

United Kingdom-Paisley: Legal services

OJ S 238/2020 07/12/2020

Contract notice**Services****Legal Basis:**

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: University of the West of Scotland

Postal address: High Street

Town: Paisley

NUTS code: UKM83 Inverclyde, East Renfrewshire and Renfrewshire

Postal code: PA1 2BE

Country: United Kingdom

E-mail: procurement@uws.ac.uk

Telephone: +44 1418483943

Internet address(es):Main address: <http://www.uws.ac.uk>Address of the buyer profile: https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00473**I.3. Communication**The procurement documents are available for unrestricted and full direct access, free of charge, at: www.publiccontractsscotland.gov.uk

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: www.publiccontractsscotland.gov.ukElectronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at: www.publiccontractsscotland.gov.uk**I.4. Type of the contracting authority**

Body governed by public law

I.5. Main activity

Education

Section II: Object

II.1. Scope of the procurement**II.1.1. Title**

Provision of Legal Services

Reference number: UWS/2020/049

II.1.2. Main CPV code

79100000 Legal services

II.1.3. Type of contract

Services

II.1.4. Short description

Provision of legal services in connection with employment and pensions, property and estates and commercial matters.

II.1.5. Estimated total value

Value excluding VAT: 200 000,00 GBP

II.1.6. Information about lots

This contract is divided into lots: yes

Tenders may be submitted for all lots

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

All.

II.2. Description

II.2.1. Title

Provision of Legal Services — Property and Estates

Lot No: 2

II.2.2. Additional CPV code(s)

79100000 Legal services

II.2.3. Place of performance

NUTS code: UKM83 Inverclyde, East Renfrewshire and Renfrewshire

Main site or place of performance: Paisley.

II.2.4. Description of the procurement

The successful firm will provide advice in relation to all property matters including acquisitions, disposals, evictions, leases, licences, title enquiries, servitudes, wayleaves, landlord and tenant and development projects.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 70 000,00 GBP

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Start: 01/04/2021 End: 31/03/2023

This contract is subject to renewal: yes

Description of renewals:

12 months.

II.2.9. Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5 Objective criteria for choosing the limited number of candidates :

As per the procurement documents.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

The contract will not be exclusive and UWS reserves the right to instruct other firms in relation to specialist matters falling within the same area, if the need arises.

Stated contract value is indicative spend and UWS does not guarantee that any volume or value of business shall be awarded during the initial contract period or any extensions.

II.2. Description

II.2.1. Title

Provision of Legal Services — Employment and Pensions
Lot No: 1

II.2.2. Additional CPV code(s)

79100000 Legal services

II.2.3. Place of performance

NUTS code: UKM83 Inverclyde, East Renfrewshire and Renfrewshire
Main site or place of performance: Paisley.

II.2.4. Description of the procurement

The successful firm will provide advice and recommendations to the University on a range of employment related matters including individual and/or collective employee and/or industrial relations issues with the intention, where possible, of helping the University achieve our objectives and of avoiding tribunal claims and awards.

Employment advice will cover all key areas including, but not limited to; absence management, discipline, TUPE transfer, working time, discrimination, flexible working, restrictive covenants, contracts, dismissals, redundancies and re-structuring.

The successful firm will also provide representation both at employment Tribunal proceedings and in relation to dealing with legal representatives of our current staff and those who have left our employment.

The successful firm will provide advice on more complex discrimination, equal pay or transfer of undertakings issues and also advice on pension laws and the regulations applying to the schemes operated by the University; the Local Government Pension Scheme and the Scottish Teachers Superannuation Scheme.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 60 000,00 GBP

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Start: 01/04/2021 End: 31/03/2023

This contract is subject to renewal: yes

Description of renewals:

12 months.

II.2.9. Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5
Objective criteria for choosing the limited number of candidates :
As per the procurement documents.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

The contract will not be exclusive and UWS reserves the right to instruct other firms in relation to specialist matters falling within the same area, if the need arises.

Stated contract value is indicative spend and UWS does not guarantee that any volume or value of business shall be awarded during the initial contract period or any extensions.

II.2. Description

II.2.1. Title

Provision of Legal Services — Commercial
Lot No: 3

II.2.2. Additional CPV code(s)

79100000 Legal services

II.2.3. Place of performance

NUTS code: UKM83 Inverclyde, East Renfrewshire and Renfrewshire
Main site or place of performance: Paisley.

II.2.4. Description of the procurement

The successful firm will provide advice and recommendations on a range of commercial matters. It is expected that this will primarily include contractual and intellectual property related matters but may also relate to data protection, freedom of information, procurement, health and safety, Home Office regulations and guidelines and charity law matters. It would be beneficial if the appointed firm could provide dispute resolution advice which will cover advice in relation to all possible and pending claims and actions against or by the University and resolution of disputes including claims, court actions arbitrations or adjudications and mediations and including the preparation of pleadings, collating documents and appearance work (although this type of work is routinely dealt with via our insurers so would likely be minimal).

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 70 000,00 GBP

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Start: 01/04/2021 End: 31/03/2023

This contract is subject to renewal: yes

Description of renewals:

12 months.

II.2.9. Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5 Objective criteria for choosing the limited number of candidates

:

As per the procurement documents.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:

no

II.2.14. Additional information

The contract will not be exclusive and UWS reserves the right to instruct other firms in relation to specialist matters falling within the same area, if the need arises.

Stated contract value is indicative spend and UWS does not guarantee that any volume or value of business shall be awarded during the initial contract period or any extensions.

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

Not applicable.

III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

III.2. Conditions related to the contract

III.2.1. Information about a particular profession

Execution of the service is reserved to a particular profession Reference to the relevant law, regulation or administrative provision:

Applicants must have the relevant experience, capacity and capability to provide services relating to the Scottish Legal Framework.

III.2.2. Contract performance conditions

As per the Invitation to Tender documents.

III.2.3.

Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Restricted procedure Accelerated procedure Justification:
Contracts are required to be in place for 1 April 2021.

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 08/01/2021 Local time: 12:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

Date: 22/01/2021

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: yes
Estimated timing for further notices to be published:
October 2023.

VI.2. Information about electronic workflows

Electronic ordering will be used
Electronic invoicing will be accepted
Electronic payment will be used

VI.3. Additional information

Note: to register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=637631

The buyer has indicated that it will accept electronic responses to this notice via the postbox facility. A user guide is available at https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

Community benefits are included in this requirement. For more information see: <http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2361>

A summary of the expected community benefits has been provided as follows:
Community benefits shall be included and scored at the ITT stage. These will include employment/training opportunities, third sector engagement and community engagement.
(SC Ref:637631)

Download the ESPD document here: https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=637631

VI.4. Procedures for review

VI.4.1. Review body

Official name: Paisley Sheriff Court

Postal address: 3 St James' St

Town: Paisley

Postal code: PA3 2HL

Country: United Kingdom

Internet address: <https://www.scotcourts.gov.uk/the-courts/court-locations/paisley-sheriff-court-and-justice-of-the-peace-court>

VI.5. Date of dispatch of this notice

02/12/2020