

Norway-Trondheim: Scanning services

OJ S 213/2022 04/11/2022

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Lånekassen

National registration number: 960885406

Postal address: Fakturamottak DFØ

Town: TRONDHEIM

NUTS code: NO Norge

Postal code: 7468

Country: Norway

Contact person: Per Ustad

E-mail: per.ustad@lanekassen.no

Telephone: +47 21704000

Internet address(es):

Main address: <https://permalink.mercell.com/188232189.aspx>

Address of the buyer profile: <https://www.lanekassen.no/>

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://permalink.mercell.com/188232189.aspx>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://permalink.mercell.com/188232189.aspx>

I.4. Type of the contracting authority

Ministry or any other national or federal authority, including their regional or local subdivisions

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

Scanning of documents

Reference number: 2022/751

II.1.2. Main CPV code

79999100 Scanning services

II.1.3. Type of contract

Services

II.1.4. Short description

The procurement relates to Lånekassen's [the Norwegian State Housing Bank] document scanning services and associated services. The contract period is 3 (three) years from the delivery date. The contract will be automatically renewed for 1 (one) year at a time. This is an ongoing service agreement based on SSA-L [Agreement concerning Ongoing Purchase of Services via the Internet].

II.1.5. Estimated total value

Value excluding VAT: 8 000 000,00 NOK

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.3. Place of performance

NUTS code: NO08 Oslo og Viken

Main site or place of performance: Oslo

II.2.4. Description of the procurement

The procurement relates to Lånekassen's [the Norwegian State Housing Bank] document scanning services and associated services.

This operating agreement is established between the parties regarding the provision of scanning services and related services to the Contracting Authority during the contract period.

The tenderer's main responsibility is to offer the Contracting Authority flexible scanning services of operationally good quality.

The scanning services include the following principal areas:

- Post reception
- Primary sorting
- Returning missent mail
- Scanning and interpretation
- Finishing processes.
- Online system for categorising and distributing mail
- Archiving
- Online system for access to logging, reporting and statistics

The value of this contract is between NOK 4,000,000 and 8,000,000.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 8 000 000,00 NOK

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Start: 01/03/2023 End: 01/03/2026

This contract is subject to renewal: yes

Description of renewals:

This is an ongoing service agreement based on SSA-L

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: yes

Description of options:

Options for annual extensions after 3 years.

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:

no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

See the tender documentation.

III.1.2. Economic and financial standing

List and brief description of selection criteria:

See the tender documentation.

Minimum level(s) of standards possibly required:

AA or equivalent.

III.1.3. Technical and professional ability

List and brief description of selection criteria:

See the tender documentation.

Minimum level(s) of standards possibly required:

See the tender documentation.

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 09/12/2022 Local time: 12:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

Norwegian

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 10/04/2023

IV.2.7. Conditions for opening of tenders

Date: 09/12/2022 Local time: 12:05

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: Oslo tingrett

Postal address: Postboks 2106 Vika

Town: Oslo

Postal code: 0125

Country: Norway

E-mail: oslo.tingrett@domstol.no

Internet address: <https://www.domstol.no/no/domstoler/tingrett/oslo-tingrett/>

VI.5. Date of dispatch of this notice

31/10/2022