

**Belgium-Merelbeke: Services related to printing**

OJ S 204/2021 20/10/2021

Contract notice

Services

**Legal Basis:**

Directive 2014/24/EU

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**Section I: Contracting authority**

**I.1. Name and addresses**

Official name: Gemeente Merelbeke  
National registration number: 0207 453 207  
Postal address: Hundelgemsesteenweg 353  
Town: Merelbeke  
NUTS code: BE234 Arr. Gent  
Postal code: 9820  
Country: Belgium  
Contact person: De heer Philippe Cappendyck  
E-mail: [philippe.cappendyck@merelbeke.be](mailto:philippe.cappendyck@merelbeke.be)  
Telephone: +32 92103262  
Fax: +32 92103259  
**Internet address(es):**  
Main address: [www.merelbeke.be](http://www.merelbeke.be)

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://cloud.3p.eu/Downloads/1/2001/3O/2021>  
Additional information can be obtained from the abovementioned address  
Tenders or requests to participate must be submitted electronically via: <https://eten.publicprocurement.be>

**I.4. Type of the contracting authority**

Regional or local authority

**I.5. Main activity**

General public services

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**Section II: Object**

**II.1. Scope of the procurement**

**II.1.1. Title**

redactie, opmaak en drukken van gemeentelijke magazines 2022-2025  
Reference number: 2021065

**II.1.2. Main CPV code**

79820000 Services related to printing

**II.1.3. Type of contract**

Services

#### **II.1.4. Short description**

zie II.2.4

#### **II.1.5. Estimated total value**

#### **II.1.6. Information about lots**

This contract is divided into lots: no

### **II.2. Description**

#### **II.2.3. Place of performance**

NUTS code: BE234 Arr. Gent

Main site or place of performance: gemeentehuis

#### **II.2.4. Description of the procurement**

redactie, opmaak en drukken van gemeentelijke magazines 2022-2025

#### **II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Beoordeling aan te leveren model (lay-out) / Weighting: 25

Quality criterion - Name: Beoordeling aan te leveren model (redactie) / Weighting: 25

Cost criterion - Name: Prijs / Weighting: 50

#### **II.2.6. Estimated value**

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Start: 01/01/2022 End: 31/12/2025

This contract is subject to renewal: no

#### **II.2.10. Information about variants**

Variants will be accepted: no

#### **II.2.11. Information about options**

Options: yes

Description of options:

Vereiste opties (ingevulde prijzen en opmaak conform technische bepalingen bestek)

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

#### **II.2.14. Additional information**

### **Section III: Legal, economic, financial and technical information**

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#### **III.1. Conditions for participation**

##### **III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

\* Het UEA, waarmee de ondernemer verklaart dat hij zich niet bevindt in een van de uitsluitingssituaties als bedoeld in de artikelen 67 tot 69 van de wet van 17 juni 2016.

##### **III.1.2. Economic and financial standing**

List and brief description of selection criteria:

Het UEA, waarmee de ondernemer verklaart dat hij voldoet aan de onderstaande selectiecriteria:

1. Conforme bankverklaring
2. Het bewijs van een verzekering tegen beroepsrisico's.

Minimum level(s) of standards possibly required:

1. Een passende bankverklaring opgesteld overeenkomstig het model vervat in bijlage 3 van het KB van 15 juli 2011.
2. geldige polis

### **III.1.3. Technical and professional ability**

List and brief description of selection criteria:

Het UEA, waarmee de ondernemer verklaart dat hij voldoet aan de onderstaande selectiecriteria:

1. Een lijst van alle soortgelijke opdrachten, uitgevoerd tijdens de laatste 3 jaar en budgettair vergelijkbaar met deze opdracht. Alle referenties dienen te omvatten:

- korte omschrijving van het project;
- gegevens van de opdrachtgever;
- uitvoeringsdatum.

De aanbestedende overheid behoudt zich het recht om de referenties te contacteren/bevragen.

Minimum level(s) of standards possibly required:

1. Minimum 3 gelijkaardige referenties van de afgelopen 3 jaar

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 17/11/2021 Local time: 09:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

Dutch

#### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 15/02/2022

#### **IV.2.7. Conditions for opening of tenders**

Date: 17/11/2021 Local time: 09:00

## **Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.2. Information about electronic workflows**

Electronic invoicing will be accepted

**VI.3. Additional information**

De offertes kunnen alleen elektronisch ingediend worden via de e-Tendering internetsite <https://eten.publicprocurement.be/>.

**VI.4. Procedures for review****VI.4.1. Review body**

Official name: Raad van State

Postal address: Wetenschapsstraat 33

Town: Brussel

Postal code: 1040

Country: Belgium

**VI.5. Date of dispatch of this notice**

15/10/2021