

United Kingdom-Godalming: Property insurance services
OJ S 219/2019 13/11/2019
Contract notice
Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Waverley Borough Council

Postal address: Council Offices, The Burys

Town: Godalming

NUTS code: UKJ25 West Surrey

Postal code: GU7 1HR

Country: United Kingdom

Contact person: Patrick Tuite

E-mail: patrick.tuite@waverley.gov.uk

Internet address(es):

Main address: <https://www.waverley.gov.uk/site/>

Address of the buyer profile: <https://www.sesharedservices.org.uk/esourcing>

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://www.sesharedservices.org.uk/esourcing>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://www.sesharedservices.org.uk/esourcing>

Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

Regional or local authority

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

WAV PT Provision of Property Insurance in Respect of Leasehold Flats and Shared Ownership Properties

Reference number: WAV - 029244

II.1.2. Main CPV code

66515200 Property insurance services

II.1.3. Type of contract

Services

II.1.4. Short description

The current long term agreement expires on 31.3.2020. Waverley Borough Council invites bids for the provision of its property insurance in respect of private dwellings sold on a leasehold basis, the majority of these were under the Right To Buy (RTB) legislation.

II.1.5. Estimated total value

Value excluding VAT: 250 000,00 GBP

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.3. Place of performance

NUTS code: UKJ25 West Surrey

Main site or place of performance:

II.2.4. Description of the procurement

The current long term agreement expires on 31.3.2020. Waverley Borough Council invites bids for the provision of its property insurance in respect of private dwellings sold on a leasehold basis, the majority of these were under the Right To Buy (RTB) legislation. The dwellings are flats in blocks and flats in houses (maisonettes) where the Council still retain the freehold ownership and the leases state that the Council, as the freeholder, will arrange the buildings insurance on behalf of the leaseholder and recharge the premium as part of the service charge. Other flats in some blocks have not been sold (Council tenanted) and are separately insured so insurance cover for these flats are not required. In addition there are a small number of houses under shared ownership where Waverley Borough Council is responsible for the insurance arrangements although the premiums are re-charged to the residents. Separate policies are required for the leasehold properties and shared ownership portfolios. Cover is expected to commence at 00.01 a.m. on the 1.4.2020.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Start: 01/04/2020 End: 31/03/2025

This contract is subject to renewal: yes

Description of renewals:

To be renewed at the end of the contract life.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

III.1.2. Economic and financial standing

List and brief description of selection criteria:

Insurers will be authorised to write the classes of insurance listed within the EU member states subject to English/Welsh law and jurisdiction of the English/Welsh courts. Potential suppliers may be asked to produce a certificate issued by the appropriate insurance regulatory authority indicating the types of insurance the insurer is authorised to provide and must comply with the Department of Trade and Industry's regulations. All insurers must be at least 'A-' rated by standard and poor's (or equivalent) and/or approved by the JLT market security committee, otherwise their submission will be automatically rejected. Please note if the rating of the Insurer drops below the acceptable minimum standard during the life of the contract, the authority can make alternative arrangements at their own discretion.

III.1.3. Technical and professional ability

List and brief description of selection criteria:

Details of membership of any professional body or association and education/professional qualifications/experience of all providing the services, and evidence of risk management capabilities. See ITT for more details.

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 13/12/2019 Local time: 13:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 31/03/2020

IV.2.7. Conditions for opening of tenders

Date: 13/12/2019 Local time: 13:00

Place:

All tender returns will be locked until the return date and time has passed.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: yes

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: Royal Courts of Justice Postal

Postal address: Strand

Town: London

Postal code: WC2A 2LL

Country: United Kingdom

Internet address: www.justice.gov.uk

VI.4.3. Review procedure

Precise information on deadline(s) for review procedures:

VI.4.4. Service from which information about the review procedure may be obtained

Official name: Waverley Borough Council

Postal address: The Burys

Town: Godalming

Postal code: GU7 1HR

Country: United Kingdom

E-mail: patrick.tuite@waverley.gov.uk

Internet address: <http://www.waverley.gov.uk/site/>

VI.5. Date of dispatch of this notice

08/11/2019