

**United Kingdom-Aberdeen: Cleaning services**

OJ S 245/2020 16/12/2020

Contract notice

Services

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Castlehill Housing Association

Postal address: 4 Carden Place

Town: Aberdeen

NUTS code: UKM5 North Eastern Scotland

Postal code: AB10 1UT

Country: United Kingdom

E-mail: [info@castlehillha.co.uk](mailto:info@castlehillha.co.uk)

Telephone: +44 1224625822

**Internet address(es):**Main address: <https://www.castlehillha.co.uk/>Address of the buyer profile: [https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA12562](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA12562)**I.2. Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3. Communication**The procurement documents are available for unrestricted and full direct access, free of charge, at: <http://www.publiccontractsscotland.gov.uk/>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <http://www.publiccontractsscotland.gov.uk/>**I.4. Type of the contracting authority**

Body governed by public law

**I.5. Main activity**

Housing and community amenities

**Section II: Object**

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**II.1. Scope of the procurement****II.1.1. Title**

Close Cleaning Maintenance Lotted MTC Contract

**II.1.2. Main CPV code**

90910000 Cleaning services

**II.1.3.**

## **Type of contract**

Services

### **II.1.4. Short description**

Generally, the service will comprise the regular common close cleaning to the properties listed in the tender.

### **II.1.5. Estimated total value**

### **II.1.6. Information about lots**

This contract is divided into lots: yes

Tenders may be submitted for all lots

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

The Association is limiting the number of lots/areas that each contractor can bid for. We are seeking interest from organisations that can provide all of the above lot and areas services to the Association, due to the nature of the services involved in this MTCA; this tender has been split into five (5) lots/areas to reduce any risk associated with delivery of the service with only one supplier. It is our intention to appoint a maximum of five (5) bidders for all lots/areas, the minimum to be appointed will be two (2), the maximum number of lots/area any one contractor can win will be three (3) unless the association considers the second, third, fourth, etc. placed contractors bids to be Abnormally Low or High Tenders (see clause below on ALT and AHT) or the quality score for the second, third, fourth, etc. placed contractors falls below the minimum required score of 587/825 — 70 %.

## **II.2. Description**

### **II.2.1. Title**

Lot 1: Aberdeen City

Lot No: 1

### **II.2.2. Additional CPV code(s)**

90910000 Cleaning services

### **II.2.3. Place of performance**

NUTS code: UKM50 Aberdeen City and Aberdeenshire

### **II.2.4. Description of the procurement**

Lot 1: Aberdeen City.

### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6. Estimated value**

### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 36

This contract is subject to renewal: yes

Description of renewals:

The MTCA for the services for each lot will be for a 3-year period with the option to extend for 3 x single 1-year periods solely at CHA discretion to a maximum of 6 years.

### **II.2.10.**

**Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: no

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**II.2.14. Additional information**

See the attached ESPD and price quality method statement and scoring evaluation — close cleaning maintenance — final for the specific details on bidding for lots across the geographical areas.

**II.2. Description****II.2.1. Title**

Lot 2: Aberdeen South

Lot No: 2

**II.2.2. Additional CPV code(s)**

90910000 Cleaning services

**II.2.3. Place of performance**

NUTS code: UKM50 Aberdeen City and Aberdeenshire

**II.2.4. Description of the procurement**

Lot 2: Aberdeen South.

**II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6. Estimated value****II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 36

This contract is subject to renewal: yes

Description of renewals:

The MTCA for the services for each lot will be for a 3-year period with the option to extend for 3 x single 1-year periods solely at CHA discretion to a maximum of 6 years.

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: no

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**II.2.14. Additional information**

See the attached ESPD and price quality method statement and scoring evaluation — close cleaning maintenance — final for the specific details on bidding for lots across the geographical areas.

## **II.2. Description**

### **II.2.1. Title**

Lot 3: Aberdeenshire North  
Lot No: 3

### **II.2.2. Additional CPV code(s)**

90910000 Cleaning services

### **II.2.3. Place of performance**

NUTS code: UKM50 Aberdeen City and Aberdeenshire

### **II.2.4. Description of the procurement**

Lot 3: Aberdeenshire North.

### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6. Estimated value**

### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 36

This contract is subject to renewal: yes

Description of renewals:

The MTCA for the services for each lot will be for a 3-year period with the option to extend for 3 x single 1-year periods solely at CHA discretion to a maximum of 6 years.

