

Norway-Oslo: Photocopiers
OJ S 248/2018 26/12/2018
Contract notice
Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Oslo kommune v/Utviklings- og kompetanseetaten

National registration number: 971 183 675

Postal address: Grensesvingen 6

Town: Oslo

NUTS code: NO011 Oslo

Postal code: 0663

Country: Norway

Contact person: Tale Rønne

E-mail: tale.ronne@uke.oslo.kommune.no

Telephone: +47 21802180

Internet address(es):

Main address: www.oslo.kommune.no

Address of the buyer profile: <https://eu.eu-supply.com/ctm/Company/CompanyInformation/Index/264775>

I.1. Name and addresses

Official name: Oslo konserthus AS

National registration number: 981175328

Town: Oslo

NUTS code: NO011 Oslo

Country: Norway

E-mail: kristian@romsoe.no

Internet address(es):

Main address: www.oslokonserthus.no

I.1. Name and addresses

Official name: Oslo Vognselskap AS

National registration number: 991005226

Town: Oslo

NUTS code: NO011 Oslo

Country: Norway

E-mail: jytte.seligmann@vognselskapet.no

Internet address(es):

Main address: www.vognselskapet.no

I.1. Name and addresses

Official name: Oslo produksjon og tjeneste AS

National registration number: 961528135

Town: Oslo

NUTS code: NO011 Oslo
Country: Norway
E-mail: anne.kirsti.melhus@opt.no
Internet address(es):
Main address: www.opt.no

I.2. Information about joint procurement

The contract involves joint procurement

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: http://eu.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=227059&B=OSLO

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: http://eu.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=227059&B=OSLO

Tenders or requests to participate must be submitted to the abovementioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at: <https://eu.eu-supply.com/login.asp?B=KGV>

I.4. Type of the contracting authority

Regional or local authority

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

Co-procurement contract for multi-function machines with service
Reference number: 18/159

II.1.2. Main CPV code

30121100 Photocopiers

II.1.3. Type of contract

Services

II.1.4. Short description

A contract will be signed for the procurement or hire and service/maintenance of multi-function machines with supplies (toners, toner cassettes, drum (OPC), etc.) and additional equipment for all of Oslo Municipality's entities, as well as the entities who participate in the co-procurement contract, cf. the competition notice.

The aim of the contract is to cover the need for printouts, photocopies and scanning to email that the various entities have in the daily operations.

The need for multi-function machines in the municipality varies from small offices that need a simple table-top model, to large schools that need larger machines with finishing processes that can print out, scan and copy large amounts of paper. In addition, some entities have a need to secure systems, as sensitive information and personal information is processed. It must, therefore, be possible to connect a selection of machines to a secure network.

The annual turnover is estimated to be approx. 15 000 000 NOK. The estimate is only a guideline and is without obligation for the contracting authority.

II.1.5. Estimated total value

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.2. Additional CPV code(s)

30120000 Photocopying and offset printing equipment, 30121000 Photocopying and thermocopying equipment, 50300000 Repair, maintenance and associated services related to personal computers, office equipment, telecommunications and audio-visual equipment, 50310000 Maintenance and repair of office machinery

II.2.3. Place of performance

NUTS code: NO011 Oslo

II.2.4. Description of the procurement

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The need for multi-function machines in the municipality varies from small offices that need a simple table-top model, to large schools that need larger machines with finishing processes that can print out, scan and copy large amounts of paper. In addition, some entities have a need to secure systems, as sensitive information and personal information is processed. It must, therefore, be possible to connect a selection of machines to a secure network.

The annual turnover is estimated to be approx. 15 000 000 NOK. The estimate is only a guideline and is without obligation for the contracting authority.

Tenderers must expect some unevenness in the degree of printouts on the machines, as there will be call-off contracts from the previous contract period in the new contract period. Relatively large swings are expected in the number of machines ordered and in the turnover from four-month period to four-month period.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 24

This contract is subject to renewal: yes

Description of renewals:

The contracting authority can renew the contract for up to 12 + 12 months on the same terms.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11.

Information about options

Options: yes

Description of options:

Further details on the options are in the tender documentation and annexes.

