

Norway-Trondheim: Business and management consultancy services

OJ S 247/2019 23/12/2019

Contract notice**Services****Legal Basis:**

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Miljødirektoratet

National registration number: 999 601 391

Postal address: Brattørkaia 15B

Town: Trondheim

NUTS code: NO011 Oslo

Postal code: 7010

Country: Norway

Contact person: Fredrik Ivarsen

E-mail: Fredrik.Ivarsen@miljodir.no

Telephone: +47 90923199

Internet address(es):Main address: www.miljodirektoratet.noAddress of the buyer profile: <https://eu.eu-supply.com/ctm/Company/CompanyInformation/Index/288761>**I.3. Communication**The procurement documents are available for unrestricted and full direct access, free of charge, at: http://eu.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=252674&B=KGVLIGHT

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: http://eu.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=252674&B=KGVLIGHT

Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

Ministry or any other national or federal authority, including their regional or local subdivisions

I.5. Main activity

Environment

Section II: Object

II.1. Scope of the procurement**II.1.1. Title**

Professional HR Assistance — Dynamic Purchasing System (1)

Reference number: 2019/8376

II.1.2. Main CPV code

79410000 Business and management consultancy services

II.1.3. Type of contract

Services

II.1.4. Short description

The Norwegian Environment Agency is establishing a dynamic purchasing system (DPS) for professional HR assistance. The dynamic purchasing system covers service deliveries to the Norwegian Environment Agency, the Norwegian Polar Institute, the directorate for cultural heritage, the Norwegian Meteorological Institute and the Norwegian Biodiversity Information Centre. For more information about how dynamic purchasing systems function, refer to [anskaffelser.no](https://www.anskaffelser.no) at <https://www.anskaffelser.no/gjore-anskaffelser/anskaffelsesfaglige-temaer/dynamisk-innkjopsordning>. This dynamic purchasing system will provide the basis to run competitions under the scheme for consultancy services in professional HR assistance. See the notice text below for further details.

II.1.5. Estimated total value

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.2. Additional CPV code(s)

75000000 Administration, defence and social security services, 75100000 Administration services, 75130000 Supporting services for the government, 75131000 Government services, 75131100 General personnel services for the government, 79400000 Business and management consultancy and related services, 79420000 Management-related services, 79430000 Crisis management services, 79600000 Recruitment services, 79900000 Miscellaneous business and business-related services

II.2.3. Place of performance

NUTS code: NO Norge

II.2.4. Description of the procurement

The Norwegian Environment Agency is establishing a dynamic purchasing system (DPS) for professional HR assistance. The dynamic purchasing system covers service deliveries to the Norwegian Environment Agency, the Norwegian Polar Institute, the directorate for cultural heritage, the Norwegian Meteorological Institute and the Norwegian Biodiversity Information Centre. For more information about how dynamic purchasing systems function, refer to [anskaffelser.no](https://www.anskaffelser.no) at <https://www.anskaffelser.no/gjore-anskaffelser/anskaffelsesfaglige-temaer/dynamisk-innkjopsordning>. This dynamic purchasing system will provide the basis to run competitions under the scheme for consultancy services in professional HR assistance. See the notice text below for further details.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Start: 31/12/2019 End: 31/12/2023

This contract is subject to renewal: yes

Description of renewals:

The system can be ended or extended at any time via a notice in Doffin and TED.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

Requirement:

Tenderers must have an orderly system in relation to payment of taxes and VAT.

Documentation:

Norwegian companies: a tax certificate for tax arrears and VAT arrears, not older than 6 months.

Foreign companies: equivalent documentation.

Requirement:

Tenderers must be a legally established company.

Documentation:

Norwegian tenderers: company registration certificate

Foreign tenderers: verification that the company is registered in a trade index or a register of business enterprises as prescribed by the law of the country where the company is established.

III.1.2. Economic and financial standing

List and brief description of selection criteria:

Requirement:

Tenderers have sufficient economic capacity to execute the assignment/assistance.

Documentation:

Credit rating based on the most recent accounting figures. The rating must be carried out by a credit rating company with a license to conduct this service.

III.1.3. Technical and professional ability

List and brief description of selection criteria:

Requirement:

Tenderers must have experience from assignments of equivalent nature and scope.

Documentation:

A description of the tenderer's 3 most relevant assignments in the last 3 years. The descriptions contain maximum 1/2 A4 page for each of the 3 assignments. Tenderers are responsible for ensuring that the description is of such a nature that it documents fulfilment of the requirement.

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Restricted procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the setting up of a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 31/12/2023 Local time: 12:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

Norwegian

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: Klagenemnda for offentlige anskaffelser

Postal address: Postboks 439 Sentrum

Town: Bergen

Postal code: 5805

Country: Norway

VI.5. Date of dispatch of this notice

19/12/2019