

Norway-Moen: Business services: law, marketing, consulting, recruitment, printing and security

OJ S 204/2021 20/10/2021

Contract notice

Services

**Legal Basis:**

Directive 2014/24/EU

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**Section I: Contracting authority**

**I.1. Name and addresses**

Official name: Målselv kommune

National registration number: 972 418 005

Postal address: Mellombygdveien 216

Town: Moen

NUTS code: NO Norge

Postal code: 9321

Country: Norway

Contact person: Magne Westby

E-mail: [magne.westby@malselv.kommune.no](mailto:magne.westby@malselv.kommune.no)

Telephone: +47 90207246

**Internet address(es):**

Main address: <https://www.malselv.kommune.no/>

Address of the buyer profile: <https://eu.eu-supply.com/ctm/Company/CompanyInformation/Index/376665>

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: [http://eu.eu-supply.com/app/rfq/rwentrance\\_s.asp?PID=313650&B=KGVLIGHT](http://eu.eu-supply.com/app/rfq/rwentrance_s.asp?PID=313650&B=KGVLIGHT)

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: [http://eu.eu-supply.com/app/rfq/rwentrance\\_s.asp?PID=313650&B=KGVLIGHT](http://eu.eu-supply.com/app/rfq/rwentrance_s.asp?PID=313650&B=KGVLIGHT)

Tenders or requests to participate must be submitted to the abovementioned address

**I.4. Type of the contracting authority**

Regional or local authority

**I.5. Main activity**

General public services

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**Section II: Object**

**II.1. Scope of the procurement**

**II.1.1. Title**

The digitalisation of archive

Reference number: 2021/3036

**II.1.2. Main CPV code**

79000000 Business services: law, marketing, consulting, recruitment, printing and security

### **II.1.3. Type of contract**

Services

### **II.1.4. Short description**

The contracting authority would like to provide the best offer and good service as regards access to information for its inhabitants. The project will digitalise historic archives and contribute to effective documentation and information management, which provides benefits for case managers, managers, politicians, industry and inhabitants. By making the archives digitally available, processes aimed at the municipality's inhabitants can be simplified and improved. The level of information will be improved and higher, which in turn means that faster and better decisions can be made in public proceedings.

### **II.1.5. Estimated total value**

Value excluding VAT: 1 600 000,00 NOK

### **II.1.6. Information about lots**

This contract is divided into lots: no

## **II.2. Description**

### **II.2.2. Additional CPV code(s)**

79560000 Filing services

### **II.2.3. Place of performance**

NUTS code: NO074 Troms og Finnmark

NUTS code: NO Norge

Main site or place of performance: Målselv Municipality.

### **II.2.4. Description of the procurement**

Digitalisation of historic archives will increase the accessibility for employees and make the case management simpler, more efficient and give great security for correct and equal treatment. Future digital communication with the inhabitants, self-service solutions and digital case management (for .e.g eByggesak) depends on this work. The digitalised material will have the same information value as the current paper archive for internal and external users, but it will have easier access and will be simpler and more flexible.

### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6. Estimated value**

Value excluding VAT: 1 600 000,00 NOK

### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 11

This contract is subject to renewal: no

### **II.2.10. Information about variants**

Variants will be accepted: no

### **II.2.11. Information about options**

Options: yes

Description of options:

See the tender documentation

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

See the tender documentation

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions for participation**

#### **III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:  
See the tender documentation

#### **III.1.2. Economic and financial standing**

List and brief description of selection criteria:  
See the tender documentation  
Minimum level(s) of standards possibly required:  
See the tender documentation

#### **III.1.3. Technical and professional ability**

List and brief description of selection criteria:  
See the tender documentation  
Minimum level(s) of standards possibly required:  
See the tender documentation

### **III.2. Conditions related to the contract**

#### **III.2.2. Contract performance conditions**

See the tender documentation

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

### **IV.2. Administrative information**

#### **IV.2.1. Previous publication concerning this procedure**

Notice number in the OJ S: [2021/S 196-512358](#)

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 10/11/2021 Local time: 12:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

**IV.2.4. Languages in which tenders or requests to participate may be submitted**

Norwegian

**IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 31/12/2021

**IV.2.7. Conditions for opening of tenders**

Date: 10/11/2021 Local time: 12:00

Place:

Målselv municipality building

Information about authorised persons and opening procedure: Procurement consultant

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.3. Additional information**

see the tender documentation

**VI.4. Procedures for review**

**VI.4.1. Review body**

Official name: Nord-Troms og Senja Tingrett

Postal address: postboks 2510

Town: tromsø

Postal code: 9240

Country: Norway

E-mail: [tntspost@domstol.no](mailto:tntspost@domstol.no)

Telephone: +47 77603400

Internet address: <https://www.domstol.no/enkelt-domstol/nord-troms-og-senja-tingrett/>

**VI.4.3. Review procedure**

Precise information on deadline(s) for review procedures:

see the tender documentation

**VI.5. Date of dispatch of this notice**

15/10/2021