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:

no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

Tenderers must be a legally established company.

Documentation requirement:

Norwegian tenderers: Company Registration Certificate

Foreign companies: Verification that the company is registered in a trade index or a register of business enterprises as prescribed by the law of the country where the company is established.

III.1.2. Economic and financial standing

List and brief description of selection criteria:

Sufficient economic and financial capacity to be able to fulfil the contract.

Documentation requirement:

The company's last annual Financial Statement including notes, the Board's Annual Reports and Audit Reports, including new information of relevance to the company's fiscal numbers.

The contracting authority reserves the right to obtain credit ratings on its own initiative.

III.1.3. Technical and professional ability

List and brief description of selection criteria:

Tenderers shall have good experience from equivalent assignments.

Similar contracts are in this context assignments with a large number of delivery locations and similar total scope.

Documentation requirement:

— A short description of the most important deliveries in the last three years, including information on the contract's value, delivery date, number of delivery places and the name of the contracting authority, as well as a description of the assignment's content.

Tenderers must have the capacity to fulfil the contract in a good way during the entire contract period.

Documentation requirement:

— A description of the the technical personnel and technical units (also at any sub-suppliers) that the tenderer has at his disposal for fulfilment of the contract.

Tenderers must have implemented an environmental management system.

This means that the tenderer must have methods for working actively and systematically to reduce negative environmental impact from activities.

Documentation requirement

— A description of the tenderer's environmental management measures.

If a tenderer has certificates from EMAS, ISO 14001 or Miljøfyrtårn, these can be presented as documentation.

The tenderer must have implemented quality assurance measures that ensure that the tenderer is suitable to fulfil the contract obligations for social requirements (see the contract document for the framework agreement, point 5).

This means that the tenderer has methods for managing the supplier chain and tracking systems that enable follow-up of compliance with

- Basic human rights, including, i.a.:

- No person must be subjected to torture or gruesome, inhuman or degrading treatment or punishment (UN's Universal Declaration of Human Rights art. 5)

- Everyone who works has the right to rest and leisure time, including reasonable limiting of work hours and regular holidays with pay. (UN's Universal Declaration of Human Rights art. 24)

- ILO's core conventions:

- ILO convention no. 138 and 182 (ban on discrimination), numbers 29 and 105 (ban on discrimination/slave work), numbers 100 and 111 (ban on discrimination) and numbers 87 and 98 (freedom of association and right to collective bargaining).

Documentation requirement:

- A description of the the system for management of the supplier chain, that the tenderer will use to fulfil the contract. This comprises quality assurance measures that enable systematic follow up of the work with safeguarding basic human rights and ILO's core conventions down the supplier chain/production process.

A description of the tracking systems that the tenderer will use to fulfil the contract. The description must state methods and/or systems that enable tracking of the production locations and country of origin involved in the supplier chain for the goods in this contract.

The following will be seen, amongst other things, as relevant documentation when submitting a tender in accordance with the description of the above documentation requirement:

- the tenderer's guidelines for taking care of basic human rights and ILO's core conventions in its supplier chain (Code of Conduct), and information on how these are anchored and implemented in the company, and in relation to sub-suppliers.

- routines or similar that state how the tenderer works to take care of basic human rights and ILO's core conventions in the supplier chain. The routines ought, amongst other things, to say something about how will be responsible for the work, how the tenderer has/gets knowledge of the manufacturer place and manufacturer country, how the tenderer examines the manufacturing conditions and what the tenderer does if breaches are uncovered.

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 28/01/2019 Local time: 12:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**IV.2.4. Languages in which tenders or requests to participate may be submitted**

Norwegian

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7. Conditions for opening of tenders

Date: 28/01/2019 Local time: 12:00

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.3. Additional information**VI.4. Procedures for review****VI.4.1. Review body**

Official name: Oslo kommune v/ Utviklings- og kompetanseetaten

Postal address: Postboks 6538 Etterstad

Town: Oslo

Postal code: 0606

Country: Norway

E-mail: anskaffelser@uke.oslo.kommune.no

Telephone: +47 21802180

Internet address: <http://www.oslo.kommune.no>

VI.5. Date of dispatch of this notice

22/12/2018