

Luxembourg-Luxembourg: Office supplies for several European institutions in Brussels, Luxembourg and Strasbourg
OJ S 248/2018 26/12/2018
Contract notice
Supplies

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: European Parliament
Postal address: Plateau de Kirchberg
Town: Luxembourg
NUTS code: LU0 Luxembourg
Postal code: L-2929
Country: Luxembourg
Contact person: Service de passation des marchés
E-mail: INLO.CFT@ep.europa.eu
Internet address(es):
Main address: www.europarl.europa.eu

I.1. Name and addresses

Official name: Court of Justice of the European Union
Town: Luxembourg
NUTS code: LU0 Luxembourg
Postal code: L-2925
Country: Luxembourg
E-mail: INLO.CFT@ep.europa.eu
Internet address(es):
Main address: www.curia.europa.eu

I.1. Name and addresses

Official name: European Data Protection Supervisor
Town: Bruxelles
NUTS code: BE10 Région de Bruxelles-Capitale/ Brussels Hoofdstedelijk Gewest
Postal code: B-1047
Country: Belgium
E-mail: INLO.CFT@ep.europa.eu
Internet address(es):
Main address: https://edps.europa.eu/edps-homepage_fr

I.1. Name and addresses

Official name: Translation Centre for the Bodies of the European Union
Town: Luxembourg
NUTS code: LU0 Luxembourg
Postal code: L-1882
Country: Luxembourg
E-mail: INLO.CFT@ep.europa.eu

Internet address(es):

Main address: www.cdt.europa.eu

I.1. Name and addresses

Official name: European Ombudsman

Town: Strasbourg

NUTS code: FRF11 Bas-Rhin

Postal code: 67001

Country: France

E-mail: INLO.CFT@ep.europa.eu

Internet address(es):

Main address: <http://www.ombudsman.europa.eu>

I.1. Name and addresses

Official name: European Investment Bank

Town: Luxembourg

NUTS code: LU0 Luxembourg

Postal code: L-2950

Country: Luxembourg

E-mail: INLO.CFT@ep.europa.eu

Internet address(es):

Main address: <http://www.eib.org/en/>

I.2. Information about joint procurement

The contract involves joint procurement

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=4253>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

European institution/agency or international organisation

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement**II.1.1. Title**

Office supplies for several European institutions in Brussels, Luxembourg and Strasbourg

Reference number: 06B30/2018/M048

II.1.2. Main CPV code

30192000 Office supplies

II.1.3. Type of contract

Supplies

II.1.4. Short description

The contract is for the supply of office material (writing, filing and labelling material, office accessories, etc.) to be ordered by the user departments of the European Parliament and other European institutions involved in this procedure.

II.1.5. Estimated total value

Value excluding VAT: 4 650 000,00 EUR

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.2. Additional CPV code(s)

30190000 Various office equipment and supplies

II.2.3. Place of performance

NUTS code: BE10 Région de Bruxelles-Capitale/ Brussels Hoofdstedelijk Gewest

NUTS code: LU0 Luxembourg

NUTS code: FRF11 Bas-Rhin

Main site or place of performance: Brussels, Luxembourg, Strasbourg.

II.2.4. Description of the procurement

The subject of this contract is the supply of office material (writing, filing and labelling material, office accessories, etc.) to be ordered by the user departments of the European Parliament and other European institutions involved in this procedure.

II.2.5. Award criteria

Criteria below

Quality criterion - Name: Operational and environmental quality / Weighting: 50

Price - Weighting: 50

II.2.6. Estimated value

Value excluding VAT: 4 650 000,00 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 72

This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1.

Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

The tenderer must be enrolled on the appropriate professional or trade register, except in the case of an international organisation.

III.1.2. Economic and financial standing

List and brief description of selection criteria:

- minimum turnover of 1 500 000 EUR in the field relating to this contract,
- financial viability assessed as follows (EBITDA and equity positive, etc.).

III.1.3. Technical and professional ability

List and brief description of selection criteria:

- at least 3 years experience and a sufficient network, namely the execution of contracts similar in size, during the last 3 years,
- provision of a satisfactory online ordering tool. The tool must be reliable, user-friendly, and flexible (allowing the creation of sub-catalogues and generating order statistics), usable at least in English and French (once the contract has been signed), and with the possibility of setting budgetary ceilings for users.

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Restricted procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement
Framework agreement with a single operator

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 22/01/2019

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

Bulgarian, Czech, Danish, German, Greek, English, Spanish, Estonian, Finnish, French, Irish, Croatian, Hungarian, Italian, Lithuanian, Latvian, Maltese, Dutch, Polish, Portuguese, Romanian, Slovak, Slovenian, Swedish

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

Section VI: Complementary information

VI.1.

Information about recurrence

This is a recurrent procurement: no

VI.3. Additional information**VI.4. Procedures for review****VI.4.1. Review body**

Official name: General Court of the Court of Justice of the European Union

Postal address: Rue du Fort Niedergrünewald

Town: Luxembourg

Postal code: L-2925

Country: Luxembourg

E-mail: cfi.registry@curia.europa.eu

Internet address: <http://www.curia.europa.eu>

VI.4.2. Body responsible for mediation procedures

Official name: European Ombudsman

Postal address: 1 avenue du Président Robert Schuman

Town: Strasbourg

Postal code: 67001

Country: France

E-mail: euro-ombudsman@europarl.europa.eu

Internet address: <http://www.ombudsman.europa.eu>

VI.4.4. Service from which information about the review procedure may be obtained

Official name: Greffe du Tribunal de l'Union européenne

Town: Luxembourg

Country: Luxembourg

Internet address: <http://curia.europa.eu>

VI.5. Date of dispatch of this notice

20/12/2018