

United Kingdom-Selkirk: Legal services
OJ S 234/2018 05/12/2018
Contract notice
Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Eildon Housing Association

Postal address: The Weaving Shed, Ettrick Mill, Dunsdale Road

Town: Selkirk

NUTS code: UKM91 Scottish Borders

Postal code: TD7 5EB

Country: United Kingdom

Contact person: Geoff Hope

E-mail: Geoff@eildon.org.uk

Telephone: +44 1750725900

Internet address(es):

Main address: <http://www.eildon.org.uk>

Address of the buyer profile: https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA11283

I.2. Information about joint procurement

The contract is awarded by a central purchasing body

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: www.publiccontractsscotland.gov.uk

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: www.publiccontractsscotland.gov.uk

I.4. Type of the contracting authority

Body governed by public law

I.5. Main activity

Housing and community amenities

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

Provision of Legal Services 2019 — 2024

II.1.2. Main CPV code

79100000 Legal services

II.1.3. Type of contract

Services

II.1.4. Short description

Provision of legal services.

II.1.5. Estimated total value

Value excluding VAT: 375 000,00 GBP

II.1.6. Information about lots

This contract is divided into lots: yes

Tenders may be submitted for maximum number of lots: 3

Maximum number of lots that may be awarded to one tenderer: 2The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

Lot 1 and 3 or Lot 2 and 3 only

II.2. Description

II.2.1. Title

Lot 2 — Housing and Estate Management which includes Factoring

Lot No: 2

II.2.2. Additional CPV code(s)

79100000 Legal services

II.2.3. Place of performance

NUTS code: UKM91 Scottish Borders

II.2.4. Description of the procurement

Lot 2 — Housing and estate management which includes factoring legal services.

II.2.5. Award criteria

Criteria below

Quality criterion - Name: Quality / Weighting: 70 %

Cost criterion - Name: Cost of Service / Weighting: 30 %

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 36

This contract is subject to renewal: yes

Description of renewals:

The MTCA for legal services will be for a 3 year period with the option to extend for 2 x single 1 year periods solely at Eildon's discretion.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

II.2. Description

II.2.1. Title

Lot 3 — Governance, Financial Management and Charity
Lot No: 3

II.2.2. Additional CPV code(s)

79100000 Legal services

II.2.3. Place of performance

NUTS code: UKM91 Scottish Borders

II.2.4. Description of the procurement

Lot 3 — Governance, financial management and charity legal services

II.2.5. Award criteria

Criteria below

Quality criterion - Name: Quality / Weighting: 70 %

Cost criterion - Name: Cost of service / Weighting: 30 %

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 36

This contract is subject to renewal: yes

Description of renewals:

The MTCA for legal services will be for a 3 year period with the option to extend for 2 x single 1 year periods solely at Eildon's discretion.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

II.2. Description

II.2.1. Title

Lot 1 — Procurement, Construction, Acquisitions and Property Conveyancing
Lot No: 1

II.2.2. Additional CPV code(s)

79100000 Legal services

II.2.3. Place of performance

NUTS code: UKM91 Scottish Borders

II.2.4. Description of the procurement

Lot 1: Procurement, construction, acquisitions and property conveyancing legal services.

II.2.5. Award criteria

Criteria below

Quality criterion - Name: Quality / Weighting: 70 %

Cost criterion - Name: Cost of service / Weighting: 30 %

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 36

This contract is subject to renewal: yes

Description of renewals:

The MTCA for legal services will be for a 3 year period with the option to extend for 2 x single 1 year periods solely at Eildon's discretion.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

Section A relates to suitability to pursue the professional activity. For this procurement, Eildon requires that Tenderers are authorised to provide legal advice in accordance with the requirements of the Solicitors (Scotland) Act 1980. Consequently, question 4A.2 should be answered. Evidence must be provided with the ESPD.

This will be on a pass or fail basis.

III.1.2. Economic and financial standing

List and brief description of selection criteria:

Section B relates to tenderers' economic and financial standing. Tenderers should only provide information in their response where the selection criteria concerned have been required by Eildon in the Contract Notice. Consequently, bidders should complete the following boxes:

Minimum level(s) of standards possibly required:

Tenderers must be able to confirm that they hold, or can commit to obtain prior to the commencement of any subsequently awarded contract, the types and levels of insurance indicated below: Evidence must be provided with the ESPD.

Employer's Liability Insurance with a limit of at least 10 000 000 GBP (ten million pounds sterling) per claim.

Public Liability Insurance policy with a limit of at least 5 000 000 GBP (five million pounds sterling) per claim;

Professional Indemnity Insurance policy with a limit of at least 5 000 000 GBP (five million pounds sterling) per claim.

This will be on a Pass or Fail basis.

III.1.3. Technical and professional ability

List and brief description of selection criteria:

Section C relates to tenderers' technical and professional ability. 4C.1.2 for this procurement, Eildon require at least 3 relevant examples of similar size and nature services provided by the Tenderer over the past 3 years to demonstrate that the Tenderer holds the relevant experience to deliver the services as set out in this ITT for Eildon. Consequently, question 4C.1.2 should be completed. Evidence must be provided with the ESPD giving contact details and email address so references can be sought if required by Eildon

Minimum level(s) of standards possibly required:

Eildon require at least 3 relevant examples of similar size & nature services provided by the tenderer over the past 3 years to demonstrate that the tenderer holds the relevant experience to deliver the services as set out in this ITT for Eildon.

This will be on a pass or fail basis.

III.2. Conditions related to the contract

III.2.1. Information about a particular profession

Execution of the service is reserved to a particular profession Reference to the relevant law, regulation or administrative provision:

Tenderers must be authorised to provide legal advice in accordance with the requirements of the Solicitors (Scotland) Act 1980.

III.2.2. Contract performance conditions

KPI's will be agreed at the contract prestart meeting.

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 18/01/2019 Local time: 12:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7. Conditions for opening of tenders

Date: 18/01/2019 Local time: 12:00

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: yes

Estimated timing for further notices to be published:

Dec 2022 or 2023 or 2024 depending on extension periods chosen.

VI.2. Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3. Additional information

All information in supporting documentation must be read and completed as requested.

Note: to register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=566128.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

Community benefits are included in this requirement. For more information see: <http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2361>

A summary of the expected community benefits has been provided as follows:

See Community Benefits section within the ITT

(SC Ref:566128)

VI.4. Procedures for review

VI.4.1. Review body

Official name: Eildon Housing Association

Postal address: The Weaving Shed, Etrick Mill, Dunsdale Road

Town: Selkirk

Postal code: TD7 5EB

Country: United Kingdom

Telephone: +44 1750725900

Internet address: <http://www.eildon.org.uk>

VI.5. Date of dispatch of this notice

03/12/2018