

534858-2026 - Competition

Spain – Portering services – Servicio de portero-recepcionista para Institutos y Centros de la Agencia Estatal Consejo Superior de Investigaciones Científicas.

OJ S 147/2026 03/08/2026

Contract or concession notice – standard regime

Services

1. Buyer

1.1. Buyer

Official name: Secretaría General de la Agencia Estatal Consejo Superior de Investigaciones Científicas

Email: sgoi@csic.es

Legal type of the buyer: Body governed by public law, controlled by a central government authority

Activity of the contracting authority: General public services

2. Procedure

2.1. Procedure

Title: Servicio de portero-recepcionista para Institutos y Centros de la Agencia Estatal Consejo Superior de Investigaciones Científicas.

Description: Según se indica en la memoria justificativa de la insuficiencia de medios y de la necesidad de contratar y en el pliego de prescripciones técnicas.

Procedure identifier: b92b9e74-7d91-4b95-903f-84fb3ae26637

Internal identifier: LOT53/26

Type of procedure: Open

The procedure is accelerated: no

2.1.1. Purpose

Main nature of the contract: Services

Main classification (cpv): 98341120 Portering services

2.1.2. Place of performance

Country subdivision (NUTS): A Coruña (ES111)

Country: Spain

2.1.2. Place of performance

Country subdivision (NUTS): Lugo (ES112)

Country: Spain

2.1.2. Place of performance

Country subdivision (NUTS): Ourense (ES113)

Country: Spain

2.1.2. Place of performance

Country subdivision (NUTS): Pontevedra (ES114)

Country: Spain

2.1.2. Place of performance

Country subdivision (NUTS): Asturias (ES120)
Country: Spain

2.1.2. Place of performance

Country subdivision (NUTS): Cantabria (ES130)
Country: Spain

2.1.2. Place of performance

Country subdivision (NUTS): Araba/Álava (ES211)
Country: Spain

2.1.2. Place of performance

Country subdivision (NUTS): Gipuzkoa (ES212)
Country: Spain

2.1.2. Place of performance

Country subdivision (NUTS): Bizkaia (ES213)
Country: Spain

2.1.2. Place of performance

Country subdivision (NUTS): Navarra (ES220)
Country: Spain

2.1.2. Place of performance

Country subdivision (NUTS): La Rioja (ES230)
Country: Spain

2.1.2. Place of performance

Country subdivision (NUTS): Huesca (ES241)
Country: Spain

2.1.2. Place of performance

Country subdivision (NUTS): Teruel (ES242)
Country: Spain

2.1.2. Place of performance

Country subdivision (NUTS): Zaragoza (ES243)
Country: Spain

2.1.2. Place of performance

Country subdivision (NUTS): Madrid (ES300)
Country: Spain

2.1.2. Place of performance

Country subdivision (NUTS): Ávila (ES411)
Country: Spain

2.1.2. Place of performance

Country subdivision (NUTS): Burgos (ES412)
Country: Spain

2.1.2. Place of performance

Country subdivision (NUTS): León (ES413)
Country: Spain

- 2.1.2. Place of performance**
Country subdivision (NUTS): Palencia (ES414)
Country: Spain
- 2.1.2. Place of performance**
Country subdivision (NUTS): Salamanca (ES415)
Country: Spain
- 2.1.2. Place of performance**
Country subdivision (NUTS): Segovia (ES416)
Country: Spain
- 2.1.2. Place of performance**
Country subdivision (NUTS): Soria (ES417)
Country: Spain
- 2.1.2. Place of performance**
Country subdivision (NUTS): Valladolid (ES418)
Country: Spain
- 2.1.2. Place of performance**
Country subdivision (NUTS): Zamora (ES419)
Country: Spain
- 2.1.2. Place of performance**
Country subdivision (NUTS): Albacete (ES421)
Country: Spain
- 2.1.2. Place of performance**
Country subdivision (NUTS): Ciudad Real (ES422)
Country: Spain
- 2.1.2. Place of performance**
Country subdivision (NUTS): Cuenca (ES423)
Country: Spain
- 2.1.2. Place of performance**
Country subdivision (NUTS): Guadalajara (ES424)
Country: Spain
- 2.1.2. Place of performance**
Country subdivision (NUTS): Toledo (ES425)
Country: Spain
- 2.1.2. Place of performance**
Country subdivision (NUTS): Badajoz (ES431)
Country: Spain
- 2.1.2. Place of performance**
Country subdivision (NUTS): Cáceres (ES432)
Country: Spain
- 2.1.2. Place of performance**
Country subdivision (NUTS): Barcelona (ES511)
Country: Spain

