

Denmark-Hillerød: Travel agency, tour operator and tourist assistance services

OJ S 178/2023 15/09/2023

Contract notice

Services

**Legal Basis:**

Directive 2014/24/EU

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**Section I: Contracting authority**

**I.1. Name and addresses**

Official name: Region Hovedstaden

National registration number: 29190623

Postal address: Kongens Vænge 2

Town: Hillerød

NUTS code: DK01 Hovedstaden

Postal code: 3400

Country: Denmark

Contact person: Jacob Haim

E-mail: [jacob.haim@regionh.dk](mailto:jacob.haim@regionh.dk)

Telephone: +45 21308456

**Internet address(es):**

Main address: <https://www.regionh.dk/>

Address of the buyer profile: <https://eu.eu-supply.com/ctm/Company/CompanyInformation/Index/66963>

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: [http://eu.eu-supply.com/app/rfq/rwlentrance\\_s.asp?PID=378551&B=HOVEDSTADEN](http://eu.eu-supply.com/app/rfq/rwlentrance_s.asp?PID=378551&B=HOVEDSTADEN)

[PID=378551&B=HOVEDSTADEN](http://eu.eu-supply.com/app/rfq/rwlentrance_s.asp?PID=378551&B=HOVEDSTADEN)

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: [http://eu.eu-supply.com/app/rfq/rwlentrance\\_s.asp?PID=378551&B=HOVEDSTADEN](http://eu.eu-supply.com/app/rfq/rwlentrance_s.asp?PID=378551&B=HOVEDSTADEN)

Tenders or requests to participate must be submitted to the abovementioned address

**I.4. Type of the contracting authority**

Regional or local authority

**I.5. Main activity**

Health

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**Section II: Object**

**II.1. Scope of the procurement**

**II.1.1. Title**

Udbud af rejsebureau til Region Hovedstaden

Reference number: 23053019

**II.1.2.**

**Main CPV code**

63500000 Travel agency, tour operator and tourist assistance services

**II.1.3. Type of contract**

Services

**II.1.4. Short description**

Udbuddet vedrører Rejsebestillingen i Region Hovedstadens indkøb af Udbud af rejsebureau i Region Hovedstaden. Udbuddets formål er at Region Hovedstaden løfter udbudspligten ved at foretage rejsebestillinger hos ekstern leverandør.

Al rejsebestilling af tjenesterejser for Regionens 18 virksomheder. Det forventes at Rejsebestillingen skal håndtere ca. 20.000,- rejsebestillinger af forskellig størrelse og karakter om året.

Booking foregår på sælgers online platform.

**II.1.5. Estimated total value****II.1.6. Information about lots**

This contract is divided into lots: no

**II.2. Description****II.2.2. Additional CPV code(s)**

63500000 Travel agency, tour operator and tourist assistance services

**II.2.3. Place of performance**

NUTS code: DK01 Hovedstaden

**II.2.4. Description of the procurement**

Udbuddet vedrører Rejsebestillingen i Region Hovedstadens indkøb af Udbud af rejsebureau i Region Hovedstaden. Udbudets formål er at Region Hovedstaden løfter udbudspligten ved at foretage rejsebestillinger hos ekstern leverandør.

Al rejsebestilling af tjenesterejser for Regionens 18 virksomheder. Det forventes at Rejsebestillingen skal håndtere ca. 14.000,- rejsebestillinger af forskellig størrelse og karakter om året.

Booking foregår på sælgers online platform.

**II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6. Estimated value****II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 36

This contract is subject to renewal: yes

Description of renewals:

Op til 12 måneder

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: yes

Description of options:

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions for participation**

#### **III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

ESPD del IV, A, 3) Kun Tjenesteydelser: Bevis/policer og/eller betingelser (dokumentation) for medlem af Dansk Rejsebureauforening

#### **III.1.2. Economic and financial standing**

List and brief description of selection criteria:

ESPD del IV, B, 4) Specifik omsætning. Den økonomiske aktørs årsomsætning på det forretningsområde, som er omfattet af kontrakten, jf. Udbudsbekendtgørelsens Del II, Genstand, er for år 2022 lig eller over:

Minimum level(s) of standards possibly required:

Mindstekrav: DKK - 100.000.000,00 år. Kravet er tillige opfyldt, hvor den økonomiske aktør ved revisorerklæring dokumenterer, at kravet opfyldes for perioden år 2022. Alene vinderen skal fremsende evt. erklæring, og først ved ordregivers påkrav.

#### **III.1.3. Technical and professional ability**

List and brief description of selection criteria:

ESPD del IV, C, 3) Kun for tjenesteydelser: Levering af leverancer af den anførte type. I referenceperioden (3 år op til fristen) har den økonomiske aktør leveret betydelige tjenesteydelser af den i Udbudsbekendtgørelsens Del II, Genstand anførte type.

Minimum level(s) of standards possibly required:

Mindstekrav: Tilbudsgiver har erfaring med booking af rejser for minimum 1 virksomhed med mere end 3.000 ansatte i Danmark og/eller minimum 1 virksomhed med mere end 20.000 årlige rejsetransaktioner.

### **III.2. Conditions related to the contract**

#### **III.2.2. Contract performance conditions**

Den samlede maksimumværdi af køb på (alle) rammeaftale(r) over 4 år er, jf. Udbudsbekendtgørelsens punkt II.1.4 kr. 4.500.000,00 ex moms.

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

#### **IV.2. Administrative information**

##### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 13/10/2023 Local time: 12:00

##### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

##### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

Danish

##### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

##### **IV.2.7. Conditions for opening of tenders**

Date: 13/10/2023 Local time: 12:00

### **Section VI: Complementary information**

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#### **VI.1. Information about recurrence**

This is a recurrent procurement: yes

Estimated timing for further notices to be published:

Inden kontraktudløb

#### **VI.2. Information about electronic workflows**

Electronic ordering will be used

#### **VI.3. Additional information**

De frivillige udelukkelsesgrunde i ESPD finder anvendelse på dette udbud.

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: Klagenævnet for Udbud

Postal address: Nævnenes Hus, Toldboden 2

Town: Viborg

Postal code: 8800

Country: Denmark

E-mail: [klfu@naevneneshus.dk](mailto:klfu@naevneneshus.dk)

Telephone: +45 72405600

Internet address: <http://www.klfu.dk>

##### **VI.4.3. Review procedure**

Precise information on deadline(s) for review procedures:

Tildeling af rammeaftale) 6 måneder efter at ordregiveren har indgået en rammeaftale regnet fra dagen efter den dag, hvor ordregiveren har underrettet de berørte ansøgere og tilbudsgivere.

##### **VI.4.4. Service from which information about the review procedure may be obtained**

Official name: Konkurrence- og forbrugerstyrelsen

Postal address: Carl Jacobsens Vej 35

Town: Valby

Postal code: 2500

Country: Denmark

E-mail: [kfst@kfst.dk](mailto:kfst@kfst.dk)

Telephone: +45 41715000

Internet address: <http://www.kfst.dk>

**VI.5. Date of dispatch of this notice**

11/09/2023