

Ireland-Co Dublin: Provision of Temporary Agency Workers to Eurofound

OJ S 248/2018 26/12/2018

**Contract notice
Services****Legal Basis:**

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Eurofound - European Foundation for the Improvement of Living and Working Conditions

Postal address: Wyattville Road, Loughlinstown

Town: Co Dublin

NUTS code: IE061 Dublin

Postal code: D18 KP65

Country: Ireland

Contact person: Lidia Jankowska

E-mail: OSUTenders@eurofound.europa.eu

Telephone: +353 12043100

Fax: +353 12826456

Internet address(es):

Main address: <http://www.eurofound.europa.eu>

Address of the buyer profile: <http://www.eurofound.europa.eu/about-eurofound/procurement/opportunities/open>

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=4327>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

European institution/agency or international organisation

I.5. Main activity

Other activity: Social Policy

Section II: Object

II.1. Scope of the procurement**II.1.1. Title**

Provision of Temporary Agency Workers to Eurofound

Reference number: 171402/4887

II.1.2. Main CPV code

79620000 Supply services of personnel including temporary staff

II.1.3.

Type of contract

Services

II.1.4. Short description

Eurofound is aiming at the establishment of a service framework contract through which temporary agency workers of different profiles will be provided to Eurofound, in order to ensure the effective implementation of its work programme.

II.1.5. Estimated total value

Value excluding VAT: 800 000,00 EUR

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.2. Additional CPV code(s)

79621000 Supply services of office personnel, 79610000 Placement services of personnel, 79612000 Placement services of office-support personnel

II.2.3. Place of performance

NUTS code: IE061 Dublin

Main site or place of performance: Eurofound premises.

II.2.4. Description of the procurement

The general objective of the contract is to ensure provision of temporary agency workers of different profiles to Eurofound and thus contributing to effective implementation of its work programme.

The specific objective is the on-going provision of the service in timely and efficient manner.

The above service might be requested for a number of reasons including the following:

- to replace staff due to maternity leave, parental leave, long-term sickness or other reasons,
- to cope with peak periods, where additional workforce is needed for a fixed period of time,
- to carry out, on temporary basis, tasks that require specific competences which are not available within Eurofound.

II.2.5. Award criteria

Criteria below

Quality criterion - Name: Quality of the proposed recruitment and selection services / Weighting : 60

Quality criterion - Name: Organisation of the work and resources / Weighting: 25

Quality criterion - Name: Quality control measures / Weighting: 15

Price - Weighting: 50

II.2.6. Estimated value

Value excluding VAT: 800 000,00 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 12

This contract is subject to renewal: yes

Description of renewals:

The FWC is renewed automatically three times for 12 months each.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

As the working language of Eurofound is English, we would appreciate if the tender proposal is in English.

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

All tenderers must possess a Valid Employment Agency Licence as required under the Employment Agency Act (1971).

III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

III.2. Conditions related to the contract

III.2.3. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement
Framework agreement with a single operator

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 04/02/2019 Local time: 23:59

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

Bulgarian, Czech, Danish, German, Greek, English, Spanish, Estonian, Finnish, French, Irish, Croatian, Hungarian, Italian, Lithuanian, Latvian, Maltese, Dutch, Polish, Portuguese, Romanian, Slovak, Slovenian, Swedish

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 5 (from the date stated for receipt of tender)

IV.2.7. Conditions for opening of tenders

Date: 11/02/2019 Local time: 11:30

Place:

Room LH5 at Eurofound premises in Dublin.

Information about authorised persons and opening procedure: 1 person representing the tenderer may be present at the opening; participation will be restricted to an observer role.

Please advise Ms Lidia Jankowska in advance if you intend to be present at the opening of tenders.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.3. Additional information

Calls for tender are open to natural and legal persons from European Union Member States and from countries which have signed a special agreement with the European Union in the field of public procurement. For more detailed information, please consult the following link:

<https://www.eurofound.europa.eu/about-eurofound/procurement>

VI.4. Procedures for review

VI.4.1. Review body

Official name: General Court of the European Union

Postal address: rue du Fort Niedergrünwald

Town: Luxembourg

Postal code: 2925

Country: Luxembourg

E-mail: cfi.registry@curia.europa.eu

Telephone: +352 4303-1

Fax: +352 4303-2100

Internet address: <http://curia.europa.eu>

VI.4.3. Review procedure

Precise information on deadline(s) for review procedures:

Within 2 months of notice of the outcome of the procedure (award decision), tenderers may launch an action for its annulment. Any request tenderers may make and any reply from Eurofound, or any complaint for maladministration, will have neither the purpose nor the effect of suspending the time-limit for launching an action for annulment nor open a new period for launching an action for annulment.

VI.5. Date of dispatch of this notice

19/12/2018