2.1.2. Place of performance

Country subdivision (NUTS): Girona (ES512)

Country: Spain

2.1.2. Place of performance

Country subdivision (NUTS): Lleida (ES513)

Country: Spain

2.1.2. Place of performance

Country subdivision (NUTS): Tarragona (ES514)

Country: Spain

2.1.2. Place of performance

Country subdivision (NUTS): Alicante / Alacant (ES521)

Country: Spain

2.1.2. Place of performance

Country subdivision (NUTS): Castellón / Castelló (ES522)

Country: Spain

2.1.2. Place of performance

Country subdivision (NUTS): Valencia / València (ES523)

Country: Spain

2.1.2. Place of performance

Country subdivision (NUTS): Eivissa y Formentera (ES531)

Country: Spain

2.1.2. Place of performance

Country subdivision (NUTS): Mallorca (ES532)

Country: Spain

2.1.2. Place of performance

Country subdivision (NUTS): Menorca (ES533)

Country: Spain

2.1.2. Place of performance

Country subdivision (NUTS): Almería (ES611)

Country: Spain

2.1.2. Place of performance

Country subdivision (NUTS): Cádiz (ES612)

Country: Spain

2.1.2. Place of performance

Country subdivision (NUTS): Córdoba (ES613)

Country: Spain

2.1.2. Place of performance

Country subdivision (NUTS): Granada (ES614)

Country: Spain

2.1.2. Place of performance

Country subdivision (NUTS): Huelva (ES615)

Country: Spain

2.1.2. Place of performance

Country subdivision (NUTS): Jaén (ES616)

Country: Spain

2.1.2. Place of performance

Country subdivision (NUTS): Málaga (ES617)

Country: Spain

2.1.2. Place of performance

Country subdivision (NUTS): Sevilla (ES618)

Country: Spain

2.1.2. Place of performance

Country subdivision (NUTS): Murcia (ES620)

Country: Spain

2.1.2. Place of performance

Country subdivision (NUTS): Ceuta (ES630)

Country: Spain

2.1.2. Place of performance

Country subdivision (NUTS): Melilla (ES640)

Country: Spain

2.1.2. Place of performance

Country subdivision (NUTS): El Hierro (ES703)

Country: Spain

2.1.2. Place of performance

Country subdivision (NUTS): Fuerteventura (ES704)

Country: Spain

2.1.2. Place of performance

Country subdivision (NUTS): Gran Canaria (ES705)

Country: Spain

2.1.2. Place of performance

Country subdivision (NUTS): La Gomera (ES706)

Country: Spain

2.1.2. Place of performance

Country subdivision (NUTS): La Palma (ES707)

Country: Spain

2.1.2. Place of performance

Country subdivision (NUTS): Lanzarote (ES708)

Country: Spain

2.1.2. Place of performance

Country subdivision (NUTS): Tenerife (ES709)

Country: Spain

2.1.3. Value

Estimated value excluding VAT: 377 092,80 EUR

2.1.4. General information

Legal basis:

Directive 2014/24/EU

2.1.5. Terms of procurement

Terms of submission:

Maximum number of lots for which one tenderer can submit tenders: 2

Terms of contract:

Maximum number of lots for which contracts can be awarded to one tenderer: 2

2.1.6. Grounds for exclusion

Sources of grounds for exclusion: Notice

Breaching of obligations set under purely national exclusion grounds: Además de los motivos de exclusión nacionales, también son de aplicación todos los motivos de exclusión detallados en el Documento Europeo Único de Contratación (DEUC).

5. Lot

5.1. Lot: LOT-0001

Title: Servicio de portero-recepcionista para el Centro de Investigaciones Interdisciplinarias de Alcalá de Henares (CI2A)

Description: Según se indica en la memoria justificativa de la insuficiencia de medios y de la necesidad de contratar, y en el pliego de prescripciones técnicas.

Internal identifier: 1

5.1.1. Purpose

Main nature of the contract: Services

Main classification (cpv): 98341120 Portering services

5.1.2. Place of performance

Country subdivision (NUTS): Madrid (ES300)

Country: Spain

5.1.3. Estimated duration

Duration: 18 Months

5.1.4. Renewal

Maximum renewals: 2

Other information about renewals: Hasta un máximo de 18 meses, en periodos de 9 meses.

5.1.5. Value

Estimated value excluding VAT: 165 931,20 EUR

5.1.6. General information

Reserved participation:

Participation is not reserved.

Procurement Project not financed with EU Funds.

