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**United Kingdom-Gloucestershire: School catering services
2020/S 214-525829**

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1) Name and addresses

Official name: Winchcombe School
National registration number: 07606409
Postal address: Greet Road, Winchcombe, Cheltenham
Town: Gloucestershire
NUTS code: UKK13 Gloucestershire
Postal code: GL54 5LB
Country: United Kingdom
E-mail: tenders@litmuspartnership.co.uk
Telephone: +44 1276673880

Internet address(es):

Main address: <https://winchcombeschool.co.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://litmustms.co.uk/respond/366H6582Y2>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title:

Winchcombe School — Catering Tender

II.1.2) Main CPV code

55524000 School catering services

II.1.3) Type of contract

Services

II.1.4) Short description:

The successful supplier will be required to provide catering services for Winchcombe School.

II.1.5) Estimated total value

Value excluding VAT: 104 000.00 GBP

II.1.6) **Information about lots**

This contract is divided into lots: no

II.2) **Description**

II.2.3) **Place of performance**

NUTS code: UKK13 Gloucestershire

Main site or place of performance:

Gloucestershire.

II.2.4) **Description of the procurement:**

The successful supplier will be required to provide catering services for Winchcombe School.

Winchcombe School is set in a beautiful countryside location that serves to inspire and develop our pupils to become confident individuals. We have a well-developed and extensive careers and enrichment programme that offers pupils opportunities to explore their ideas for the future and experience different places.

Our motto is 'Achieving Success Together' whilst pupils and staff work hard each day to build that success we also have an active and engaged group of parents (94 % of said they would recommend the School to another parent Ofsted 2018) along with a dedicated and skilled governing body who contribute to Winchcombe School's family ethos.

The School values include:

- attitude: we work hard each day to achieve our potential;
- stewardship: we care for the environment around us;
- pride: we take pride in ourselves and in our school;
- integrity: we are truthful, respectful and honest;
- resilience: we show determination to persevere and progress;
- enjoy: we celebrate the achievements of others and ourselves;
- success: We will succeed by living these values every day.

The client recognises that School food standards provide an important nutritional safety net for pupils, therefore all food and drink provided by or on behalf of the School shall comply with the school food standards legislation. The client requires year one menus to be fully compliant with the food for life silver standard. The School also recognises the need for proactive marketing of popular, healthy menu items, to maximise pupil uptake and move increasingly towards cost neutral catering'.

The guaranteed performance contract will be for an initial period of 3 years, with the opportunity to extend for a further period of two years at the discretion of the school governing body.

The client intends to focus heavily on healthy, fresh, seasonal, locally sourced produce prepared on-site and sees the catering service as an exciting opportunity to complement the overall pupil experience, through the regular introduction of new ingredients, themed and promotional events. The successful supplier will be required to play their part in acting as a catalyst for improvement of the pupil experience.

The client requires the successful contractor to be extremely engaged in leveraging the catering service, to the benefit of pupils and the local community alike, proactively supporting an active school calendar, with multiple promotions in any given month. A pupil centric ethos is required in practise, continuing the high level of pupil engagement that the School has previously developed.

Winchcombe School is in the process of increasing the current dining room capacity to cater for an increase in pupil numbers, rising from the current 490 to circa 550. The School is also developing a gym and outside 'Quadrant' dining area, which shall be provisioned with tables and seating, enabling greater flexibility as

required. The vision is to encourage more pupils to sit and enjoy their meal, rather than have to 'Grab and Go' due to restricted seating capacity.

Where you identify that a level of inward capital investment is required, you shall be asked to provide full details of the equipment that you propose, the cost associated and a justifiable reason as to why this investment will enhance the current service.

II.2.5) **Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) **Estimated value**

Value excluding VAT: 104 000.00 GBP

II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**

Start: 01/08/2021

End: 31/07/2026

This contract is subject to renewal: no

II.2.9) **Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

II.2.10) **Information about variants**

Variants will be accepted: yes

II.2.11) **Information about options**

Options: no

II.2.13) **Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) **Additional information**

To respond to this opportunity please click here: <http://litmustms.co.uk/respond/366H6582Y2>

Section III: Legal, economic, financial and technical information

III.1) **Conditions for participation**

III.1.2) **Economic and financial standing**

Selection criteria as stated in the procurement documents

III.1.3) **Technical and professional ability**

Selection criteria as stated in the procurement documents

Section IV: Procedure

IV.1) **Description**

IV.1.1) **Type of procedure**

Restricted procedure

IV.1.3) **Information about a framework agreement or a dynamic purchasing system**

IV.1.8) **Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

IV.2) **Administrative information**

IV.2.2) **Time limit for receipt of tenders or requests to participate**

Date: 11/12/2020

Local time: 12:00

IV.2.3) **Estimated date of dispatch of invitations to tender or to participate to selected candidates**

Date: 15/01/2021

IV.2.4) **Languages in which tenders or requests to participate may be submitted:**

English

Section VI: Complementary information

VI.1) **Information about recurrence**

This is a recurrent procurement: no

VI.3) **Additional information:**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-Gloucestershire:-School-catering-services./366H6582Y2>

To respond to this opportunity, please click here:

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GO Reference: GO-20201029-PRO-17294853

VI.4) **Procedures for review**

VI.4.1) **Review body**

Official name: Winchcombe School

Town: Gloucestershire

Postal code: GL54 5LB

Country: United Kingdom

VI.5) **Date of dispatch of this notice:**

29/10/2020