

Belgium-Brussels: Event Management Services
OJ S 238/2018 11/12/2018
Contract notice
Services

Legal Basis:

Regulation (EU, Euratom) No 966/2012

Section I: Contracting authority

I.1. Name and addresses

Official name: European Commission, Directorate General for Interpretation
Postal address: Street Van Maerlant 18
Town: Brussels
NUTS code: BE1 Région de Bruxelles-Capitale/Brussels Hoofdstedelijk Gewest
Postal code: 1040
Country: Belgium
E-mail: SCIC-CALL-FWC-PCO-2018@ec.europa.eu
Internet address(es):
Main address: https://ec.europa.eu/info/departments/interpretation_en

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=4106>
Additional information can be obtained from the abovementioned address
Tenders or requests to participate must be submitted to the following address:
Official name: European Commission, Directorate General for Interpretation
Postal address: Avenue du Bourget 1
Town: Brussels
Postal code: 1140
Country: Belgium
Contact person: Patricia Lambert
E-mail: SCIC-CALL-FWC-PCO-2018@ec.europa.eu
NUTS code: BE1 Région de Bruxelles-Capitale/Brussels Hoofdstedelijk Gewest
Internet address(es):
Main address: https://ec.europa.eu/info/departments/interpretation_en

I.4. Type of the contracting authority

European institution/agency or international organisation

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

Event Management Services
Reference number: SCIC/C1/2018/FWC/02

II.1.2. Main CPV code

79950000 Exhibition, fair and congress organisation services

II.1.3. Type of contract

Services

II.1.4. Short description

The purpose of this call for tenders is to contract professional event organisation services for supporting the European Commission and other EU bodies and agencies in the organisation of their conferences and events with an external communication dimension. Events to be managed by the future contractors may take place in all EU Member States, all EFTA Member States, as well as in present or future EU candidate countries, and the United Kingdom of Great Britain and Northern Ireland.

All services are described in the tender specifications and can be requested in full or in part for each event.

The call for tenders is divided into 3 lots. The division is based on the number of participants as estimated at the moment of the initial request for offer by the European institution.

II.1.5. Estimated total value

Value excluding VAT: 120 000 000,00 EUR

II.1.6. Information about lots

This contract is divided into lots: yes

Tenders may be submitted for all lots

II.2. Description

II.2.1. Title

Lot 1 — Events with 50-200 participants

Lot No: 1

II.2.2. Additional CPV code(s)

79952000 Event services, 79950000 Exhibition, fair and congress organisation services

II.2.3. Place of performance

NUTS code: BE Belgique / België

Main site or place of performance: All EU Member States, all EFTA Member States, as well as in present or future EU candidate countries, and the United Kingdom of Great Britain and Northern Ireland.

II.2.4. Description of the procurement

Organisation of events with 50-200 participants.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 12 000 000,00 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 48

This contract is subject to renewal: yes

Description of renewals:

The contracts will be concluded for an initial duration of 1 year from the date of their signature.
The contracts can be renewed in writing up to 3 times under the same conditions.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

II.2. Description

II.2.1. Title

Lot 2 — Events with 201-650 participants

Lot No: 2

II.2.2. Additional CPV code(s)

79952000 Event services, 79950000 Exhibition, fair and congress organisation services

II.2.3. Place of performance

NUTS code: BE Belgique / België

Main site or place of performance: All EU Member States, all EFTA Member States, as well as in present or future EU candidate countries, and the United Kingdom of Great Britain and Northern Ireland.

II.2.4. Description of the procurement

Organisation of events with 201-650 participants.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 36 000 000,00 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 48

This contract is subject to renewal: yes

Description of renewals:

The contracts will be concluded for an initial duration of 1 year from the date of their signature.

The contracts can be renewed in writing up to 3 times under the same conditions.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13.

Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

II.2. Description

II.2.1. Title

Lot 3 — Events with more than 650 Participants
Lot No: 3

II.2.2. Additional CPV code(s)

79952000 Event services, 79950000 Exhibition, fair and congress organisation services

II.2.3. Place of performance

NUTS code: BE Belgique / België

Main site or place of performance: All EU Member States, all EFTA Member States, as well as in present or future EU candidate countries, and the United Kingdom of Great Britain and Northern Ireland.

II.2.4. Description of the procurement

Organisation of events with more than 650 participants.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 72 000 000,00 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 48

This contract is subject to renewal: yes

Description of renewals:

The contracts will be concluded for an initial duration of 1 year from the date of their signature.

The contracts can be renewed in writing up to 3 times under the same conditions.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1.

Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

Please refer to the tender specifications, Points 2.1 Eligibility of the tenderers and 2.2 Legal form of the tenderer.

III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

III.2. Conditions related to the contract

III.2.2. Contract performance conditions

As stated in the procurement documents

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 04/02/2019 Local time: 23:59

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

English, Bulgarian, Danish, German, Greek, Estonian, Finnish, French, Irish, Croatian, Hungarian, Italian, Latvian, Lithuanian, Maltese, Dutch, Polish, Portuguese, Romanian, Slovak, Slovenian, Spanish, Swedish, Czech

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 04/08/2019

IV.2.7. Conditions for opening of tenders

Date: 11/02/2019 Local time: 14:00

Place:

European Commission, Directorate General for Interpretation — Van Maerlant 18 street, 1040 Brussels, BELGIUM

Information about authorised persons and opening procedure: A maximum of two representatives per tender can attend the opening of tenders. For organisational and security reasons, the tenderer must provide the full name and ID or passport number of the

representatives at least 3 working days in advance to the email address indicated in Section I. 1 of this notice. Failing that, the contracting authority reserves the right to refuse access to its premises.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.3. Additional information

Requests for additional information must be submitted exclusively via the TED eTendering system at <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=4106>.

The Contracting Authority is not bound to reply to requests for additional information received less than 6 working days before the date of receipt of tenders.

VI.4. Procedures for review

VI.4.1. Review body

Official name: General Court of the Court of Justice of the European Union

Postal address: Boulevard Konrad Adenauer

Town: Luxembourg

Postal code: 2925

Country: Luxembourg

E-mail: cfi.registry@curia.europa.eu

Telephone: +352 43031

Internet address: <https://curia.europa.eu/>

VI.4.2. Body responsible for mediation procedures

Official name: European Ombudsman

Postal address: 1 avenue du Président Robert Schuman, PO Box 403

Town: Strasbourg

Postal code: 67001

Country: France

E-mail: eo@ombudsman.europa.eu

Telephone: +33 388172313

Internet address: <http://ombudsman.europa.eu>

VI.5. Date of dispatch of this notice

30/11/2018