### **II.2.10. Information about variants**

Variants will be accepted: no

### **II.2.11. Information about options**

Options: no

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

See the attached ESPD and price quality method statement and scoring evaluation — close cleaning maintenance — final for the specific details on bidding for lots across the geographical areas.

## **II.2. Description**

### **II.2.1. Title**

Lot 4: Aberdeenshire Central  
Lot No: 4

### **II.2.2. Additional CPV code(s)**

90910000 Cleaning services

### **II.2.3. Place of performance**

NUTS code: UKM50 Aberdeen City and Aberdeenshire

### **II.2.4. Description of the procurement**

Lot 4: Aberdeenshire Central.

### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6. Estimated value**

### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 36

This contract is subject to renewal: yes

Description of renewals:

The MTCA for the services for each lot will be for a 3-year period with the option to extend for 3 x single 1-year periods solely at CHA discretion to a maximum of 6 years.

### **II.2.10. Information about variants**

Variants will be accepted: no

### **II.2.11. Information about options**

Options: no

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

See the attached ESPD and price quality method statement and scoring evaluation — close cleaning maintenance — final for the specific details on bidding for lots across the geographical areas.

## **II.2. Description**

### **II.2.1. Title**

Lot 5: Moray

Lot No: 5

### **II.2.2. Additional CPV code(s)**

90910000 Cleaning services

### **II.2.3. Place of performance**

NUTS code: UKM62 Inverness & Nairn and Moray, Badenoch & Strathspey

### **II.2.4. Description of the procurement**

Lot 5: Moray.

### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6. Estimated value**

### **II.2.7.**

## **Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 36

This contract is subject to renewal: yes

Description of renewals:

The MTCA for the services for each lot will be for a 3-year period with the option to extend for 3 x single 1-year periods solely at CHA discretion to a maximum of 6 years.

### **II.2.10. Information about variants**

Variants will be accepted: no

### **II.2.11. Information about options**

Options: no

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

See the attached ESPD and price quality method statement and scoring evaluation — close cleaning maintenance — final for the specific details on bidding for lots across the geographical areas.

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions for participation**

#### **III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

All as outlined in the attached ESPD and price quality method statement and scoring evaluation — close cleaning maintenance — final.

#### **III.1.2. Economic and financial standing**

List and brief description of selection criteria:

All as outlined in the attached ESPD and price quality method statement and scoring evaluation — close cleaning maintenance — final.

#### **III.1.3. Technical and professional ability**

List and brief description of selection criteria:

All as outlined in the attached ESPD and price quality method statement and scoring evaluation — close cleaning maintenance — final.

### **III.2. Conditions related to the contract**

#### **III.2.1. Information about a particular profession**

Execution of the service is reserved to a particular profession Reference to the relevant law, regulation or administrative provision:

All as outlined in the attached ESPD and price quality method statement and scoring evaluation — close cleaning maintenance — final.

#### **III.2.2. Contract performance conditions**

KPIs attached to notice.

#### **III.2.3.**

## Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

### Section IV: Procedure

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#### IV.1. Description

##### IV.1.1. Type of procedure

Open procedure

##### IV.1.3. Information about a framework agreement or a dynamic purchasing system

##### IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

#### IV.2. Administrative information

##### IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 15/01/2021 Local time: 12:00

##### IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

##### IV.2.4. Languages in which tenders or requests to participate may be submitted

English

##### IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

##### IV.2.7. Conditions for opening of tenders

Date: 15/01/2021 Local time: 12:00

### Section VI: Complementary information

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#### VI.1. Information about recurrence

This is a recurrent procurement: yes

Estimated timing for further notices to be published:

All as outlined in the attached documents.

#### VI.2. Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

#### VI.3. Additional information

Please ensure that you read very carefully and comprehensively the attached ESPD and price quality method statement and scoring evaluation — close cleaning maintenance — final as it contains very specific information that you will require to follow to provide your ESPD response. It also contains the very specific details on bidding for lots across the geographical lots and the limiting the lots instructions.

Note: to register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland website at [https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=638901](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=638901)

The buyer has indicated that it will accept electronic responses to this notice via the postbox facility. A user guide is available at [https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx)

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems. Community benefits are included in this requirement. For more information see: <http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2361>

A summary of the expected community benefits has been provided as follows:  
Details are within the attached ESPD and price quality method statement and scoring evaluation — close cleaning maintenance — final.  
(SC Ref:638901)

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: Aberdeen Sheriff Court

Postal address: 53 Castle Street

Town: Aberdeen

Postal code: AB11 5BB

Country: United Kingdom

##### **VI.5. Date of dispatch of this notice**

11/12/2020