

United Kingdom-Belfast: Courier services
OJ S 245/2020 16/12/2020
Contract notice
Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Department of Finance
Postal address: 303 Airport Road West
Town: Belfast
NUTS code: UK United Kingdom
Postal code: BT3 9ED
Country: United Kingdom
Contact person: SSDAdmin.cpdfinance-ni.gov.uk
E-mail: SSDAdmin.CPD@finance-ni.gov.uk
Internet address(es):
Main address: <https://etendersni.gov.uk/epps>
Address of the buyer profile: <https://etendersni.gov.uk/epps>

I.1. Name and addresses

Official name: Department for Communities NI
Postal address: Lighthouse Building, 1 Cromac place
Town: Belfast
NUTS code: UK United Kingdom
Postal code: BT7 2JB
Country: United Kingdom
E-mail: SSDAdmin.CPD@finance-ni.gov.uk
Internet address(es):
Main address: <https://etendersni.gov.uk/epps>
Address of the buyer profile: <https://etendersni.gov.uk/epps>

I.1. Name and addresses

Official name: Department of Agriculture Environment and Rural Affairs NI
Postal address: Dundonald House
Town: Belfast
NUTS code: UK United Kingdom
Postal code: BT4 3SB
Country: United Kingdom
E-mail: SSDAdmin.CPD@finance-ni.gov.uk
Internet address(es):
Main address: <https://etendersni.gov.uk/epps>
Address of the buyer profile: <https://etendersni.gov.uk/epps>

I.1. Name and addresses

Official name: Department of Finance
Postal address: Clare House, 303 Airport Road West

Town: Belfast
NUTS code: UK United Kingdom
Postal code: BT3 9ED
Country: United Kingdom
E-mail: SSDAdmin.CPD@finance-ni.gov.uk
Internet address(es):
Main address: <https://etendersni.gov.uk/epps>
Address of the buyer profile: <https://etendersni.gov.uk/epps>

I.1. Name and addresses

Official name: Public Prosecution Service for Northern Ireland
Postal address: Linum Chambers, 2 Bedford Square
Town: Belfast
NUTS code: UK United Kingdom
Postal code: BT2 7ES
Country: United Kingdom
E-mail: SSDAdmin.CPD@finance-ni.gov.uk
Internet address(es):
Main address: <https://etendersni.gov.uk/epps>
Address of the buyer profile: <https://etendersni.gov.uk/epps>

I.1. Name and addresses

Official name: Department for Infrastructure
Postal address: Clarence Court Adelaide Street
Town: Belfast
NUTS code: UK United Kingdom
Postal code: BT2 8GB
Country: United Kingdom
E-mail: SSDAdmin.CPD@finance-ni.gov.uk
Internet address(es):
Main address: <https://etendersni.gov.uk/epps>
Address of the buyer profile: <https://etendersni.gov.uk/epps>

I.2. Information about joint procurement

The contract involves joint procurement
The contract is awarded by a central purchasing body

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://etendersni.gov.uk/epps>
Additional information can be obtained from the abovementioned address
Tenders or requests to participate must be submitted electronically via: <https://etendersni.gov.uk/epps>

I.4. Type of the contracting authority

Body governed by public law

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

Courier Services — Multi Lot

II.1.2. Main CPV code

64120000 Courier services

II.1.3. Type of contract

Services

II.1.4. Short description

Construction Procurement Delivery (CPD), on behalf of the participating bodies listed, is seeking to establish a multi lot contract for the provision of courier services throughout Northern Ireland. The contractor will be responsible for managing and delivering the specified services in line with contract documents.

II.1.5. Estimated total value

Value excluding VAT: 3 000 000,00 GBP

II.1.6. Information about lots

This contract is divided into lots: yes

Tenders may be submitted for maximum number of lots: 4

II.2. Description

II.2.1. Title

Lot 1: Department of Finance (DoF) Land and Property Services (LPS)

Lot No: 1

II.2.2. Additional CPV code(s)

64121000 Multi-modal courier services, 64100000 Post and courier services

II.2.3. Place of performance

NUTS code: UKN Northern Ireland

II.2.4. Description of the procurement

Construction Procurement Delivery (CPD), on behalf of the participating bodies listed, is seeking to establish a multi lot contract for the provision of courier services throughout Northern Ireland. The contractor will be responsible for managing and delivering the specified services in line with contract documents.

II.2.5. Award criteria

Criteria below

Quality criterion - Name: As per the tender documents / Weighting: 40

Cost criterion - Name: As per the tender documents / Weighting: 60

II.2.6. Estimated value

Value excluding VAT: 700 000,00 GBP

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 36

This contract is subject to renewal: yes

Description of renewals:

This is a recurring requirement and may be retender.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: yes

Description of options:

24-month extension.

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

The values are estimates and no level of business is guaranteed.

