

**Norway-Oslo: Project management consultancy services**

OJ S 220/2021 12/11/2021

Contract notice

Services

**Legal Basis:**

Directive 2014/24/EU

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**Section I: Contracting authority**

**I.1. Name and addresses**

Official name: Kommunal- og moderniseringsdepartementet

National registration number: 972 417 858

Postal address: Postboks 8112 Dep

Town: Oslo

NUTS code: NO081 Oslo

Postal code: 0032

Country: Norway

Contact person: Åste Marie Skullerud

E-mail: [Aste-Marie.Skullerud@kmd.dep.no](mailto:Aste-Marie.Skullerud@kmd.dep.no)

Telephone: +47 22249090

**Internet address(es):**

Main address: <https://www.regjeringen.no/no/dep/kmd/id504/>

Address of the buyer profile: <https://eu.eu-supply.com/ctm/Company/CompanyInformation/Index/328895>

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: [http://eu.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=315853&B=DFO](http://eu.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=315853&B=DFO)

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: [http://eu.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=315853&B=DFO](http://eu.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=315853&B=DFO)

Tenders or requests to participate must be submitted to the abovementioned address

**I.4. Type of the contracting authority**

Ministry or any other national or federal authority, including their regional or local subdivisions

**I.5. Main activity**

General public services

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**Section II: Object**

**II.1. Scope of the procurement**

**II.1.1. Title**

Assistance for the Personal Protection Commission's secretariat

Reference number: 21/5372

**II.1.2. Main CPV code**

72224000 Project management consultancy services

### **II.1.3. Type of contract**

Services

### **II.1.4. Short description**

The Personal Protection Commission was established by royal decree on 23 June 2020. The commission must submit its report to the Ministry of Local Government and Modernisation in the form of a NOU by 1 September 2022 at the latest. The commission is supported by a secretariat. Procurement of a manager for the Personal Protection Commission's secretariat. The assignment will generally consist of ensuring the organisation and progress of the commission's work and the preparation of the commission's report in accordance with the commission's wishes. The assignment will apply from when the contract is signed until 1 September 2022, with an option to extend if the commission's work is delayed. The assignment requires a 100% position. There will be some overtime and evening work. The estimated value of the contract is from NOK 2 million excluding VAT to NOK 4 million excluding VAT. The estimated value is not binding for the contracting authority. For a more detailed description of the assignment, see annex 1 of the contract (the Contracting Authority's description of the assignment).

### **II.1.5. Estimated total value**

Value excluding VAT: 4 000 000,00 NOK

### **II.1.6. Information about lots**

This contract is divided into lots: no

## **II.2. Description**

### **II.2.2. Additional CPV code(s)**

73000000 Research and development services and related consultancy services, 73200000 Research and development consultancy services, 73220000 Development consultancy services, 73300000 Design and execution of research and development, 75000000 Administration, defence and social security services, 75100000 Administration services, 75112100 Administrative development project services, 75131000 Government services

### **II.2.3. Place of performance**

NUTS code: NO081 Oslo

### **II.2.4. Description of the procurement**

The Personal Protection Commission was established by royal decree on 23 June 2020. The commission must submit its report to the Ministry of Local Government and Modernisation in the form of a NOU by 1 September 2022 at the latest. The commission is supported by a secretariat. Procurement of a manager for the Personal Protection Commission's secretariat. The assignment will generally consist of ensuring the organisation and progress of the commission's work and the preparation of the commission's report in accordance with the commission's wishes. The assignment will apply from when the contract is signed until 1 September 2022, with an option to extend if the commission's work is delayed. The assignment requires a 100% position. There will be some overtime and evening work. The estimated value of the contract is from NOK 2 million excluding VAT to NOK 2.6 million excluding VAT. The estimated value is not binding for the contracting authority. For a more detailed description of the assignment, see annex 1 of the contract (the Contracting Authority's description of the assignment).

### **II.2.5.**

### **Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6. Estimated value**

Value excluding VAT: 4 000 000,00 NOK

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 8

This contract is subject to renewal: no

#### **II.2.10. Information about variants**

Variants will be accepted: no

#### **II.2.11. Information about options**

Options: yes

Description of options:

The assistance is to be provided continually until 1 September 2022, with an option for an extension until 1 November 2022 if unforeseen conditions mean that the commission is granted a postponed submission date.

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

#### **II.2.14. Additional information**

### **Section III: Legal, economic, financial and technical information**

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#### **III.1. Conditions for participation**

##### **III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

Requirements: Tenderers must be a legally established company.

Documentation:

Norwegian companies: Company registration certificate or a printout from the Unit Register for sole proprietorships not required to register.

Foreign companies: Verification that the company is registered in a trade or business register as prescribed by the law of the country where the tenderer is established. The verification can be submitted in writing or by referring to BRIS.

##### **III.1.2. Economic and financial standing**

List and brief description of selection criteria:

Requirement: Paid taxes and duties.

Documentation:

A certificate, not older than six months, which verifies that the tenderer has fulfilled the obligations of payment of taxes, social security contributions and VAT. The certificate can be ordered and obtained from Altinn by using a separate link on skatteetaten.no. If this is not possible, it can be ordered from the tax collector or the Norwegian Tax Administration. The certificate is electronically certified and is therefore not signed. For further information, see skatteetaten.no.

- Foreign tenderers must submit certificates from authorities equivalent to the Norwegian authorities.

### **III.1.3. Technical and professional ability**

List and brief description of selection criteria:

Requirement: Tenderers must have sufficient ability and experience to carry out the delivery.

Documentation: A description of the tenderer's up to two most relevant assignments in the last three years, together with information on the contracts' value, date of delivery or execution, and the name of the recipient.

Relevant assignments mean experience as a project manager from the public sector.

Tenderers are responsible for ensuring that the description is of such a nature that it documents fulfilment of the requirement.

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 13/12/2021 Local time: 12:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

Norwegian

#### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 01/03/2022

#### **IV.2.7. Conditions for opening of tenders**

Date: 13/12/2021 Local time: 12:00

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: no

### **VI.3. Additional information**

### **VI.4. Procedures for review**

#### **VI.4.1. Review body**

Official name: Oslo Tingrett

Postal address: Postboks 2106 Vika

Town: Oslo

Postal code: 0125  
Country: Norway  
E-mail: [oslo.tingrett@domstol.no](mailto:oslo.tingrett@domstol.no)  
Telephone: +47 22035200  
Internet address: <http://www.domstol.no/otir>

**VI.4.2. Body responsible for mediation procedures**

Official name: Oslo Tingrett  
Town: Oslo  
Country: Norway

**VI.4.4. Service from which information about the review procedure may be obtained**

Official name: Kommunal- og moderniseringsdepartementet  
Postal address: Postboks 8112 Dep  
Town: Oslo  
Postal code: 0032  
Country: Norway  
E-mail: [postmottak@kmd.dep.no](mailto:postmottak@kmd.dep.no)  
Telephone: +47 22249090

**VI.5. Date of dispatch of this notice**

09/11/2021