

**United Kingdom-Southampton: Software package and information systems**

OJ S 237/2019 09/12/2019

Contract notice

Services

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Solent University

Postal address: East Park Terrace

Town: Southampton

NUTS code: UKJ32 Southampton

Postal code: SO14 0YN

Country: United Kingdom

Contact person: <https://in-tendhost.co.uk/solent>E-mail: [inez.scudder@solent.ac.uk](mailto:inez.scudder@solent.ac.uk)

Telephone: +44 2382013604

**Internet address(es):**Main address: <https://in-tendhost.co.uk/solent>Address of the buyer profile: <http://www.solent.ac.uk>**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://in-tendhost.co.uk/solent>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

**I.4. Type of the contracting authority**

Body governed by public law

**I.5. Main activity**

Education

**Section II: Object**

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**II.1. Scope of the procurement****II.1.1. Title**

Apprenticeship Management System

Reference number: 19.ICT.13

**II.1.2. Main CPV code**

48000000 Software package and information systems

**II.1.3. Type of contract**

Services

**II.1.4. Short description**

Provision, implementation, maintenance and support of a software solution for the management of the University's apprenticeship programme, including provision of software and associated licensing. The University is open to considering SaaS, Hybrid or an on premises solution. Bidders are invited to submit proposals able to meet the University's requirements as set out in the tender documentation.

**II.1.5. Estimated total value**

Value excluding VAT: 800 000,00 GBP

**II.1.6. Information about lots**

This contract is divided into lots: no

**II.2. Description**

**II.2.2. Additional CPV code(s)**

48000000 Software package and information systems, 48170000 Compliance software package, 48190000 Educational software package

**II.2.3. Place of performance**

NUTS code: UKJ32 Southampton

Main site or place of performance: Solent University, East Park Terrace, Southampton.

**II.2.4. Description of the procurement**

The University requires a robust solution to support the compliant administration of Individualised Learner Record (ILR) data returns and funding management. The University is therefore looking to engage with a supplier who has a proven track record within the field of apprenticeship management, ideally including experience of the higher education sector. The University plans to implement an apprenticeships management solution that will ensure its compliance with the ESFA Apprenticeship regulations and funding agreement. The solution must integrate with the University's existing technical architecture and solutions.

**II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6. Estimated value**

Value excluding VAT: 800 000,00 GBP

**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 36

This contract is subject to renewal: yes

Description of renewals:

Two further periods of 24 months at the sole discretion of the University.

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: no

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

**II.2.14. Additional information**

Costs are anticipated to be between 150 000 GBP and 800 000 GBP, final costs will depend on the solution chosen, upon achieving Apprenticeship recruitment targets and allowing for the contract extension periods.

### **Section III: Legal, economic, financial and technical information**

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#### **III.1. Conditions for participation**

##### **III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

##### **III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

### **Section IV: Procedure**

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#### **IV.1. Description**

##### **IV.1.1. Type of procedure**

Open procedure

##### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

##### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

#### **IV.2. Administrative information**

##### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 04/02/2020 Local time: 12:00

##### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

##### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

English

##### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

##### **IV.2.7. Conditions for opening of tenders**

Date: 04/02/2020 Local time: 14:00

Place:

Solent University.

### **Section VI: Complementary information**

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#### **VI.1. Information about recurrence**

This is a recurrent procurement: yes

Estimated timing for further notices to be published:

60 months.

### **VI.3. Additional information**

This tender will be conducted electronically and tender documents can be downloaded from the web portal (In-Tend) provided earlier in this notice. <https://in-tendhost.co.uk/solent>. If you are not already registered as a supplier with the In-Tend Portal, you will need to register before accessing the tender documents. Once you have logged in as a supplier, click on current tenders and locate the tender documents by clicking on the reference number 19.ICT.13 and expressing an interest. The documents will then be available to view and download in the My Tenders tab. Further instructions for the submission of tender are below. (Please note, to preserve the integrity of the tendering procedure, all queries must be made via In-Tend). To submit your return, please follow the instructions below:

- 1) Log in;
- 2) My tenders;
- 3) View tender details;
- 4) View documents;
- 5) Browse and upload each part of your response;
- 6) Once all your response documents are uploaded and displayed in the — My documents for return — use — submit my return. Expressions of interest must be by way of completion and return of the ITT tender response workbook document via the Intend portal by 12 noon on 4.2.2020. In accordance with Regulation 50, paragraph (2) of the Public Contracts Regulations 2015 and subject to Article 5 and Annex 5, Part D (13) of Directive 2014/24/EU of the European Parliament and of the Council, the University intend to publish the contract value at contract award stage, and reserved the right to do so. By submitting a tender response tenderers are consenting to publication of this information unless otherwise agreed in advance with the University. The University is not bound to accept the lowest offer or any tender in full or in part.

### **VI.4. Procedures for review**

#### **VI.4.1. Review body**

Official name: Solent University

Town: Southampton

Country: United Kingdom

#### **VI.4.3. Review procedure**

Precise information on deadline(s) for review procedures:

### **VI.5. Date of dispatch of this notice**

05/12/2019