

Norway-Halden: Insurance brokerage services
OJ S 195/2022 10/10/2022
Contract notice
Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Halden Kommune
National registration number: 959159092
Postal address: Storgata 8
Town: HALDEN
NUTS code: NO Norge
Postal code: 1751
Country: Norway
Contact person: Trond Sydskogen
E-mail: trond.sydskogen@halden.kommune.no
Telephone: +47 69174935
Fax: +47 69180058
Internet address(es):
Main address: <https://permalink.mercell.com/187637811.aspx>
Address of the buyer profile: <http://www.halden.kommune.no/>

I.1. Name and addresses

Official name: Fredrikstad kommune
Town: Fredrikstad
NUTS code: NO082 Viken
Country: Norway
E-mail: simeik@fredrikstad.kommune.no
Internet address(es):
Main address: www.fredrikstad.kommune.no

I.1. Name and addresses

Official name: Sarpsborg kommune
Town: Sarpsborg
NUTS code: NO082 Viken
Country: Norway
E-mail: oddveig.aasegg@sarpsborg.com
Internet address(es):
Main address: www.sarpsborg.com

I.2. Information about joint procurement

The contract involves joint procurement

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://permalink.mercell.com/187637811.aspx>

Additional information can be obtained from the abovementioned address
Tenders or requests to participate must be submitted electronically via: <https://permalink.mercell.com/187637811.aspx>

I.4. Type of the contracting authority

Regional or local authority

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

Insurance Broker services

Reference number: 2022/8514

II.1.2. Main CPV code

66518100 Insurance brokerage services

II.1.3. Type of contract

Services

II.1.4. Short description

Halden, Sarpsborg and Fredrikstad Municipalities invite tenderers to a contest for insurance broker services for property insurance and insurance of persons. This also includes consultancy services for the contracting authority's insurance schemes. The contracting authority's need for insurance is governed by the law, contracts and need. The objective of this procurement is to achieve optimum insurance systems for the contracting authority.

II.1.5. Estimated total value

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.3. Place of performance

NUTS code: NO082 Viken

II.2.4. Description of the procurement

The assumption is that the core deliveries will include:

- Assistance in specifying insurance needs of the contracting authority's risk, including determination of optimum own risk.
- Presenting a plan for holding a tender process for approval by the contracting authority.
- Holding a tender contest for the procurement of necessary insurance.
- Evaluating tenders and give a justified recommendation.
- Placement, quality assurance, and insurance terms and policies.
- Ongoing administration, training, and information.
- Operation and support for a web-based administration system for information on the insurance scheme and for registering damages.
- Assistance with damage cases, including an assessment of what ought to be reported as an insurance matter.

- Formulation of a proposal for internet based information material such as a presentation for the contracting authority's employees.
- Annual follow-up document - annual report.
- Legal assistance in cases that require further clarification as regards the placement of insurance liability and help to calculating payments where the contracting authority is the self-insurer.
- The contracting authority gets the necessary advice and support for insurance settlements and questions about insurance.
- The insurance broker shall see to all communication with the insurance company in all cases.

II.2.5. Award criteria

Criteria below

Quality criterion - Name: Quality of the service / Weighting: 60

Price - Weighting: 40

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Start: 01/01/2023 End: 31/12/2025

This contract is subject to renewal: yes

Description of renewals:

Option for 1+1+1 year.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 07/11/2022 Local time: 23:59

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

Norwegian

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 01/02/2023

IV.2.7. Conditions for opening of tenders

Date: 07/11/2022 Local time: 23:59

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: Halden tingrett

Town: Halden

Country: Norway

VI.5. Date of dispatch of this notice

05/10/2022