

592609-2026 - Competition

Italy – Document management system – ACQUISIZIONE DI UN SERVIZIO INTEGRATO PER IL MANTENIMENTO ED INTEGRAZIONE DEL SISTEMA DI RILEVAZIONE PRESENZE E PAYROLL DI CINECA

OJ S 165/2026 27/08/2026

Contract or concession notice – standard regime

Supplies

1. Buyer

1.1. Buyer

Official name: CINECA Consorzio Interuniversitario

Email: procurement@cineca.it

Legal type of the buyer: Body governed by public law

Activity of the contracting authority: General public services

2. Procedure

2.1. Procedure

Title: ACQUISIZIONE DI UN SERVIZIO INTEGRATO PER IL MANTENIMENTO ED

INTEGRAZIONE DEL SISTEMA DI RILEVAZIONE PRESENZE E PAYROLL DI CINECA

Description: ACQUISIZIONE DI UN SERVIZIO INTEGRATO PER IL MANTENIMENTO ED

INTEGRAZIONE DEL SISTEMA DI RILEVAZIONE PRESENZE E PAYROLL DI CINECA

Procedure identifier: e6522a84-fc8d-468c-b6a4-8bc707e3073e

Type of procedure: Open

The procedure is accelerated: no

2.1.1. Purpose

Main nature of the contract: Supplies

Main classification (cpv): 48311100 Document management system

2.1.2. Place of performance

Town: CASALECCHIO DI RENO (BO)

Country subdivision (NUTS): Bologna (ITH55)

Country: Italy

2.1.3. Value

Estimated value excluding VAT: 600 000,00 EUR

2.1.4. General information

Legal basis:

Directive 2014/24/EU

2.1.6. Grounds for exclusion

Sources of grounds for exclusion: European Single Procurement Document (ESPD)

5. Lot

5.1. Lot: LOT-0001

Title: ACQUISIZIONE DI UN SERVIZIO INTEGRATO PER IL MANTENIMENTO ED INTEGRAZIONE DEL SISTEMA DI RILEVAZIONE PRESENZE E PAYROLL DI CINECA
Description: ACQUISIZIONE DI UN SERVIZIO INTEGRATO PER IL MANTENIMENTO ED INTEGRAZIONE DEL SISTEMA DI RILEVAZIONE PRESENZE E PAYROLL DI CINECA

5.1.1. Purpose

Main nature of the contract: Supplies

Main classification (cpv): 48311100 Document management system

5.1.2. Place of performance

Town: CASALECCHIO DI RENO (BO)

Country subdivision (NUTS): Bologna (ITH55)

Country: Italy

5.1.3. Estimated duration

Duration: 60 Months

5.1.5. Value

Estimated value excluding VAT: 600 000,00 EUR

5.1.6. General information

Reserved participation:

Participation is not reserved.

Procurement Project not financed with EU Funds.

The procurement is covered by the Government Procurement Agreement (GPA): yes

5.1.9. Selection criteria

Sources of selection criteria: European Single Procurement Document (ESPD)

5.1.10. Award criteria

Criterion:

Type: Quality

Description: Piano di migrazione, conservazione, quadratura e validazione dei dati storici e correnti

Category of award weight criterion: Weight (percentage, exact)

Award criterion number: 10

Criterion:

Type: Quality

Description: Interoperabilità e integrazione con gli applicativi Cineca (UGOV, Missioni, Timesheet, Organico, Finance, marcature, HSE)

Category of award weight criterion: Weight (percentage, exact)

Award criterion number: 20

Criterion:

Type: Quality

Description: Qualità della soluzione Payroll-Presenze integrata e livello di copertura funzionale rispetto ai requisiti richiesti

Category of award weight criterion: Weight (percentage, exact)

Award criterion number: 20

Criterion:

Type: Quality

Description: Sicurezza informatica, cybersecurity, gestione vulnerabilità, logging e auditabilità

Category of award weight criterion: Weight (percentage, exact)

Award criterion number: 5

Criterion:

Type: Quality

Description: Piano di avviamento, collaudo, formazione e affiancamento al personale Cineca

Category of award weight criterion: Weight (percentage, exact)

Award criterion number: 5

Criterion:

Type: Quality

Description: Servizi di assistenza, supporto e SLA migliorativi rispetto ai minimi richiesti

Category of award weight criterion: Weight (percentage, exact)

Award criterion number: 3

Criterion:

Type: Quality

Description: Integrazione futura con sistemi di controllo accessi fisico

Category of award weight criterion: Weight (percentage, exact)

Award criterion number: 2

Criterion:

Type: Quality

Description: Tempistiche migliorative di avviamento della soluzione

Category of award weight criterion: Weight (percentage, exact)

Award criterion number: 15

Criterion:

Type: Price

Description: Offerta economica

Category of award weight criterion: Weight (percentage, exact)

Award criterion number: 20

5.1.11. Procurement documents

Address of the procurement documents: <https://cinecaerp.ubuy.cineca.it/PortaleAppalti/it/procedure/codice/G01325>

5.1.12. Terms of procurement

Terms of submission:

Electronic submission: Allowed

Address for submission: <https://cinecaerp.ubuy.cineca.it/PortaleAppalti/it/procedure/codice/G01325>

Languages in which tenders or requests to participate may be submitted: Italian

Electronic catalogue: Allowed

Variants: Allowed

Deadline for receipt of tenders: 28/09/2026 18:00:00 (UTC+02:00) Eastern European Time, Central European Summer Time

Duration during which the tender must remain valid: 180 Days

Information about public opening:

Opening date: 29/09/2026 10:00:00 (UTC+02:00) Eastern European Time, Central European Summer Time

Terms of contract:

The execution of the contract must be performed within the framework of sheltered employment programmes: No

Electronic invoicing: Required

Electronic ordering will be used: no

Electronic payment will be used: yes
Financial arrangement: Vedi documentazione di gara

5.1.15. Techniques

Framework agreement:

No framework agreement

Information about the dynamic purchasing system:

No dynamic purchase system

5.1.16. Further information, mediation and review

Review organisation: Tribunale Amministrativo Regionale Emilia-Romagna, sede di Bologna

Information about review deadlines: 30 giorni

Organisation providing additional information about the procurement procedure: CINECA
Consorzio Interuniversitario

Organisation providing more information on the review procedures: CINECA Consorzio
Interuniversitario

Organisation receiving requests to participate: CINECA Consorzio Interuniversitario

8. Organisations

8.1. ORG-0001

Official name: CINECA Consorzio Interuniversitario

Registration number: 00317740371

Postal address: via Magnanelli n. 6/3

Town: CASALECCHIO DI RENO (BO)

Postcode: 40033

Country subdivision (NUTS): Bologna (ITH55)

Country: Italy

Email: procurement@ceneca.it

Telephone: +39 0516171411

Internet address: www.cineca.it

Buyer profile: <https://cenecaerp.ubuy.cineca.it/PortaleAppalti>

Roles of this organisation:

Buyer

Organisation providing additional information about the procurement procedure

Organisation receiving requests to participate

Organisation providing more information on the review procedures

8.1. ORG-0002

Official name: Tribunale Amministrativo Regionale Emilia-Romagna, sede di Bologna

Registration number: 92004480379

Postal address: via Massimo D'Azeglio n. 54

Town: BOLOGNA (BO)

Postcode: 40100

Country subdivision (NUTS): Bologna (ITH55)

Country: Italy

Email: bo_pat_deposito@pec.ga-cert.it

Telephone: +39 0514293101

Roles of this organisation:

Review organisation

Notice information

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Form type: Competition

Notice type: Contract or concession notice – standard regime

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