II.2. Description**II.2.1. Title**

Lot 2: Department for Communities (DfC)

Lot No: 2

II.2.2. Additional CPV code(s)

64121000 Multi-modal courier services, 64100000 Post and courier services

II.2.3. Place of performance

NUTS code: UKN Northern Ireland

II.2.4. Description of the procurement

Construction Procurement Delivery (CPD), on behalf of the participating bodies listed, is seeking to establish a multi lot contract for the provision of courier services throughout Northern Ireland. The contractor will be responsible for managing and delivering the specified services in line with contract documents.

II.2.5. Award criteria

Criteria below

Quality criterion - Name: As per the tender documents / Weighting: 40

Cost criterion - Name: As per the tender documents / Weighting: 60

II.2.6. Estimated value

Value excluding VAT: 650 000,00 GBP

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 36

This contract is subject to renewal: yes

Description of renewals:

This is a recurring requirement and may be retender.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: yes

Description of options:

24-month extension.

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

The values are estimates and no level of business is guaranteed.

II.2. Description

II.2.1. Title

Lot 3: Department of Agriculture Environment and Rural Affairs (DAERA)
Lot No: 3

II.2.2. Additional CPV code(s)

64121000 Multi-modal courier services, 64100000 Post and courier services

II.2.3. Place of performance

NUTS code: UKN Northern Ireland

II.2.4. Description of the procurement

Construction Procurement Delivery (CPD), on behalf of the participating bodies listed, is seeking to establish a multi lot contract for the provision of courier services throughout Northern Ireland. The contractor will be responsible for managing and delivering the specified services in line with contract documents.

II.2.5. Award criteria

Criteria below

Quality criterion - Name: As per the tender documents / Weighting: 40

Cost criterion - Name: As per the tender documents / Weighting: 60

II.2.6. Estimated value

Value excluding VAT: 500 000,00 GBP

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 36

This contract is subject to renewal: yes

Description of renewals:

This is a recurring requirement and may be retender.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: yes

Description of options:

24-month extension.

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

The values are estimates and no level of business is guaranteed.

II.2. Description

II.2.1. Title

Lot 4: Public Prosecution Service NI (PPS)

Lot No: 4

II.2.2. Additional CPV code(s)

64121000 Multi-modal courier services, 64100000 Post and courier services

II.2.3. Place of performance

NUTS code: UKN Northern Ireland

II.2.4. Description of the procurement

Construction Procurement Delivery (CPD), on behalf of the participating bodies listed, is seeking to establish a multi lot contract for the provision of courier services throughout Northern Ireland. The contractor will be responsible for managing and delivering the specified services in line with contract documents.

II.2.5. Award criteria

Criteria below

Quality criterion - Name: As per the tender documents / Weighting: 40

Cost criterion - Name: As per the tender documents / Weighting: 60

II.2.6. Estimated value

Value excluding VAT: 1 150 000,00 GBP

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 36

This contract is subject to renewal: yes

Description of renewals:

This is a recurring requirement and may be retender.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: yes

Description of options:

24-month extension.

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:

no

II.2.14. Additional information

The values are estimates and no level of business is guaranteed.

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation**III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 21/01/2021 Local time: 15:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 21/04/2021

IV.2.7. Conditions for opening of tenders

Date: 21/01/2021 Local time: 15:30

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: yes

Estimated timing for further notices to be published:

4 years.

VI.3. Additional information

The successful contractor's performance on the contract will be regularly monitored. Contractors not delivering on contract requirements is a serious matter. It means the public purse is not getting what it is paying for. If a contractor fails to reach satisfactory levels of contract performance they will be given a specified time to improve. If, after the specified time, they still fail to reach satisfactory levels of contract performance, the matter will be escalated to senior management in construction procurement delivery supplies and services division for further action. If this occurs and their performance still does not improve to satisfactory levels within the specified period, it may be regarded as an act of grave professional misconduct and they may be issued with a certificate of unsatisfactory performance and the contract may be terminated. The issue of a certificate of unsatisfactory performance will result in the contractor being excluded from all procurement competitions being undertaken by Centres of Procurement Expertise on behalf of bodies covered by the Northern Ireland Procurement Policy for a period of 12 months from the date of issue of the certificate.

VI.4. Procedures for review

VI.4.1.

Review body

Official name: This is not applicable in the UK

Town: This is not applicable in the UK

Country: United Kingdom

VI.4.3. Review procedure

Precise information on deadline(s) for review procedures:

CPD will comply with the Public Contracts Regulations 2015 and, where appropriate, will incorporate a standstill period (i.e. a minimum of 10 calendar days) at the point information on the award of contract is communicated to tenderers. That notification will provide full information on the award decision. This provides time for the unsuccessful tenderers to challenge the award decision before the contract is entered into.

VI.5. Date of dispatch of this notice

11/12/2020