

**Spain-Madrid: General management consultancy services**

OJ S 168/2023 01/09/2023

**Contract notice****Services****Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

---

**I.1. Name and addresses**

Official name: Instituto Social de las Fuerzas Armadas (ISFAS)

National registration number: Q2861003H

Postal address: Huesca 31

Town: Madrid

NUTS code: ES300 Madrid

Postal code: 28020

Country: Spain

Contact person: Instituto Social de las Fuerzas Armadas (ISFAS)

E-mail: [isfascontratacion@oc.mde.es](mailto:isfascontratacion@oc.mde.es)

Telephone: +34 915677622

Fax: +34 915677691

**Internet address(es):**Main address: <http://www.defensa.gob.es/isfas>Address of the buyer profile: <https://contrataciondelestado.es/wps/poc?uri=deeplink:perfilContratante&idBp=UmoR6WQvEBE%3D>**I.3. Communication**The procurement documents are available for unrestricted and full direct access, free of charge, at: [https://contrataciondelestado.es/wps/poc?uri=deeplink:detalle\\_licitacion&idEvl=kwBkiaDjKpWP%2Bo96UAV7cQ%3D%3D](https://contrataciondelestado.es/wps/poc?uri=deeplink:detalle_licitacion&idEvl=kwBkiaDjKpWP%2Bo96UAV7cQ%3D%3D)

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

Electronic communication requires the use of tools and devices that are not generally

available. Unrestricted and full direct access to these tools and devices is possible, free of

charge, at: <https://contrataciondelestado.es/wps/poc?uri=deeplink:perfilContratante&idBp=UmoR6WQvEBE%3D>**I.4. Type of the contracting authority**

Ministry or any other national or federal authority, including their regional or local subdivisions

**I.5. Main activity**

Defence

**Section II: Object**

---

**II.1. Scope of the procurement****II.1.1. Title**

Gestión integral de las actividades apoyo a funciones económico.-administrativas a través de la sede electrónica y en las aplic. informáticas de las dependencias del Isfas (2024-2025)

Reference number: 2023/IS092/00000230E

**II.1.2. Main CPV code**

79411000 General management consultancy services

**II.1.3. Type of contract**

Services

**II.1.4. Short description**

Procedimiento abierto con pluralidad de criterios

**II.1.5. Estimated total value**

Value excluding VAT: 921 600,00 EUR

**II.1.6. Information about lots**

This contract is divided into lots: no

**II.2. Description**

**II.2.3. Place of performance**

NUTS code: ES300 Madrid

Main site or place of performance: ver cláusula 6 del PPT. .

**II.2.4. Description of the procurement**

Procedimiento abierto con pluralidad de criterios

**II.2.5. Award criteria**

Criteria below

Quality criterion - Name: PLANES EJECUCIÓN SERVICIO / Weighting: 14

Cost criterion - Name: CURSOS PERSONALES / Weighting: 5

Cost criterion - Name: EXPERIENCIA PERSONAL ADSCRITO AL CONTRATO / Weighting: 15

Cost criterion - Name: MEJORAS OFERTADAS / Weighting: 15

Cost criterion - Name: TARIFA PERSONA/HORA / Weighting: 51

**II.2.6. Estimated value**

Value excluding VAT: 921 600,00 EUR

**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 24

This contract is subject to renewal: yes

Description of renewals:

Se podrá prorrogar el contrato por un máximo de 2 años.

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: yes

Description of options:

La duración total del contrato incluidas prorrogas será de 4 años.

**II.2.13.**

## **Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

## **Section III: Legal, economic, financial and technical information**

---

### **III.1. Conditions for participation**

#### **III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

Capacidad de obrar

No prohibición para contratar

Cumplimiento con las obligaciones con la Seguridad Social

Cumplimiento con las obligaciones tributarias

Para las empresas extranjeras, declaración de sometimiento a la legislación española.

Titulos habilitantes: Estar en posesión de la habilitación personal de seguridad en el grado confidencial conforme a las normas del Ministerio de Defensa ,o haber iniciado los trámites para su obtención.

#### **III.1.2. Economic and financial standing**

List and brief description of selection criteria:

Cifra anual de negocio

#### **III.1.3. Technical and professional ability**

List and brief description of selection criteria:

- Trabajos realizados

- Títulos académicos y profesionales del empresario y directivos, o responsables de la ejecución

- Otros

### **III.2. Conditions related to the contract**

#### **III.2.2. Contract performance conditions**

Consideraciones de tipo social. Descripción: - cumplimiento convenios colectivos- cumplimiento normas seguridad social y tributarias- cumplimiento normas de prevención de riesgos laborales

## **Section IV: Procedure**

---

### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 02/10/2023 Local time: 11:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

Spanish

#### **IV.2.7. Conditions for opening of tenders**

Date: 18/10/2023 Local time: 09:30

Place:

Secretaría General del Isfas

Datos de Dirección:

Calle: Huesca,31

CP: 28020

Población: Madrid

País: España

Information about authorised persons and opening procedure: Descripción: No se precisa asistencia

### **Section VI: Complementary information**

---

#### **VI.1. Information about recurrence**

This is a recurrent procurement: no

#### **VI.2. Information about electronic workflows**

Electronic invoicing will be accepted

Electronic payment will be used

#### **VI.3. Additional information**

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: Instituto Social de las Fuerzas Armadas

Postal address: Alcalá,120

Town: Madrid

Postal code: 28008

Country: Spain

E-mail: [isfascontratacion@oc.mde.es](mailto:isfascontratacion@oc.mde.es)

##### **VI.4.4. Service from which information about the review procedure may be obtained**

Official name: Instituto Social de las Fuerzas Armadas

Postal address: Alcalá,120

Town: Madrid

Postal code: 28008

Country: Spain

E-mail: [isfascontratacion@oc.mde.es](mailto:isfascontratacion@oc.mde.es)

#### **VI.5. Date of dispatch of this notice**

29/08/2023