

United Kingdom-Chester: Payroll management services

OJ S 242/2018 15/12/2018

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: NHS Countess of Chester Hospital

Postal address: Liverpool Road

Town: Chester

NUTS code: UK United Kingdom

Postal code: CH2 1UL

Country: United Kingdom

E-mail: james.flood1@nhs.net

Telephone: +44 1244365143

Internet address(es):

Main address: www.nhssourcing.co.uk

I.1. Name and addresses

Official name: The eligible users of the proposed framework agreement are available for unrestricted and full direct access, free of charge, at: www.nhssourcing.co.uk

Town: UK

NUTS code: UK United Kingdom

Country: United Kingdom

E-mail: info@coch-cps.co.uk

Internet address(es):

Main address: www.nhssourcing.co.uk

I.2. Information about joint procurement

The contract involves joint procurement

The contract is awarded by a central purchasing body

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: www.nhssourcing.co.uk

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: www.nhssourcing.co.uk

Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

Ministry or any other national or federal authority, including their regional or local subdivisions

I.5. Main activity

Health

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

National Framework Agreement for a Managed Service for the Provision of Payroll and Pension Services
Reference number: F/022/PAY/19/JF

II.1.2. Main CPV code

79211110 Payroll management services

II.1.3. Type of contract

Services

II.1.4. Short description

The Countess of Chester Hospital NHS Foundation Trust's Commercial Procurement Service wishes to establish a framework which will allow NHS authorities and other public sector bodies to procure a payroll and pensions service from a multi supplier framework with a catalogue call-off mechanism and as such no form of further competition will be required. Further details are provided in the Invitation to Tender accompanying this Contract Notice, which can be viewed at www.nhssourcing.co.uk

II.1.5. Estimated total value

Value excluding VAT: 50 000 000,00 GBP

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.2. Additional CPV code(s)

30200000 Computer equipment and supplies

II.2.3. Place of performance

NUTS code: UK United Kingdom

II.2.4. Description of the procurement

The Countess of Chester Hospital NHS Foundation Trust's Commercial Procurement Service wishes to establish a framework which will allow clients to seek providers of payroll and pension services, who are able to provide accurate and timely payments to their employees. This will typically include issuing monthly payments to each staff member and may include making and recovering advance payments, upon bespoke request. The service provider will be required to be responsible for output of the client authorities Standard Electronic Staff Record (ESR) to their nominated financial services team/supplier. Service providers will be expected to offer first line customer service directly to client authorities' employees to resolve any pay discrepancies, including expenses payments and any variation payments which may occur.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 48

This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement
Framework agreement with several operators

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 16/01/2019 Local time: 14:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7. Conditions for opening of tenders

Date: 17/01/2019 Local time: 09:00

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: Royal Courts of Justice

Town: London

Country: United Kingdom

VI.4.3. Review procedure

Precise information on deadline(s) for review procedures:

The Countess of Chester Hospital NHS Foundation Trust will incorporate a standstill period at the point information on the award of the Framework Agreement is communicated to tenderers. That notification will provide full information on the award decision. The standstill period, which will be for a minimum of 10 calendar days, provides time for unsuccessful tenderers to challenge the award decision before the Framework Agreement is entered into. The Public Contract Regulations 2015 provide for aggrieved parties who have been harmed or are at risk of harm by breach of the rules to take action in the High Court (England, Wales and Northern Ireland).

VI.5. Date of dispatch of this notice

12/12/2018