

**United Kingdom-Edinburgh: Gas appliance maintenance services**

OJ S 247/2019 23/12/2019

Contract notice

Services

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Hanover (Scotland) Housing Association

Postal address: 95 McDonald Road

Town: Edinburgh

NUTS code: UKM Scotland

Postal code: EH7 4NS

Country: United Kingdom

E-mail: [cpt@hanover.scot](mailto:cpt@hanover.scot)

Telephone: +44 1315570598

Fax: +44 1315577424

**Internet address(es):**Main address: <http://www.hanover.scot>Address of the buyer profile: [https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA12742](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA12742)**I.2. Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3. Communication**The procurement documents are available for unrestricted and full direct access, free of charge, at: [www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: [www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at: [www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)**I.4. Type of the contracting authority**

Body governed by public law

**I.5. Main activity**

Housing and community amenities

**Section II: Object**

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**II.1. Scope of the procurement****II.1.1. Title**

CR-H0399 IGB Service — Repairs and Maintenance Contract

Reference number: CR-H0399

**II.1.2. Main CPV code**

50531200 Gas appliance maintenance services

**II.1.3. Type of contract**

Services

**II.1.4. Short description**

It is the Association's intention to enter into a contract with one contractor to deliver the provision of a fully comprehensive Individual boiler annual service and repairs contract for all properties throughout Scotland.

**II.1.5. Estimated total value**

**II.1.6. Information about lots**

This contract is divided into lots: no

**II.2. Description**

**II.2.2. Additional CPV code(s)**

50720000 Repair and maintenance services of central heating

**II.2.3. Place of performance**

NUTS code: UKM Scotland

Main site or place of performance: Various locations throughout Scotland.

**II.2.4. Description of the procurement**

In brief below but as set out in tender documents uploaded to PCS

- the contractors must be a member of gas safe register,
- membership of the heating and ventilating contractors' Association (HVCA) or equivalent body,
- access to residents properties,
- liaison with Hanover coordinator,
- programme of works for all annual inspections,
- annual gas service with certificate — emailed on completion of service to the Hanover coordinator,
- fully comprehensive servicing and repairs contract for all aspects of an individual boiler and hot water installation and solar pre-heat systems,
- no access reports and follow up regime,
- member of gas safe register — all operatives attending HSHA properties,
- KPI returns processed monthly by email.

**II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Attributes to contract / Weighting: 30

Quality criterion - Name: Timetable / Weighting: 20

Quality criterion - Name: Corporate social responsibility / Weighting: 10

Cost criterion - Name: Ultimate cost / Weighting: 40

**II.2.6. Estimated value**

**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Start: 01/03/2020 End: 28/02/2022

This contract is subject to renewal: yes

Description of renewals:

The contract will be awarded for a period of 2 years, (2020-2022) with an option to extend for a further 1 year; plus 1 year. The contract will be subject to review on a regular basis and satisfactory performance against published key performance indicators.

Years 3 and 4 should have an indication of % uplift against each year.

#### **II.2.10. Information about variants**

Variants will be accepted: no

#### **II.2.11. Information about options**

Options: yes

Description of options:

The contract will be awarded for a period of 2 years, (2020-2022) with an option to extend for a further 1 year; plus 1 year. The contract will be subject to review on a regular basis and satisfactory performance against published key performance indicators years 3; (2023) and 4; (2024) should have an indication of % uplift against each year.

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

#### **II.2.14. Additional information**

As per tender documentation uploaded to PCS.

### **Section III: Legal, economic, financial and technical information**

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#### **III.1. Conditions for participation**

##### **III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

— the contractors must be a member of gas safe register.

It will be a condition of this contract that all engineers working on HSHA developments are gas safe registered. Full details must be supplied to the Association annually.

— membership of the heating and ventilating contractors' Association (HVCA) or equivalent body is required.

##### **III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

#### **III.2. Conditions related to the contract**

##### **III.2.1. Information about a particular profession**

Execution of the service is reserved to a particular profession Reference to the relevant law, regulation or administrative provision:

— the contractors must be a member of gas safe register,

— it will be a condition of this contract that all engineers working on HSHA developments are gas safe registered. Full details must be supplied to the Association annually,

— membership of the heating and ventilating contractors' Association (HVCA) or equivalent body.

### **III.2.2. Contract performance conditions**

As indicated in tender documents.

### **III.2.3. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **IV.2. Administrative information**

#### **IV.2.1. Previous publication concerning this procedure**

Notice number in the OJ S: [2015/S 249-455317](#)

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 23/01/2020 Local time: 12:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 23/04/2020

#### **IV.2.7. Conditions for opening of tenders**

Date: 23/01/2020 Local time: 12:00

Place:

PCS Portal.

Information about authorised persons and opening procedure: Irene Saunders BIM Will Anderson PM

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: no

### **VI.3. Additional information**

As per tender documentation uploaded to PCS

Note: to register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at [https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=608107](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=608107).

The buyer has indicated that it will accept electronic responses to this notice via the postbox facility. A user guide is available at [https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.  
(SC Ref:608107)

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: Hanover (Scotland) Housing Association

Postal address: 95 McDonald Road

Town: Edinburgh

Postal code: EH7 4NS

Country: United Kingdom

Telephone: +44 1315570598

Fax: +44 1315577424

Internet address: <http://www.hanover.scot>

##### **VI.5. Date of dispatch of this notice**

19/12/2019