

598445-2026 - Competition

Spain – Library, archives, museums and other cultural services – Servicio de Personal de Atención al Público en las instalaciones de la Fundación Helga de Alvear

OJ S 167/2026 31/08/2026

Contract notice – light regime

Services

1. Buyer

1.1. Buyer

Official name: Comisión Ejecutiva de la Fundación Helga de Alvear

Email: administracion@museohelgadealvear.com

Legal type of the buyer: Regional authority

Activity of the contracting authority: Education

2. Procedure

2.1. Procedure

Title: Servicio de Personal de Atención al Público en las instalaciones de la Fundación Helga de Alvear

Description: Servicio de Personal de Atención al Público en las instalaciones de la Fundación Helga de Alvear (en adelante FHA), esto es en los espacios donde se desarrollan actividades del Museo Helga de Alvear (en adelante MHA), en la forma y con las especificaciones técnicas que se requieren del mismo para el adecuado cumplimiento de sus fines

Procedure identifier: 46bf8f5-b1bf-49b4-9c2e-207563712417

Internal identifier: 202628_PAP

Type of procedure: Open

Main features of the procedure: Abierto con varios criterios de adjudicación

2.1.1. Purpose

Main nature of the contract: Services

Main classification (cpv): 92500000 Library, archives, museums and other cultural services

2.1.2. Place of performance

Country subdivision (NUTS): Cáceres (ES432)

Country: Spain

2.1.3. Value

Estimated value excluding VAT: 1 071 067,89 EUR

2.1.4. General information

Legal basis:

Directive 2014/24/EU

2.1.6. Grounds for exclusion

Sources of grounds for exclusion: Procurement Document

5. Lot

5.1. Lot: LOT-0000

Title: Servicio de Personal de Atención al Público en las instalaciones de la Fundación Helga de Alvear

Description: Servicio de Personal de Atención al Público en las instalaciones de la Fundación Helga de Alvear (en adelante FHA), esto es en los espacios donde se desarrollan actividades del Museo Helga de Alvear (en adelante MHA), en la forma y con las especificaciones técnicas que se requieren del mismo para el adecuado cumplimiento de sus fines

Internal identifier: 202628_PAP

5.1.1. Purpose

Main nature of the contract: Services

Main classification (cpv): 92500000 Library, archives, museums and other cultural services

5.1.2. Place of performance

Country subdivision (NUTS): Cáceres (ES432)

Country: Spain

5.1.3. Estimated duration

Duration: 12 Months

5.1.6. General information

Reserved participation:

Participation is not reserved.

Procurement Project not financed with EU Funds.

5.1.9. Selection criteria

Sources of selection criteria: Notice

Criterion: General yearly turnover

Description of selection criterion: Cifra anual de negocio

5.1.10. Award criteria

Criterion:

Type: Quality

Description: Acciones formativas para el personal .

Category of award weight criterion: Weight (points, exact)

Award criterion number: 7

Criterion:

Type: Quality

Description: Audioguías en español/inglés.

Category of award weight criterion: Weight (points, exact)

Award criterion number: 5

Criterion:

Type: Quality

Description: Bolsa de horas.

Category of award weight criterion: Weight (points, exact)

Award criterion number: 10

Criterion:

Type: Price

Description: Oferta económica.

Category of award weight criterion: Weight (points, exact)

Award criterion number: 60

Criterion:

Type: Quality

Description: Propuestas de actividades dirigidas a público familiar.

Category of award weight criterion: Weight (points, exact)

Award criterion number: 3

Criterion:

Type: Quality

Description: Calidad técnica de la Propuesta.

Category of award weight criterion: Weight (points, exact)

Award criterion number: 15

5.1.11. Procurement documents

Address of the procurement documents: https://contrataciondelestado.es/wps/poc?uri=deeplink:detalle_licitacion&idEvl=v6K9p3lrzbJ9PLkba5eRog%3D%3D

5.1.12. Terms of procurement

Terms of submission:

Electronic submission: Required

Address for submission: https://contrataciondelestado.es/wps/poc?uri=deeplink:detalle_licitacion&idEvl=v6K9p3lrzbJ9PLkba5eRog%3D%3D

Languages in which tenders or requests to participate may be submitted: Spanish

Electronic catalogue: Not allowed

Deadline for receipt of tenders: 30/09/2026 23:59:00 (UTC+02:00) Eastern European Time, Central European Summer Time

Information about public opening:

Opening date: 08/10/2026 13:34:00 (UTC+02:00) Eastern European Time, Central European Summer Time

Place: Sede de la Fundación Helga de Alvear

Terms of contract:

The execution of the contract must be performed within the framework of sheltered employment programmes: No

Conditions relating to the performance of the contract: cumplimiento de la normativa de PRL.

Electronic invoicing: Not allowed

Electronic ordering will be used: no

Electronic payment will be used: no

5.1.15. Techniques

Framework agreement:

No framework agreement

5.1.16. Further information, mediation and review

Review organisation: Comisión Ejecutiva de la Fundación Helga de Alvear - Fundación Helga de Alvear

Information about review deadlines: artículo 44 de la LCSP

Organisation providing more information on the review procedures: Comisión Ejecutiva de la Fundación Helga de Alvear - Fundación Helga de Alvear

8. Organisations

8.1. ORG-0001

Official name: Comisión Ejecutiva de la Fundación Helga de Alvear

Registration number: 20534010093501

Registration number: G06493217

Town: Cáceres
Postcode: 10003
Country subdivision (NUTS): Cáceres (ES432)
Country: Spain
Contact point: Comisión Ejecutiva de la Fundación Helga de Alvear
Email: administracion@museohelgadealvear.com
Telephone: 927626414
Internet address: <http://www.fundacionhelgadealvear.es>
Buyer profile: <https://contrataciondelestado.es/wps/poc?uri=deeplink:perfilContratante&idBp=u2xXRXyqOFsQK2TEfXGy%2BA%3D%3D>

Other contact points:

Official name: Fundación Helga de Alvear
Town: Cáceres
Postcode: 10003
Country subdivision (NUTS): Madrid (ES300)
Country: Spain
Email: administracion@museohelgadealvear.com
Telephone: +34 927626414

Other contact points:

Official name: Fundación Helga de Alvear
Town: Cáceres
Postcode: 10003
Country subdivision (NUTS): Cáceres (ES432)
Country: Spain
Email: administracion@museohelgadealvear.com
Telephone: +34 927626414

Roles of this organisation:

Buyer
Review organisation
Organisation providing more information on the review procedures

Notice information

Notice identifier/version: 0fa88430-0660-4527-b69d-3c9473a571d3 - 01
Form type: Competition
Notice type: Contract notice – light regime
Notice subtype: 20
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