

**United Kingdom-Chelmsford: Insurance services**  
**OJ S 231/2019 29/11/2019**  
**Contract notice**  
**Services**

**Legal Basis:**

Directive 2014/24/EU

---

**Section I: Contracting authority**

**I.1. Name and addresses**

Official name: Wheatley Housing Group c/o Gallagher

Postal address: 27-30 Railway Street

Town: Chelmsford

NUTS code: UK United Kingdom

Postal code: CM1 1QS

Country: United Kingdom

E-mail: [andrew\\_bygrave@ajg.com](mailto:andrew_bygrave@ajg.com)

Telephone: +44 1245341209

**Internet address(es):**

Main address: <http://https://www.ajg.com/uk/>

Address of the buyer profile: [https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA30353](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA30353)

**I.2. Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: [www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: [www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

**I.4. Type of the contracting authority**

Body governed by public law

**I.5. Main activity**

Housing and community amenities

---

**Section II: Object**

**II.1. Scope of the procurement**

**II.1.1. Title**

Provision of Factored Home Owners and Tenant Contents Insurance

**II.1.2. Main CPV code**

66510000 Insurance services

**II.1.3.**

## **Type of contract**

Services

### **II.1.4. Short description**

Factored home owners and tenant contents insurance. To be managed by Arthur J. Gallagher Insurance Brokers Ltd as the contracting authority's appointed insurance brokers and advisor.

### **II.1.5. Estimated total value**

### **II.1.6. Information about lots**

This contract is divided into lots: no

## **II.2. Description**

### **II.2.2. Additional CPV code(s)**

66519200 Engineering insurance services

### **II.2.3. Place of performance**

NUTS code: UKM Scotland

### **II.2.4. Description of the procurement**

Engineering inspection and insurance. To be managed by Arthur J. Gallagher Insurance Brokers Ltd as the contracting authority's appointed insurance brokers and advisor.

### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6. Estimated value**

### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 36

This contract is subject to renewal: yes

Description of renewals:

Annual

### **II.2.10. Information about variants**

Variants will be accepted: no

### **II.2.11. Information about options**

Options: no

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

## **Section III: Legal, economic, financial and technical information**

---

### **III.1. Conditions for participation**

#### **III.1.1.**

## **Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

Insurers authorised under the Financial Services Act 2012 and regulated by the financial conduct authority or an insurance company authorised in another member state and the European Economic Area. Potential suppliers will be required to provide a summary and overview of services provided to the social housing sector over the past 3 years.

### **III.1.2. Economic and financial standing**

List and brief description of selection criteria:

Bidders must be authorised by the FCA or EU equivalent to carry out business in the relevant classes of insurance as listed under the contract notice and be compliant with any requirements set out by each authority.

Minimum level(s) of standards possibly required:

Bidders are expected to be Standard and Poor's (or equivalent agency A M Best or Moodys) rated A- or better.

### **III.1.3. Technical and professional ability**

List and brief description of selection criteria:

All bidders must pass the minimum requirements as detailed in this contract notice and bidder's documentation.

## **Section IV: Procedure**

---

### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure Accelerated procedure Justification:  
To allow sufficient time to notify affected customers.

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 18/12/2019 Local time: 12:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 2 (from the date stated for receipt of tender)

#### **IV.2.7. Conditions for opening of tenders**

Date: 18/12/2019 Local time: 12:00

## **Section VI: Complementary information**

---

#### **VI.1. Information about recurrence**

This is a recurrent procurement: no

#### **VI.3. Additional information**

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

Bidders responses to the ESPD will be assessed on the basis of:

Questions 2A information only;

Questions 3A-5B.2 pass or fail.

Note: to register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland website at [https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=605149](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=605149)

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at [https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx)

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.  
(SC Ref:605149)

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: Arthur J. Gallagher Insurance Brokers Ltd

Postal address: 27-30 Railway Street

Town: Chelmsford

Postal code: CM1 1QS

Country: United Kingdom

Telephone: +44 1245341209

Internet address: <http://https://www.ajg.com/uk/>

#### **VI.5. Date of dispatch of this notice**

27/11/2019