

**Belgium-Brussels: Business services: law, marketing, consulting, recruitment, printing and security**

**OJ S 235/2018 06/12/2018**

**Contract notice**

**Services**

**Legal Basis:**

Directive 2014/24/EU

---

## **Section I: Contracting authority**

### **I.1. Name and addresses**

Official name: SPF Fin Division Achats

National registration number: 0308.357.159\_24900

Postal address: North Galaxy-Tour B 4ème étage, Boulevard du Roi-Albert-II 33/961

Town: Bruxelles

NUTS code: BE100 Arr. de Bruxelles-Capitale/Arr. Brussel-Hoofdstad

Postal code: 1030

Country: Belgium

Contact person: Division Achats — SPF Finances

E-mail: [finprocurement@minfin.fed.be](mailto:finprocurement@minfin.fed.be)

**Internet address(es):**

Main address: <https://enot.publicprocurement.be/enot-war/preViewNotice.do?noticeId=327336>

Address of the buyer profile: <https://enot.publicprocurement.be/enot-war/preViewNotice.do?noticeId=327336>

### **I.1. Name and addresses**

Official name: SPF Économie PME Classe Moyenne et Énergie

Postal address: Rue du Progrès

Town: Bruxelles

NUTS code: BE Belgique / België

Country: Belgium

E-mail: [finprocurement@minfin.fed.be](mailto:finprocurement@minfin.fed.be)

**Internet address(es):**

Main address: <https://enot.publicprocurement.be/enot-war/preViewNotice.do?noticeId=327336>

Address of the buyer profile: <https://enot.publicprocurement.be/enot-war/preViewNotice.do?noticeId=327336>

### **I.1. Name and addresses**

Official name: SPF Intérieur

Postal address: Rue de Louvain

Town: Bruxelles

NUTS code: BE Belgique / België

Country: Belgium

E-mail: [finprocurement@minfin.fed.be](mailto:finprocurement@minfin.fed.be)

**Internet address(es):**

Main address: <https://enot.publicprocurement.be/enot-war/preViewNotice.do?noticeId=327336>

Address of the buyer profile: <https://enot.publicprocurement.be/enot-war/preViewNotice.do?noticeId=327336>

### **I.1. Name and addresses**

Official name: SPF Stratégie et Appui  
Postal address: Boulevard Simon-Bolivar  
Town: Bruxelles  
NUTS code: BE Belgique / België  
Country: Belgium  
E-mail: [finprocurement@minfin.fed.be](mailto:finprocurement@minfin.fed.be)

#### **Internet address(es):**

Main address: <https://enot.publicprocurement.be/enot-war/preViewNotice.do?noticeId=327336>  
Address of the buyer profile: <https://enot.publicprocurement.be/enot-war/preViewNotice.do?noticeId=327336>

### **I.1. Name and addresses**

Official name: SPF Santé, Sécurité de la chaîne alimentaire et Environnement  
Postal address: Place Victor-Horta  
Town: Bruxelles  
NUTS code: BE Belgique / België  
Country: Belgium  
E-mail: [finprocurement@minfin.fed.be](mailto:finprocurement@minfin.fed.be)

#### **Internet address(es):**

Main address: <https://enot.publicprocurement.be/enot-war/preViewNotice.do?noticeId=327336>  
Address of the buyer profile: <https://enot.publicprocurement.be/enot-war/preViewNotice.do?noticeId=327336>

### **I.1. Name and addresses**

Official name: SPF Mobilité et Transports  
Postal address: Rue du Progrès  
Town: Bruxelles  
NUTS code: BE Belgique / België  
Country: Belgium  
E-mail: [finprocurement@minfin.fed.be](mailto:finprocurement@minfin.fed.be)

#### **Internet address(es):**

Main address: <https://enot.publicprocurement.be/enot-war/preViewNotice.do?noticeId=327336>  
Address of the buyer profile: <https://enot.publicprocurement.be/enot-war/preViewNotice.do?noticeId=327336>

### **I.2. Information about joint procurement**

The contract involves joint procurement

### **I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://enot.publicprocurement.be/enot-war/preViewNotice.do?noticeId=327336>  
Additional information can be obtained from the abovementioned address  
Tenders or requests to participate must be submitted electronically via: <https://eten.publicprocurement.be/etendering/viewWorkspacesBasedOnExtUrl.do?wsName=SPF+Fin+Division+Achats-S%26L%2FDA%2F2018%2F049-F02>

### **I.4. Type of the contracting authority**

Ministry or any other national or federal authority, including their regional or local subdivisions

### **I.5. Main activity**

General public services

## Section II: Object

---

### II.1. Scope of the procurement

#### II.1.1. Title

Procédure ouverte relative à des services d'accompagnement de différents services publics fédéraux dans le développement de leur politique d'employer branding  
Reference number: SPF Fin Division Achats-S&L/DA/2018/049-F02\_0

#### II.1.2. Main CPV code

79000000 Business services: law, marketing, consulting, recruitment, printing and security

#### II.1.3. Type of contract

Services

#### II.1.4. Short description

Accompagnement de différents services publics fédéraux dans le développement de leur politique d'employer branding.

#### II.1.5. Estimated total value

#### II.1.6. Information about lots

This contract is divided into lots: no

### II.2. Description

#### II.2.3. Place of performance

NUTS code: BE Belgique / België

#### II.2.4. Description of the procurement

Accompagnement de différents services publics fédéraux dans le développement de leur politique d'employer branding.

#### II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### II.2.6. Estimated value

#### II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 48

This contract is subject to renewal: no

#### II.2.10. Information about variants

Variants will be accepted: no

#### II.2.11. Information about options

Options: no

#### II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:  
no

#### II.2.14. Additional information

## Section III: Legal, economic, financial and technical information

---

### III.1. Conditions for participation

#### III.1.3. Technical and professional ability

Minimum level(s) of standards possibly required:

Classe: N/A, catégorie: N/A.

## Section IV: Procedure

---

### IV.1. Description

#### IV.1.1. Type of procedure

Open procedure

#### IV.1.3. Information about a framework agreement or a dynamic purchasing system

#### IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

### IV.2. Administrative information

#### IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 21/01/2019 Local time: 14:30

#### IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

#### IV.2.4. Languages in which tenders or requests to participate may be submitted

French, Dutch

#### IV.2.7. Conditions for opening of tenders

Date: 21/01/2019 Local time: 14:30

## Section VI: Complementary information

---

### VI.1. Information about recurrence

This is a recurrent procurement: no

### VI.3. Additional information

### VI.4. Procedures for review

#### VI.4.1. Review body

Official name: Conseil d'État

Postal address: Rue de la Science

Town: Bruxelles

Country: Belgium

#### VI.4.2. Body responsible for mediation procedures

Official name: Conseil d'État

Postal address: Rue de la Science

Town: Bruxelles

Country: Belgium

**VI.5. Date of dispatch of this notice**

03/12/2018