

**Ireland-Dublin: Business and management consultancy services**

OJ S 196/2023 11/10/2023

Contract notice

Services

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: IDA Ireland

Postal address: 3 Park Place, Hatch Street Upper

Town: Dublin

NUTS code: IE Éire / Ireland

Postal code: Dublin 2

Country: Ireland

E-mail: [procurement@ida.ie](mailto:procurement@ida.ie)**Internet address(es):**Main address: <https://www.etenders.gov.ie>Address of the buyer profile: <https://www.etenders.gov.ie>**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://www.etenders.gov.ie>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

**I.4. Type of the contracting authority**

National or federal agency/office

**I.5. Main activity**

Other activity: Foreign Direct Investment

**Section II: Object**

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**II.1. Scope of the procurement****II.1.1. Title**

IDA Ireland Request for Tenders for the establishment of a Single Party Framework for a SaaS Human Resources Management System (HRMS)

Reference number: 2317

**II.1.2. Main CPV code**

79410000 Business and management consultancy services

**II.1.3. Type of contract**

Services

**II.1.4. Short description**

IDA Ireland are seeking tenders for the supply and implementation of a Human Resource Management System (HRMS) Solution on a software as a service basis (SaaS), together with ongoing support and maintenance. IDA Ireland is using the postbox facility on eTenders, and tender responses must be submitted electronically via the eTenders postbox facility on [www.etenders.gov.ie](http://www.etenders.gov.ie) only. Only tenders submitted to the electronic postbox will be accepted. Tenders submitted by any other means (including but not limited to by email, post, or hand delivery) will not be accepted. Accessing documents and notifications Below we provide an overview of the key steps. Please note that IDA Ireland take no responsibility for these steps being the totality of the steps required as different processes may require different actions. It is important to note that you must ensure you ASSOCIATE your company with this competition in the first instance. To do this you must do the following: (a) Log-in to the system (b) Locate the competition using the Advanced Search by Contracting Authority or Resource ID (c) Click on the hyperlink for the competition which will bring you to the CFT Workspace (d) In the Show CFT Menu for the competition click on the “Expression of Interest” in the drop down menu (e) Complete the “Association with the Cft” tab. (f) This will then provide you with a link to “Tender” under the Show Cft Menu If in doubt, please ensure you contact the eTenders helpdesk as follows: Email: [irish-eproc-helpdesk@eurodyn.com](mailto:irish-eproc-helpdesk@eurodyn.com) Phone: +353-818001459 IDA Ireland accepts no responsibility regarding the eTenders website.

#### **II.1.5. Estimated total value**

Value excluding VAT: 4 500 000,00 EUR

#### **II.1.6. Information about lots**

This contract is divided into lots: no

### **II.2. Description**

#### **II.2.2. Additional CPV code(s)**

79414000 Human resources management consultancy services, 79411100 Business development consultancy services, 72212482 Business intelligence software development services, 72220000 Systems and technical consultancy services, 79400000 Business and management consultancy and related services, 79900000 Miscellaneous business and business-related services, 79996000 Business organisation services

#### **II.2.3. Place of performance**

NUTS code: IE Éire / Ireland

#### **II.2.4. Description of the procurement**

IDA Ireland are seeking tenders for the supply and implementation of a Human Resource Management System (HRMS) Solution on a software as a service basis (SaaS), together with ongoing support and maintenance. IDA Ireland is using the postbox facility on eTenders, and tender responses must be submitted electronically via the eTenders postbox facility on [www.etenders.gov.ie](http://www.etenders.gov.ie) only. Only tenders submitted to the electronic postbox will be accepted. Tenders submitted by any other means (including but not limited to by email, post, or hand delivery) will not be accepted. Accessing documents and notifications Below we provide an overview of the key steps. Please note that IDA Ireland take no responsibility for these steps being the totality of the steps required as different processes may require different actions. It is important to note that you must ensure you ASSOCIATE your company with this competition in the first instance. To do this you must do the following: (a) Log-in to the system (b) Locate the competition using the Advanced Search by Contracting Authority or Resource ID (c) Click on the hyperlink for the competition which will bring you to the CFT Workspace (d) In the Show CFT Menu for the competition click on the “Expression of Interest” in the drop down menu (e)

Complete the “Association with the CfT” tab. (f) This will then provide you with a link to “Tender” under the Show CfT Menu If in doubt, please ensure you contact the eTenders helpdesk as follows: Email: [irish-eproc-helpdesk@eurodyn.com](mailto:irish-eproc-helpdesk@eurodyn.com) Phone: +353-818001459 IDA Ireland accepts no responsibility regarding the eTenders website.

**II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6. Estimated value**

Value excluding VAT: 4 500 000,00 EUR

**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 48

This contract is subject to renewal: no

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: no

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

**II.2.14. Additional information**

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**Section III: Legal, economic, financial and technical information**

**III.1. Conditions for participation**

**III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

**III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

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**Section IV: Procedure**

**IV.1. Description**

**IV.1.1. Type of procedure**

Open procedure

**IV.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

**IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

**IV.2. Administrative information**

**IV.2.2.**

**Time limit for receipt of tenders or requests to participate**

Date: 07/11/2023 Local time: 12:00

**IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

**IV.2.4. Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

**IV.2.7. Conditions for opening of tenders**

Date: 07/11/2023 Local time: 12:30

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: yes

Estimated timing for further notices to be published:

4 years

**VI.3. Additional information**

**VI.4. Procedures for review**

**VI.4.1. Review body**

Official name: High Court

Town: Dublin

Country: Ireland

**VI.4.4. Service from which information about the review procedure may be obtained**

Official name: High Court

Town: Dublin

Country: Ireland

**VI.5. Date of dispatch of this notice**

06/10/2023