

United Kingdom-Bristol: Building-cleaning services
OJ S 224/2019 20/11/2019
Contract notice
Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: City of Bristol College
Postal address: Ashley Down Centre, PO Box 3158
Town: Bristol
NUTS code: UKK11 Bristol, City of
Postal code: BS6 9JS
Country: United Kingdom
E-mail: pqq@litmuspartnership.co.uk
Telephone: +44 1276-673880
Internet address(es):
Main address: <http://www.cityofbristol.ac.uk>

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://litmuspartnership.co.uk/sq/city-of-bristol-college/>
Additional information can be obtained from the abovementioned address
Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

Body governed by public law

I.5. Main activity

Education

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

City of Bristol College — Tender for Cleaning Services

II.1.2. Main CPV code

90911200 Building-cleaning services

II.1.3. Type of contract

Services

II.1.4. Short description

The successful supplier will be required to provide cleaning services for City of Bristol College at the following locations:
1) City of Bristol College, Ashley Down Centre, Ashley Down Road, Bristol, BS7 9BU;

- 2) City of Bristol College, Brislington Centre, 40 School Road, Bristol, BS4 4NN;
- 3) City of Bristol College, Parkway Centre (incorporating advanced engineering centre), New Road, Stoke Gifford, BS34 8SF;
- 4) City of Bristol College, College Green Centre, St Georges Road, Bristol, BS1 5UA;
- 5) City of Bristol College, South Bristol Skill Academy, The Boulevard, Hengrove Park, Bristol, BS14 0DB.

City of Bristol College is one of the largest further and higher education colleges in the UK. We cater for learners of all ages and backgrounds, including 16 to 18-year-olds, adult learners, apprentices, higher education students and international students.

(Further information is provided in the SQ Document.)

II.1.5. Estimated total value

Value excluding VAT: 2 450 000,00 GBP

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.3. Place of performance

NUTS code: UKK11 Bristol, City of

Main site or place of performance: City of Bristol College ~ see II.1.4) Short description Bristol, UNITED KINGDOM.

II.2.4. Description of the procurement

The contract will commence on 1.8.2020 for an initial period of 3 years, ending on 31.7.2023, with the opportunity to extend for a further period of 2 years at the discretion of the governing body.

This contract will be fixed price in nature with the successful supplier guaranteeing both the number of input hours to the contract and the quality of cleaning provision. Investment for equipment shall be fully depreciated over the initial 3-year term of the contract.

We are seeking a suitably experienced supplier who has current experience of working within the higher or further education sector, ideally with a strong operational base within the Bristol or South West area, thus allowing for both adequate contract support and operational flexibility that is to be delivered to support the contract as and when required moving forwards into this contract term.

The scope of the contract covers all cleaning provision within the College campuses. The successful supplier will be expected to deliver a concise and detailed method of management reporting at the end of each month, thus updating the College senior management team on the contract performance.

Any variations to the contract that are requested by the client should be invoiced at the agreed rate and should be calculated on an hourly rate per employee needed to carry out the variation to the satisfaction of the contract supervising officer. The client's requirement shall be for 205 academic days and 20 days periodic cleaning per annum.

Whilst the monthly charge will represent one-twelfth of the contract cost, a reconciliation will take place monthly to reconcile the actual hours worked within the contract. If the hours worked are less than those budgeted for a credit will be required by the Client. The client requires that the tendered amount of hours are worked at all times and the successful supplier is expected to have a system in place to cover for both planned and unplanned leave.

The supplier shall provide a comprehensive cleaning service to the client so as to promote a clean, healthy and safe environment which presents a positive image to all users and visitors.

The College must at all times meet health, safety and environmental standards appropriate to the College and its use and the successful supplier must comply with the client's health, safety and environmental policies and procedures. The services must be provided so as not to interrupt the routine of the College.

The focus of our requirement is for a high quality cleaning service, fully compliant to the agreed specification at all times.

The projected cost of cleaning for the current year is circa 490 000,00 GBP.

The focus of the requirement is equally for a high quality cleaning service, fully compliant to the agreed specification at all times.

Please note that the successful supplier will pay the full procurement consultancy fee on award of this contract, which will be to the value of 6 000,00 GBP plus VAT. This fee will be invoiced immediately after the 10 day standstill period. To ensure transparency, supplier will clearly show a breakdown of this fee within the management fee over the initial 3-year length of the contract. The total fee will be paid in full by the successful supplier to Litmus by no later than 29.5.2020.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 2 450 000,00 GBP

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Start: 01/08/2020 End: 31/07/2025

This contract is subject to renewal: no

II.2.9. Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5 Maximum number: 10 Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

II.2.10. Information about variants

Variants will be accepted: yes

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.2.

Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Restricted procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 27/12/2019 Local time: 12:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

Date: 03/02/2020

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.3. Additional information

Interest in the selection process should be expressed via email only to pqq@litmuspartnership.co.uk clearly stating within this email which contract/notice you are referring to. Please also provide, as a minimum, a contact name, full company postal address and telephone number. The selection questionnaire and associated documents can be obtained at:

<https://litmuspartnership.co.uk/sq/city-of-bristol-college/>

The closing date for receipt of the selection questionnaire is 27.12.2019 (12.00). Suppliers are required to ensure that documents are obtained and returned to The Litmus Partnership Ltd, by email to pqq@litmuspartnership.co.uk by the above closing date and time.

Documents in respect of economic/financial standing (where indicated in the selection questionnaire) shall be returned to The Litmus Partnership Ltd, by email to pqq@litmuspartnership.co.uk by the above closing date and time.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

VI.4. Procedures for review

VI.4.1. Review body

Official name: City of Bristol College

Town: Bristol

Country: United Kingdom

VI.5. Date of dispatch of this notice

15/11/2019