

**United Kingdom-Thurso: Wood fuels**

OJ S 230/2020 25/11/2020

Contract notice

Supplies

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: North Highland College

Postal address: Ormlie Road

Town: Thurso

NUTS code: UKM6 Highlands and Islands

Postal code: KW14 7EE

Country: United Kingdom

Contact person: Odette Ashman

E-mail: [oashman@apuc-scot.ac.uk](mailto:oashman@apuc-scot.ac.uk)

Telephone: +44 7920245604

**Internet address(es):**Main address: <http://www.northhighland.ac.uk/>Address of the buyer profile: [https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00471](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00471)**I.1. Name and addresses**

Official name: Scottish Association for Marine Science ('SAMS')

Postal address: Scottish Marine Institute, Oban

Town: Argyll

NUTS code: UK United Kingdom

Postal code: PA37 1QA

Country: United Kingdom

Contact person: Odette Ashman

E-mail: [oashman@apuc-scot.ac.uk](mailto:oashman@apuc-scot.ac.uk)

Telephone: +44 7920245604

**Internet address(es):**Main address: <http://www.sams.ac.uk>Address of the buyer profile: [https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA14563](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA14563)**I.1. Name and addresses**

Official name: West Highland College UHI

Postal address: Carmichael Way

Town: Fort William

NUTS code: UKM6 Highlands and Islands

Postal code: PH33 6FF

Country: United Kingdom

Contact person: Odette Ashman

E-mail: [oashman@apuc-scot.ac.uk](mailto:oashman@apuc-scot.ac.uk)

Telephone: +44 7920245604

**Internet address(es):**

Main address: [www.whc.uhi.ac.uk](http://www.whc.uhi.ac.uk)

Address of the buyer profile: [https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA16402](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA16402)

**I.2. Information about joint procurement**

The contract involves joint procurement

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

**I.4. Type of the contracting authority**

Body governed by public law

**I.5. Main activity**

Education

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**Section II: Object**

**II.1. Scope of the procurement**

**II.1.1. Title**

Biomass Fuel for UHI

Reference number: CS-COL-12419

**II.1.2. Main CPV code**

09111400 Wood fuels

**II.1.3. Type of contract**

Supplies

**II.1.4. Short description**

The named Academic Partners of the University of the Highlands and Islands (UHI) require a contractor(s) to provide wood fuel to their various campus locations for the provision of heat from biomass boiler source. There is a Lotted requirement for wood pellet and wood chip provision.

**II.1.5. Estimated total value**

**II.1.6. Information about lots**

This contract is divided into lots: yes

Tenders may be submitted for all lots

**II.2. Description**

**II.2.1. Title**

Wood Pellet

Lot No: 1

**II.2.2.**

**Additional CPV code(s)**

09111400 Wood fuels

**II.2.3. Place of performance**

NUTS code: UKM6 Highlands and Islands

Main site or place of performance: Pellet is required for sites at the following post code locations: KW14 7EE, PA37 1QA and IV51 9EG.

**II.2.4. Description of the procurement**

The named Partners of the University of the Highlands and Islands require to set up a contract (s) for the provision of biomass fuel. The requirement is split into 2 lots, based on the fuel type, as follows:

Lot 1: Wood Pellet,

Lot 2: Wood Chip.

Suppliers can bid on one or two of the lots but note that all named Academic Partners within each lot must be provided for. For the avoidance of doubt the following details a breakdown of the Partners by lot:

Lot 1: North Highland College UHI, Scottish Association for Marine Science UHI and West Highland College UHI (Portree campus);

Lot 2: West Highland College UHI (Fort William campus).

**II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6. Estimated value****II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 24

This contract is subject to renewal: yes

Description of renewals:

Two separate 12-month extensions are allowable under any resulting contract.

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: yes

Description of options:

The participating institutions may wish to undertake additional related services offered through additional or social value as requested to be identified through the technical questions.

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**II.2.14. Additional information****II.2. Description****II.2.1. Title**

Wood Chip

Lot No: 2

#### **II.2.2. Additional CPV code(s)**

09111400 Wood fuels

#### **II.2.3. Place of performance**

NUTS code: UKM63 Lochaber, Skye & Lochalsh, Arran & Cumbrae and Argyll & Bute

Main site or place of performance: Chip is required for the following post code location: PH33 6FF.

#### **II.2.4. Description of the procurement**

The named Partners of the University of the Highlands and Islands require to set up a contract (s) for the provision of biomass fuel. The requirement is split into 2 lots, based on the fuel type, as follows:

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#### **II.2.14. Additional information**

### **Section III: Legal, economic, financial and technical information**

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#### **III.1. Conditions for participation**

##### **III.1.1.**

## **Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

For this procurement it is a mandatory requirement for both lots, that bidders are an approved BSL provider. Your supplier BSL Authorisation number will require to be provided so that checks can be carried out on supplier registrations.

The BSL supplier list is open for applications from all UK and EU providers, please see this link for further information: <https://biomass-suppliers-list.service.gov.uk/home>

### **III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 05/01/2021 Local time: 12:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7. Conditions for opening of tenders**

Date: 05/01/2021 Local time: 12:00

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: yes

Estimated timing for further notices to be published:

This contract is for an initial 2-year period with options for 2 further 12-month extension periods. Any re-tender will take place in accordance with this timeframe.

### **VI.2. Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3. Additional information**

NB: for this procurement it is a mandatory requirement, for both lots, that bidders are an approved UK Biomass Supplier List (BSL) provider. Your supplier BSL Authorisation number is required to be provided within the technical response form so that checks can be carried out on supplier registrations.

The BSL supplier list is open for applications from all UK and EU providers, please see this link for further information: <https://biomass-suppliers-list.service.gov.uk/home>

All tenderers are required to:

- complete and return the ESPD document as part of the tender;
- complete a sub-contractor ESPD for any intended sub-contracts to be used in the delivery of goods/services, to be returned as part of the tender;
- provide audited financial accounts including profit and loss statements or equivalent in the ESPD for the last 2 financial years. Tenderers who are unable to provide the required accounting information – e.g. a new business without the required accounts, please provide a banker's letter demonstrating their willingness to support your organisation over the term of the contract.

It is a requirement of this procurement that bidders hold, or can commit to obtain prior to the commencement of any subsequently awarded contract, the types and levels of insurance indicated below:

- employers liability insurance: GBP 5 million
- public liability insurance: GBP 5 million
- products liability insurance: GBP 5 million.

Information provided for ESPD Part III and IV will be assessed on a Pass/Fail basis, where:  
Pass = meets requirements as stated in Contract Notice.

Fail = does not meet requirements as stated in contract notice.

In summary the following must be completed and returned/submitted as stated within the ESPD and ITT documents:

- Appendix A: Form of tender prior to award;
- Appendix B: Freedom of Information prior to award;
- Appendix C: Terms and conditions prior to award;
- Appendix D: Supply chain code of conduct prior to award;
- Appendix E: Technical response form and technical questions within PCST by tender deadline;
- Appendix F: Commercial questionnaire by tender deadline.

The buyer is using PCS-Tender to conduct this ITT exercise. The project code is 17458. For more information see: <http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343> (SC Ref:636364)

### **VI.4. Procedures for review**

#### **VI.4.1. Review body**

Official name: Inverness Sheriff and Justice of the Peace Court

Town: Inverness

Country: United Kingdom

Telephone: +44 1463230782

### **VI.5. Date of dispatch of this notice**

20/11/2020