

**United Kingdom-St Annes: Recruitment services**  
**OJ S 228/2019 26/11/2019**  
**Contract notice**  
**Services**

**Legal Basis:**

Directive 2014/24/EU

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**Section I: Contracting authority**

**I.1. Name and addresses**

Official name: Fylde Council

Postal address: Fylde Council, The Town Hall, St Anne's Road West

Town: St Annes

NUTS code: UKD4 Lancashire

Postal code: FY8 1LW

Country: United Kingdom

Contact person: Mr Ben McCabe

E-mail: [ben.mccabe@fylde.gov.uk](mailto:ben.mccabe@fylde.gov.uk)

Telephone: +44 1253658615

**Internet address(es):**

Main address: <https://new.fylde.gov.uk/>

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://www.the-chest.org.uk/>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://www.the-chest.org.uk/>

**I.4. Type of the contracting authority**

Regional or local authority

**I.5. Main activity**

General public services

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**Section II: Object**

**II.1. Scope of the procurement**

**II.1.1. Title**

Provision of Agency Staff

Reference number: DN438805

**II.1.2. Main CPV code**

79600000 Recruitment services

**II.1.3. Type of contract**

Services

**II.1.4. Short description**

The Council directly provides a diverse range of services to the community and Temporary Agency Workers represent an important component of the Council's workforce resource enabling it to flex in-line with peaks and troughs of overall workloads. It is essential that an appropriate level of quality personnel at a competitive cost base is achieved.

A service provider is required by Fylde Council for the supply of Temporary Agency Workers. As part of this Contract the Council will measure the service provider performance against the contract specification. The contract specification will clearly set KPI's for the service provider; require the demonstration of value for money and continuous improvement in performance throughout the contract.

**II.1.5. Estimated total value**

Value excluding VAT: 1 800 000,00 GBP

**II.1.6. Information about lots**

This contract is divided into lots: no

**II.2. Description**

**II.2.3. Place of performance**

NUTS code: UKD4 Lancashire

**II.2.4. Description of the procurement**

The service provider shall provide all categories of worker for temporary assignments as and when required. This will include but is not restricted to the following categories:

- gardeners and landscapers,
- outdoor leisure attendants,
- refuse and waste operatives,
- administrative,
- operational supervisors.

Further information can be found by expressing interest to the opportunity on the Chest procurement portal.

**II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6. Estimated value**

**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 36

This contract is subject to renewal: yes

Description of renewals:

Fylde Council will have the option to extend for up to a further 24 months.

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: no

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

## **II.2.14. Additional information**

### **Section III: Legal, economic, financial and technical information**

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#### **III.1. Conditions for participation**

##### **III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

The selection questionnaire is the first stage of the evaluation process. This will be evaluated on a pass/fail as described in the tender documentation. Tenderers that pass this stage will have their tender documents evaluated as per the criteria outlined in the instructions to tender document.

##### **III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

#### **III.2. Conditions related to the contract**

##### **III.2.3. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

### **Section IV: Procedure**

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#### **IV.1. Description**

##### **IV.1.1. Type of procedure**

Open procedure

##### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

##### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

#### **IV.2. Administrative information**

##### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 08/01/2020 Local time: 12:00

##### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

##### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

English

##### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

##### **IV.2.7. Conditions for opening of tenders**

Date: 08/01/2020 Local time: 13:00

## Section VI: Complementary information

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### VI.1. Information about recurrence

This is a recurrent procurement: yes

### VI.3. Additional information

### VI.4. Procedures for review

#### VI.4.1. Review body

Official name: Fylde Council

Postal address: Town Hall, St Anne's Road West

Town: Lytham St Anne's

Postal code: FY8 1LW

Country: United Kingdom

### VI.5. Date of dispatch of this notice

22/11/2019