

United Kingdom-Ilkeston: Supply services of personnel including temporary staff

OJ S 220/2020 11/11/2020

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Erewash Borough Council
Postal address: Town Hall
Town: Ilkeston
NUTS code: UKF13 South and West Derbyshire
Postal code: DE7 5RP
Country: United Kingdom
Contact person: Procurement Department
E-mail: procurement@erewash.gov.uk
Telephone: +44 1159072244

Internet address(es):

Main address: <https://www.erewash.gov.uk/>
Address of the buyer profile: <https://www.erewash.gov.uk/>

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://www.eastmidstenders.org/>
Additional information can be obtained from the abovementioned address
Tenders or requests to participate must be submitted electronically via: <https://www.eastmidstenders.org/>

I.4. Type of the contracting authority

Regional or local authority

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement**II.1.1. Title**

EBCT 282 - Tender for the Provision of Contingent Workers
Reference number: DN508893

II.1.2. Main CPV code

79620000 Supply services of personnel including temporary staff

II.1.3. Type of contract

Services

II.1.4. Short description

The Council delivers a number of operational frontline services using a skilled in-house workforce. In order to meet fluctuations in service demand and staff absences due to annual leave, sickness and training the Council regularly needs to supplement its own workforce with suitably skilled temporary workers. This mainly applies to the provision of waste collection and green spaces and street scene services where seasonal fluctuations significantly influence demand. Other categories of temporary workers may also be required on occasion. Full details can be found in the invitation to tender documents.

II.1.5. Estimated total value

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.3. Place of performance

NUTS code: UKF13 South and West Derbyshire

II.2.4. Description of the procurement

The services covered include, but are not limited to:

Waste services

- driver loaders – HGV Class II required to drive refuse collection vehicles between 7.5 and 26 tonnes and, when necessary, to handle wheeled bins and load refuse/bulky waste, garden waste and recycling onto refuse collection vehicles;
- driver loaders – non HGV required to drive and load vehicles up to 3.5 tonne such as transit type vehicles. Services include clinical waste collections, difficult access locations and bin delivery;
- refuse loaders – required to handle wheeled bins and load refuse/bulky waste, garden waste and recycling onto the refuse collection vehicle. Duties may also include bin deliveries and repair.

Street scene services

- mechanical road sweeping/precinct sweeping – HGV Class II/non HGV drivers required to drive mechanical road sweepers or precinct sweepers;
- street cleansing operatives – required for sweeping, litter picking, emptying litter/dog bins, fly tipping collection, graffiti removal. Operatives may also be required to drive caged tipper vehicles up to 3.5 tonne;
- cleaners – required for general office cleaning duties.

Green space services

- grounds maintenance operatives — required for general grounds maintenance and planting duties and grass cutting (using tractor and sit down/manual mowers).

The indicative annual total supply hours for temporary staff within Waste Services and Green Space and Street Scene is 64 700 hours broken down as follows:

- refuse driver loaders (HGV and non HGV) — 7 400 hours;
- refuse loaders — 17 400 hours;
- green space and street scene operatives — 38 400 hours;
- cleaners – 1 500 hours.

These hours are indicative and not guaranteed.

Indicative contract value is:

- annual — GBP 868 790;
- initial 3-year contract term — GBP 2 606 370;
- maximum 5-year contract (if extensions taken) — GBP 4 343 950.

II.2.5. Award criteria

Criteria below

Quality criterion - Name: Quality / Weighting: 40

Price - Weighting: 60

II.2.6. Estimated value

Value excluding VAT: 2 606 370,00 GBP

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Start: 05/04/2021 End: 04/04/2024

This contract is subject to renewal: yes

Description of renewals:

The initial contract period is 3 years with two options to extend of up to 12 months each. End date in II.2.7) reflects the initial contract period of 3 years. Maximum contract period is 5 years.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: yes

Description of options:

Two options to extend for up to 12 months each subject to funding, business need and satisfactory performance.

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 11/12/2020 Local time: 12:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**IV.2.4. Languages in which tenders or requests to participate may be submitted**

English

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7. Conditions for opening of tenders

Date: 11/12/2020 Local time: 12:30

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: yes

Estimated timing for further notices to be published:

If option to extend not taken, September 2023. If option to extend for 1 year taken, September 2024. If option to extend for a further 1 year taken, September 2025.

VI.3. Additional information

This tender process is being managed electronically. Documents can be obtained from www.eastmidstenders.org. Completed tender submissions must be submitted via the e-procurement system.

VI.4. Procedures for review**VI.4.1. Review body**

Official name: Erewash Borough Council

Town: Derbyshire

Postal code: DE7 5RP

Country: United Kingdom

VI.4.3. Review procedure

Precise information on deadline(s) for review procedures:

Erewash Borough Council will incorporate a minimum 10 calendar days standstill period at the point information on the award of the contract is communicated to tenderers. This period allows unsuccessful tenderers to seek further debriefing from the contracting authority before the contract is entered into. Applicants have 2 working days from the notification of the award decision to request additional debriefing and that information has to be provided a minimum of 3 working days before the expiry of the standstill period. Such additional information should be required from the contact details provided in section 1.1 of this notice. If an appeal regarding the award of a contract has not been successfully resolved the Public Contracts Regulations 2015 provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Any such action must be brought promptly (generally within 3 months). Where a contract has not been entered into the Court may order the setting aside of the award decision or order the authority to amend any document and may award damages. If the contract has been entered into the

Court may only award damages. The purpose of the standstill period referred to above is to allow parties to apply to the Courts to set aside the award decision before the contract is entered into.

VI.5. Date of dispatch of this notice

06/11/2020