The procurement is covered by the Government Procurement Agreement (GPA): yes

5.1.7. Strategic procurement

Aim of strategic procurement: Fulfilment of social objectives

Description: Cumplimiento de objetivos sociales

Aim of strategic procurement: Reduction of environmental impacts
Description: Reducción de los impactos ambientales
Approach to reducing environmental impacts: Pollution prevention and control
Social objective promoted: Fair working conditions, Gender equality

5.1.9. Selection criteria

Sources of selection criteria: Notice
Criterion: General yearly turnover
Description of selection criterion: Cifra anual de negocio

Criterion: References on specified services
Description of selection criterion: Trabajos realizados

5.1.10. Award criteria

Criterion:

Type: Quality
Description: Bolsa de horas.
Category of award weight criterion: Weight (points, exact)
Award criterion number: 10

Criterion:

Type: Quality
Description: Mejoras y/o aportaciones adicionales evaluables mediante fórmula.
Category of award weight criterion: Weight (points, exact)
Award criterion number: 14

Criterion:

Type: Price
Description: Oferta económica.
Category of award weight criterion: Weight (points, exact)
Award criterion number: 52

Criterion:

Type: Quality
Description: Sistemas de control y seguimiento que utilizará para garantizar la correcta ejecución del contrato..
Category of award weight criterion: Weight (points, exact)
Award criterion number: 24

5.1.11. Procurement documents

Address of the procurement documents: https://contrataciondelestado.es/wps/poc?uri=deeplink:detalle_licitacion&idEvl=k%2F%2B%2FbV8x0Ux6nTs9LZ9RhQ%3D%3D

5.1.12. Terms of procurement

Terms of submission:

Electronic submission: Required
Address for submission: https://contrataciondelestado.es/wps/poc?uri=deeplink:detalle_licitacion&idEvl=k%2F%2B%2FbV8x0Ux6nTs9LZ9RhQ%3D%3D
Languages in which tenders or requests to participate may be submitted: Spanish
Electronic catalogue: Not allowed
Deadline for receipt of tenders: 23/09/2026 14:00:00 (UTC+02:00) Eastern European Time, Central European Summer Time
Duration during which the tender must remain valid: 3 Months

Information about public opening:

Opening date: 01/10/2026 11:00:00 (UTC+02:00) Eastern European Time, Central European Summer Time

Place: Sesión telemática.

Terms of contract:

The execution of the contract must be performed within the framework of sheltered employment programmes: No

Conditions relating to the performance of the contract: Estabilidad en el empleo: la empresa se compromete a mantener, salvo causas de fuerza mayor adecuadamente documentadas, al personal que haya iniciado la ejecución del contrato..

Electronic invoicing: Allowed

Electronic ordering will be used: no

Electronic payment will be used: yes

5.1.15. Techniques

Framework agreement:

No framework agreement

Information about the dynamic purchasing system:

No dynamic purchase system

5.1.16. Further information, mediation and review

Review organisation: Secretaría General de la Agencia Estatal Consejo Superior de Investigaciones Científicas - Tribunal Administrativo Central de Recursos Contractuales

Information about review deadlines: Según lo dispuesto en el artículo 153.3 de la LCSP, si el contrato es susceptible de recurso especial en materia de contratación conforme al artículo 44 de la LCSP, la formalización no podrá efectuarse antes de que transcurran quince días hábiles desde que se remita la notificación de la adjudicación a los licitadores y candidatos.

5.1. Lot: LOT-0002

Title: Servicio de portero-recepcionista para Greenruptive innovation hub, afiliado al Instituto de Tecnología Química (ITQ).

Description: Según se indica en la memoria justificativa de la insuficiencia de medios y de la necesidad de contratar, y en el pliego de prescripciones técnicas.

Internal identifier: 2

5.1.1. Purpose

Main nature of the contract: Services

Main classification (cpv): 98341120 Portering services

5.1.2. Place of performance

Country subdivision (NUTS): Valencia / València (ES523)

Country: Spain

5.1.3. Estimated duration

Duration: 18 Months

5.1.4. Renewal

Maximum renewals: 2

Other information about renewals: Hasta un máximo de 18 meses, en periodos de 9 meses.

5.1.5. Value

Estimated value excluding VAT: 211 161,60 EUR

5.1.6. General information

Reserved participation:

Participation is not reserved.

Procurement Project not financed with EU Funds.

The procurement is covered by the Government Procurement Agreement (GPA): yes

5.1.7. Strategic procurement

Aim of strategic procurement: Fulfilment of social objectives

Description: Cumplimiento de objetivos sociales

Aim of strategic procurement: Reduction of environmental impacts

Description: Reducción de los impactos ambientales

Approach to reducing environmental impacts: Pollution prevention and control

Social objective promoted: Fair working conditions, Gender equality

5.1.9. Selection criteria

Sources of selection criteria: Notice

Criterion: General yearly turnover

Description of selection criterion: Cifra anual de negocio

Criterion: References on specified services

Description of selection criterion: Trabajos realizados

5.1.10. Award criteria**Criterion:**

Type: Quality

Description: Bolsa de horas.

