

United Kingdom-Solihull: Health services

OJ S 230/2018 29/11/2018

Contract notice**Services****Legal Basis:**

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Solihull Metropolitan Borough Council

Postal address: Council House, Manor Square

Town: Solihull

NUTS code: UKG32 Solihull

Postal code: B91 3QB

Country: United Kingdom

Contact person: Corporate Procurement Service

E-mail: procurementteam@solihull.gov.uk**Internet address(es):**Main address: www.solihull.gov.ukAddress of the buyer profile: www.csw-jets.co.uk**I.1. Name and addresses**

Official name: Solihull Community Housing

Postal address: Endeavour House, Meriden Drive

Town: Solihull

NUTS code: UKG32 Solihull

Postal code: B37 6BX

Country: United Kingdom

Contact person: Corporate Procurement Service

E-mail: procurementteam@solihull.gov.uk**Internet address(es):**Main address: www.solihull.gov.ukAddress of the buyer profile: www.csw-jets.co.uk**I.2. Information about joint procurement**

The contract involves joint procurement

I.3. CommunicationThe procurement documents are available for unrestricted and full direct access, free of charge, at: www.csw-jets.co.uk

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

Regional or local authority

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

SOL — Occupational Health (Lot 1) and Employee Assistance Programme (Lot 2) Provision

II.1.2. Main CPV code

85100000 Health services

II.1.3. Type of contract

Services

II.1.4. Short description

SMBC is looking to provide a comprehensive and highly integrated range of Occupational Health Services (OHS) and an Employee Assistance Programme (EAP) so that the Council is able to meet its common law and statutory duties of care for the health, safety and welfare of its employees in their working environment. The Council recognises that work can have an impact on employees' health and wellbeing, and healthy and well-motivated employees can have a positive impact on the productivity and effectiveness of our service.

II.1.5. Estimated total value

Value excluding VAT: 950 000,00 GBP

II.1.6. Information about lots

This contract is divided into lots: yes

Tenders may be submitted for maximum number of lots: 2

Maximum number of lots that may be awarded to one tenderer: 2

II.2. Description

II.2.1. Title

Occupational Health

Lot No: 1

II.2.2. Additional CPV code(s)

85147000 Company health services

II.2.3. Place of performance

NUTS code: UKG32 Solihull

II.2.4. Description of the procurement

The Occupational Health Contractor will be required to provide the following essential Core Clinical Services:

- pre-employment medical checks,
- in-service referrals - assessment of fitness for continued employment,
- in-service referrals - specific types of assessment that may be required,
- counselling services, using cognitive-based therapy, and support in the event of trauma,
- case conferences/case management discussions,
- in-service health surveillance/referrals relating to workplace hazards,
- assessment of the occupational health risks of certain job roles and, if necessary, the immunisation requirements,
- risk assessment where employees are at a greater level of risk of blood borne viruses due to nature of the job role/medical condition,

- independent doctor assessments for the Local Government Pension Scheme,
- health and wellbeing promotion,
- MSK/physiotherapy services('MSK Clinic').

Optional services to be provided on an ad hoc basis – price to be based on an 'as and when used' basis:

- vaccinations, e.g. Hepatitis B,
- ergonomic assessments.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 24

This contract is subject to renewal: yes

Description of renewals:

24 month initial term followed by 2 x 24 month extensions subject to performance

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: yes

Description of options:

24 month initial term followed by 2 x 24 month extensions subject to performance

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

The value stated covers both lots for the maximum term of 6 years.

II.2. Description

II.2.1. Title

Employee Assistance Programme

Lot No: 2

II.2.2. Additional CPV code(s)

85147000 Company health services

II.2.3. Place of performance

NUTS code: UKG32 Solihull

II.2.4. Description of the procurement

The employee assistance programme service will cover a range of areas including citizen advice style money advice and debt management, legal information and guidance, and a web site portal with interactive content and information, underpinned by good quality data and analysis. The Council will require provision of utilisation reports. The Contractor will be expected to liaise closely with the Council's Occupational Health Service contractor and other stakeholders as necessary.

The EAP Contractor will be required to provide the following essential core services:

- 24-hour and 365 day telephone support, advice and telephone counselling services,
- assessment of needs,
- structured short-term psychological interventions delivered face to face,
- emergency appointments for trauma or bereavement,
- formal management referrals,
- management consultations,
- management information and reports,
- design and implementation of an effective programme launch and thereafter regular awareness initiatives,
- website information and services to support the EAP.

Additional services to be provided on an ad hoc basis as requested by the Council – The agreed fee to be invoiced via usual invoicing process when the services have been utilised:

- trauma support and design of critical incident plans,
- wellbeing initiatives.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 24

This contract is subject to renewal: yes

Description of renewals:

24 month initial term followed by 2 x 24 month extensions subject to performance.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: yes

Description of options:

24 month initial term followed by 2 x 24 month extensions subject to performance.

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

The value stated covers both lots for the maximum term of 6 years.

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

Please refer to the procurement documents.

III.1.2.

Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

III.2. Conditions related to the contract

III.2.2. Contract performance conditions

Please refer to the tender documents.

III.2.3. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 02/01/2019 Local time: 10:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7. Conditions for opening of tenders

Date: 02/01/2019 Local time: 10:01

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3. Additional information

To express an interest in this tendering opportunity and to be able to access the procurement documentation, you will need to register on the councils e-tendering system, CSW-JETS at www.csw-jets.co.uk. Once registered you will be able to see the procurement project within the tenders section. To view the documentation, click "express interest". All correspondence relating to this procurement must be sent via the "correspondence" function on CSW-JETS. The contract value estimated is for both lots for the full 6 year potential term.

VI.4. Procedures for review

VI.4.1. Review body

Official name: Solihull Metropolitan Borough Council

Town: Solihull

Postal code: B91 3QB

Country: United Kingdom

VI.5. Date of dispatch of this notice

26/11/2018