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**Norway-Oslo: Systems and technical consultancy services  
2020/S 233-576484**

**Prior information notice**

**This notice is for prior information only**

**Services**

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

**I.1) Name and addresses**

Official name: Arbeids- OG Velferdsetaten (NAV)

National registration number: 889640782

Postal address: Postboks 5, St Olavs plass

Town: Oslo

NUTS code: NO NORGE

Postal code: 0130

Country: Norway

Contact person: Tor Harald Løvstad

E-mail: [tor.harald.lovstad@nav.no](mailto:tor.harald.lovstad@nav.no)

Telephone: +47 97647669

**Internet address(es):**

Main address: <https://permalink.mercell.com/143880551.aspx>

Address of the buyer profile: <http://www.nav.no/>

**I.3) Communication**

Additional information can be obtained from the abovementioned address

**I.4) Type of the contracting authority**

Ministry or any other national or federal authority, including their regional or local subdivisions

**I.5) Main activity**

General public services

**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title:**

Market Survey (RFI) — Ordering to Payment Process Systems

Reference number: 20/17820

**II.1.2) Main CPV code**

72220000 Systems and technical consultancy services

**II.1.3) Type of contract**

Services

**II.1.4) Short description:**

NAV is working with the digitalisation and increasing the efficiency of the processes within business economics, for example for ordering to payment. NAV would therefore like to carry out a market survey (RFI) in order to obtain knowledge and information on the market for ordering to payment process systems.

II.1.5) **Estimated total value**

II.1.6) **Information about lots**

This contract is divided into lots: no

II.2) **Description**

II.2.2) **Additional CPV code(s)**

72230000 Custom software development services  
72261000 Software support services  
72224100 System implementation planning services  
48311000 Document management software package  
48311100 Document management system  
48612000 Database-management system  
48812000 Financial information systems  
72413000 World wide web (www) site design services  
72416000 Application service providers

II.2.3) **Place of performance**

NUTS code: NO011 Oslo

II.2.4) **Description of the procurement:**

The procurement is planned as a cloud system that will support the ordering to payment process. We are considering to make the procurement in 2021. The procurement will follow the Public Procurement Act and is planned with a two-stage negotiated procedure. A Proof of Concept (PoC) is planned for the procurement. The planned procurement will consist of

- ready off-the-shelf systems;
- operation and management;
- training NAV's internal resources;
- assistance with implementation.

The purpose of this RFI is to obtain:

- information on possible systems in the market that can support NAV's goals to reduce time spent on procurements and processing invoices, including automising manual assignments to the greatest possible degree, as well as improving control information and traceability in procurements and processing invoices;
- decide the possible scope and limitations in order to ensure an optimum procurement;
- information to improve NAV's own deliveries in such a process;
- commercial information in order to make an optimum procurement as regards rights, liability and distribution of risk;
- information to identify the cost estimate for system support, implementation, and costs connected to running the system(s);
- NAV would like a system that has good functionality and good user friendliness. NAV would like to use this RFI to obtain information on products that are available in the market so that the decision process has the best

possible basis. A decision has not yet been taken as to whether a contest will be held for a procurement. NAV would like to create good competition and is, therefore, distributing this RFI before a possible procurement. Final decisions and choices in a potential procurement have not been made at this point in time. Relevant tenderers are asked to be aware that the information on the procurement process mentioned in this document must be seen as provisional and not binding for NAV.

NAV encourages tenderers to challenge the questions in the annex - Annex 1. RFI ordering to payment (Excel document) where we are looking for a more efficient system for the process. It is possible to respond to parts of this RFI. All contributions are valued. It must be clear which parts of the system the response covers, as well as information about the supplier.

II.2.14) **Additional information**

II.3) **Estimated date of publication of contract notice:**  
01/03/2021

**Section IV: Procedure**

IV.1) **Description**

IV.1.8) **Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

**Section VI: Complementary information**

VI.3) **Additional information:**

VI.5) **Date of dispatch of this notice:**  
25/11/2020