

United Kingdom-Cirencester: Printing services

OJ S 219/2020 10/11/2020

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Cotswold District Council

Postal address: Trinity Road

Town: Cirencester

NUTS code: UKK13 Gloucestershire

Country: United Kingdom

E-mail: procurement@publicagroup.uk**Internet address(es):**Main address: <https://in-tendhost.co.uk/publicagroup/asp/asp/Home>**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://in-tendhost.co.uk/publicagroup/asp/asp/Home>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

Regional or local authority

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement**II.1.1. Title**

For the Provision of Electoral Material Printing Services

Reference number: CDC0345P

II.1.2. Main CPV code

79810000 Printing services

II.1.3. Type of contract

Services

II.1.4. Short description

The six authorities within Gloucestershire are working together to procure election and electoral registration printing. The tender covers all aspects of elections and registration including ballot papers, postal packs and registration letters. The tender sets out the specification and print schedule for each authority and suppliers are expected to meet these

requirements. The contract length will cover printing requirements up until 30 June 2021. The requirement will be divided in to lots and the Council is seeking to appoint a single supplier for both lot 1 and lot 2 and therefore suppliers must provide a response to both lots.

Lot 1: Election Printing requirement;

Lot 2: Individual Electoral Register Printing Requirement.

II.1.5. Estimated total value

Value excluding VAT: 170 000,00 GBP

II.1.6. Information about lots

This contract is divided into lots: yes

Tenders may be submitted for all lots

II.2. Description

II.2.1. Title

Lot 1: Election Printing Requirement

Lot No: 1

II.2.2. Additional CPV code(s)

79800000 Printing and related services, 79810000 Printing services

II.2.3. Place of performance

NUTS code: UKK13 Gloucestershire

Main site or place of performance:

II.2.4. Description of the procurement

1) Poll cards and postal poll cards,

2) Ballot papers,

3) Postal vote packs.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 30 000,00 GBP

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Start: 28/12/2020 End: 30/06/2021

This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

II.2. Description

II.2.1. Title

Lot 2: Individual Elector Registration Documents

Lot No: 2

II.2.2. Additional CPV code(s)

79800000 Printing and related services, 79810000 Printing services

II.2.3. Place of performance

NUTS code: UKK13 Gloucestershire

Main site or place of performance:

II.2.4. Description of the procurement

Period of contract including extension. The contract length will cover printing requirements up until 30 June 2021. No extension will be available. Details of goods or services required envelopes.

- All envelopes to be pre-printed in line with Electoral Commission guidance letters and forms.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 140 000,00 GBP

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Start: 28/12/2020 End: 30/06/2021

This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information**Section III: Legal, economic, financial and technical information**

III.1. Conditions for participation**III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

Section IV: Procedure

IV.1. Description**IV.1.1. Type of procedure**

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 03/12/2020 Local time: 17:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

IV.2.7. Conditions for opening of tenders

Date: 03/12/2020 Local time: 17:00

Place:

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: Cotswold District Council

Town: Cirencester

Country: United Kingdom

VI.4.3. Review procedure

Precise information on deadline(s) for review procedures:

VI.5. Date of dispatch of this notice

05/11/2020