

United Kingdom-St Albans: School catering services

OJ S 247/2018 22/12/2018

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Beaumont School

Postal address: Oakwood Drive

Town: St Albans

NUTS code: UKH23 Hertfordshire

Postal code: AL4 0XB

Country: United Kingdom

E-mail: pqq@litmuspartnership.co.uk

Telephone: +44 1276-673880

Internet address(es):

Main address: <http://www.beaumontschool.com>

I.1. Name and addresses

Official name: Verulam School

Postal address: Brampton Road

Town: St Albans

NUTS code: UKH23 Hertfordshire

Postal code: AL1 4PR

Country: United Kingdom

E-mail: pqq@litmuspartnership.co.uk

Telephone: +44 1276-673880

Internet address(es):

Main address: <http://www.verulamschool.net>

I.2. Information about joint procurement

The contract involves joint procurement

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of

charge, at: https://www.litmuspartnership.co.uk/project/beaumont_school_and_verulam_school

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

Body governed by public law

I.5. Main activity

Education

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

Beaumont School and Verulam School — Tender for Catering Services

II.1.2. Main CPV code

55524000 School catering services

II.1.3. Type of contract

Services

II.1.4. Short description

Beaumont School is an 11-18 mixed, community school with Academy status located on the east side of St Albans in Hertfordshire with specialisms in Languages, Mathematics and Computing. The school was rated Outstanding by Ofsted in March 2014.

The school currently employs 150 teaching and support staff and has 1 325 students on roll, which includes 371 students in the Sixth Form. As the school yearly intake increased to 7 Form Entry from September 2018, student numbers will continue to increase each year by approximately 30 students for the next few years.

Verulam School is an 11-18 boys' only school which takes girls in the Sixth Form with Academy status. The school was rated Good by Ofsted in October 2018.

The school currently employs 125 teaching and support staff and has 1095 students on roll (expected to rise to 1142 next year), which includes 225 students in the Sixth Form (expected to rise to 252 next year).

II.1.5. Estimated total value

Value excluding VAT: 3 000 000,00 GBP

II.1.6. Information about lots

This contract is divided into lots: yes

Tenders may be submitted for all lots

II.2. Description

II.2.1. Title

Beaumont School

Lot No: 1

II.2.2. Additional CPV code(s)

55524000 School catering services

II.2.3. Place of performance

NUTS code: UKH23 Hertfordshire

Main site or place of performance: Beaumont School, St Albans, Hertfordshire, United Kingdom.

II.2.4. Description of the procurement

The tender project is seeking to appoint a supplier/suppliers whose initiative and innovation will be welcomed for the provision of service with a focus on exciting new food concepts to satisfy a wide range of pupil tastes and dietary requirements. The clients will wish the successful suppliers to review the current range of services offered and make recommendations accordingly.

The existing kitchen and servery facilities at Verulam School need updating and the school has applied for CIF funding for this project. The outcome of the CIF bid will be known in April

2019. The successful catering contractor will be required to contribute to an investment in the new facilities.

The contracts being tendered is for 3 years in duration from 1.8.2019 to 31.7.2022; please note this will be on a 3 + 2 years basis. Verulam School is one of three schools within the AAT Trust where there may be the opportunity of all 3 schools in the Trust tendering their catering contracts together in 2021. This is a growing Trust where there are very likely to be further schools under the AAT by this time.

The contract will operate as a guaranteed performance contract, with the successful Suppliers offering the Clients a guaranteed return/cost per annum for the provision of catering services. There is also a requirement to offer a profit share agreement for any financial performance betterment to budget. Sovereignty of the cash tariff is to remain with the Clients for the duration of this contract.

The academic year is based on a calendar of 195 days. A number of days are to be used for staff professional development which means that the school will be open to receive students for a minimum of 189 days.

The contract offered covers the scope for the provision of all school catering services, which currently includes morning break, lunch, all hospitality and free issue requirements. Free School Meals will be charged at a margin based on consumption and hospitality will be charged at net food cost.

Whilst the clients prioritise value for money as a key objective of the competitive tender process, the governing body is not obliged to accept the lowest price.

The clients expect the successful Suppliers to enable the continued development of catering through the provision of an innovative, healthy food service, with fresh, seasonal, locally sourced ingredients being prepared on-site. The Clients expect the successful tenderers to evidence, through their bid, how they shall support and complement their values.

As a school who are continually seeking ways to improve and develop the ethos and environment for students and staff, to give them the facilities they deserve and need to meet the challenges of the 21st Century, consideration regarding inward capital investment as part of the Supplier's tender submission would be required.

Beaumont School currently has four catering outlets, but given its increasing roll it is likely that there will be a need for further development of catering facilities.

At Verulam School there is currently one catering outlet plus vending in the 6th form. There is a requirement for an improved 6th form offer to include hot and cold food and drinks, where currently the offer for the 6th formers is vending only. The successful contractor will be expected to consider this requirement as part of their tender bid.

Please be advised that there are currently 10 staff employed to deliver the catering service at Beaumont School, where Chartwells are the incumbent contractor. There are currently 4 staff employed at Verulam School, where the service is run in house at present. There are no current catering staff in the LGPS at Beaumont School; however, there are 3 members of staff in the LGPS at Verulam School.

Further information is provided in the SQ Document.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Start: 01/08/2019 End: 31/07/2024

This contract is subject to renewal: no

II.2.9. Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5Maximum number: 10Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

II.2.10. Information about variants

Variants will be accepted: yes

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14. Additional information

II.2. Description

II.2.1. Title

Verulam School

Lot No: 2

II.2.2. Additional CPV code(s)

55524000 School catering services

II.2.3. Place of performance

NUTS code: UKH23 Hertfordshire

Main site or place of performance: Verulam School, St Albans, Hertfordshire, United Kingdom.

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no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Restricted procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 25/01/2019 Local time: 12:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

Date: 22/03/2019

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.3. Additional information

Interest in the selection process should be expressed via email only to pqq@litmuspartnership.co.uk clearly stating within this email which contract/notice you are referring to. Please also provide, as a minimum, a contact name, full company postal address and telephone number. The selection questionnaire and associated documents can be obtained at: http://www.litmuspartnership.co.uk/project/beaumont_school_and_verulam_school

The closing date for receipt of the Selection Questionnaire is 25.1.2019 (12:00). Suppliers are required to ensure that documents are obtained and returned to The Litmus Partnership Limited, by email to pqq@litmuspartnership.co.uk by the above closing date and time.

Documents in respect of economic/financial standing (where indicated in the Selection Questionnaire) shall be returned to The Litmus Partnership Limited, by email to pqq@litmuspartnership.co.uk by the above closing date and time.

It will be the Supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The Contracting Authority reserves the right not to award any or part of the contract which is the subject of this Contract Notice and reserves the right to terminate the procurement process at any time.

The Contracting Authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The Contracting Authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the Contracting Authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

VI.4. Procedures for review

VI.4.1. Review body

Official name: Beaumont School and Verulam School

Town: St Albans

Country: United Kingdom

VI.5. Date of dispatch of this notice

20/12/2018