Category of award weight criterion: Weight (points, exact)

Award criterion number: 10

Criterion:

Type: Quality

Description: Mejoras y/o aportaciones adicionales evaluables mediante fórmula.

Category of award weight criterion: Weight (points, exact)

Award criterion number: 14

Criterion:

Type: Price

Description: Oferta económica.

Category of award weight criterion: Weight (points, exact)

Award criterion number: 52

Criterion:

Type: Quality

Description: Sistemas de control y seguimiento que utilizará para garantizar la correcta ejecución del contrato..

Category of award weight criterion: Weight (points, exact)

Award criterion number: 24

5.1.11. Procurement documents

Address of the procurement documents: https://contrataciondelestado.es/wps/poc?uri=deeplink:detalle_licitacion&idEvl=k%2F%2B%2FbV8x0Ux6nTs9LZ9RhQ%3D%3D

5.1.12. Terms of procurement**Terms of submission:**

Electronic submission: Required

Address for submission: https://contrataciondelestado.es/wps/poc?uri=deeplink:detalle_licitacion&idEvl=k%2F%2B%2FbV8x0Ux6nTs9LZ9RhQ%3D%3D

Languages in which tenders or requests to participate may be submitted: Spanish

Electronic catalogue: Not allowed

Deadline for receipt of tenders: 23/09/2026 14:00:00 (UTC+02:00) Eastern European Time, Central European Summer Time

Duration during which the tender must remain valid: 3 Months

Information about public opening:

Opening date: 01/10/2026 11:00:00 (UTC+02:00) Eastern European Time, Central European Summer Time

Place: Sesión telemática.

Terms of contract:

The execution of the contract must be performed within the framework of sheltered employment programmes: No

Conditions relating to the performance of the contract: Estabilidad en el empleo: la empresa se compromete a mantener, salvo causas de fuerza mayor adecuadamente documentadas, al personal que haya iniciado la ejecución del contrato..

Electronic invoicing: Allowed

Electronic ordering will be used: no

Electronic payment will be used: yes

5.1.15. Techniques

Framework agreement:

No framework agreement

Information about the dynamic purchasing system:

No dynamic purchase system

5.1.16. Further information, mediation and review

Review organisation: Secretaría General de la Agencia Estatal Consejo Superior de

Investigaciones Científicas - Tribunal Administrativo Central de Recursos Contractuales

Information about review deadlines: Según lo dispuesto en el artículo 153.3 de la LCSP, si el contrato es susceptible de recurso especial en materia de contratación conforme al artículo 44 de la LCSP, la formalización no podrá efectuarse antes de que transcurran quince días hábiles desde que se remita la notificación de la adjudicación a los licitadores y candidatos.

8. Organisations

8.1. ORG-0001

Official name: Secretaría General de la Agencia Estatal Consejo Superior de Investigaciones Científicas

Registration number: 61707810214541

Registration number: Q2818002D

Town: Madrid

Postcode: 28006

Country subdivision (NUTS): Madrid (ES300)

Country: Spain

Contact point: Secretaría General de la Agencia Estatal Consejo Superior de Investigaciones Científicas

Email: sgoi@csic.es

Telephone: 915681781

Buyer profile: <https://contrataciondelestado.es/wps/poc?uri=deeplink:perfilContratante&idBp=HoPToTiP5JF%2FR5QFTIaM4A%3D%3D>

Other contact points:

Official name: Tribunal Administrativo Central de Recursos Contractuales

Town: Madrid

Postcode: 28020

Country subdivision (NUTS): Madrid (ES300)

Country: Spain

Email: tribunal_recursos.contratos@hacienda.gob.es

Internet address: <https://sedeminhap.gob.es/es-ES/Sedes/TACRC/paginas/default.aspx>

Roles of this organisation:

Buyer

Review organisation

Notice information

Notice identifier/version: 055819d7-9403-4a53-a67e-9433c4432da3 - 01

Form type: Competition

Notice type: Contract or concession notice – standard regime

Notice subtype: 16

Notice dispatch date: 31/07/2026 15:03:10 (UTC+02:00) Eastern European Time, Central European Summer Time

Languages in which this notice is officially available: Spanish

Notice publication number: 534858-2026

OJ S issue number: 147/2026

Publication date: 03/08/2026