code: 1048
Country: Belgium
E-mail: hr-contrats-marches@ec.europa.eu
Internet address(es):
Main address: <https://www.consilium.europa.eu/en/council-eu/>

I.1. Name and addresses

Official name: European Joint Undertaking for ITER and the Development of Fusion Energy (F4E)
Postal address: C/ Josep Pla, 2, Torres Diagonal Litoral
Town: Barcelona
NUTS code: ES511 Barcelona
Postal code: 8019
Country: Spain
E-mail: hr-contrats-marches@ec.europa.eu
Internet address(es):
Main address: <https://fusionforenergy.europa.eu/>

I.1. Name and addresses

Official name: European Public Prosecutor's Office (EPPO)
Postal address: 11, avenue John F. Kennedy
Town: Luxembourg
NUTS code: LU0 Luxembourg
Postal code: L-1855
Country: Luxembourg
E-mail: hr-contrats-marches@ec.europa.eu
Internet address(es):
Main address: <https://www.eppo.europa.eu/en>

I.1. Name and addresses

Official name: European Union Agency for Fundamental Rights (FRA)
Postal address: Schwarzenbergplatz 11
Town: Vienna
NUTS code: AT13 Wien
Postal code: 1040
Country: Austria
E-mail: hr-contrats-marches@ec.europa.eu
Internet address(es):
Main address: <https://fra.europa.eu/>

I.1. Name and addresses

Official name: Agency for Support for BEREC (BEREC OFFICE)

Postal address: Z.A. Meierovica Bulvaris 14, BEREC Office
Town: Riga
NUTS code: LV006 Rīga
Postal code: LV-1050
Country: Latvia
E-mail: hr-contrats-marches@ec.europa.eu

Internet address(es):

Main address: <https://berec.europa.eu/>

I.1. Name and addresses

Official name: European Monitoring Centre for Drugs and Drug Addiction (EMCDDA)

Postal address: Praça Europa 1, Cais do Sodré

Town: Lisbon

NUTS code: PT170 Área Metropolitana de Lisboa

Postal code: 1249-289

Country: Portugal

E-mail: hr-contrats-marches@ec.europa.eu

Internet address(es):

Main address: https://www.emcdda.europa.eu/emcdda-home-page_en

I.1. Name and addresses

Official name: European Agency for the Operational Management of Large-Scale IT Systems in the Area of Freedom, Security and Justice (eu-LISA)

Postal address: Rävala pst 4, EU House

Town: Tallinn

NUTS code: EE00 Eesti

Postal code: 10143

Country: Estonia

E-mail: hr-contrats-marches@ec.europa.eu

Internet address(es):

Main address: <https://www.eulisa.europa.eu/>

I.2. Information about joint procurement

The contract involves joint procurement

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=9347>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=9347>

I.4. Type of the contracting authority

European institution/agency or international organisation

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

Provision of Services Relating to Staff Surveys in the European Institutions
Reference number: HR/2021/OP/0022

II.1.2. Main CPV code

79311300 Survey analysis services

II.1.3. Type of contract

Services

II.1.4. Short description

Provision of services relating to staff surveys in the European Institutions.

II.1.5. Estimated total value**II.1.6. Information about lots**

This contract is divided into lots: no

II.2. Description**II.2.2. Additional CPV code(s)**

79311300 Survey analysis services, 79300000 Market and economic research; polling and statistics, 79310000 Market research services, 79320000 Public-opinion polling services, 79340000 Advertising and marketing services, 79410000 Business and management consultancy services

II.2.3. Place of performance

NUTS code: BE100 Arr. de Bruxelles-Capitale/Arr. Brussel-Hoofdstad

Main site or place of performance: Please consult the procurement documents available at the address indicated in Section I.3).

II.2.4. Description of the procurement

Provision of services relating to staff surveys in the European Institutions.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 48

This contract is subject to renewal: yes

Description of renewals:

Please consult the procurement documents available at the address indicated in Section I.3).

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
yes

Identification of the project: Please consult the procurement documents available at the address indicated in Section I.3).

II.2.14. Additional information

Please consult the procurement documents available at the address indicated in Section I.3).

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

Please consult the procurement documents available at the address indicated in Section I.3).

III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

III.2. Conditions related to the contract

III.2.2. Contract performance conditions

Please consult the procurement documents available at the address indicated in Section I.3).

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators Envisaged maximum number of participants to the framework agreement: 2

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 27/10/2022 Local time: 11:30

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

Bulgarian, Czech, Danish, German, Greek, English, Spanish, Estonian, Finnish, French, Irish, Croatian, Hungarian, Italian, Lithuanian, Latvian, Maltese, Dutch, Polish, Portuguese, Romanian, Slovak, Slovenian, Swedish

IV.2.6.

Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7. Conditions for opening of tenders

Date: 28/10/2022 Local time: 10:00

Place:

Tenders will be opened electronically on the date and time indicated in the contract notice. It is possible to attend the opening by videoconference.

Information about authorised persons and opening procedure: Please consult the procurement documents available at the address indicated in Section I.3).

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: yes

VI.2. Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

VI.3. Additional information

Please consult the procurement documents available at the address indicated in Section I.3). In case of unavailability or disruptions in the functioning of the electronic means of communication provided in Section I.3) in the last five calendar days before the time limit for receipt indicated in Section IV.2.2), the contracting authority reserves the right to extend this time limit and publish the extension at the internet address provided in Section I.3), without a preceding publication of a corrigendum to this notice. Economic operators interested in this procurement are invited to subscribe to the call for tenders at the address in Section I.3) in order to get notified when new information or documents are published.

VI.4. Procedures for review

VI.4.1. Review body

Official name: General Court of the European Union

Postal address: rue du Fort Niedergrünwald

Town: Luxembourg

Postal code: L-2925

Country: Luxembourg

Telephone: +352 4303-1

Internet address: <http://curia.europa.eu>

VI.4.3. Review procedure

Precise information on deadline(s) for review procedures:

Please consult the procurement documents available at the address indicated in Section I.3).

VI.5. Date of dispatch of this notice

20/09/2022