

United Kingdom-Kidderminster: School cleaning services

OJ S 248/2019 24/12/2019

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Holy Trinity School

Postal address: Birmingham Road

Town: Kidderminster

NUTS code: UKG12 Worcestershire

Postal code: DY10 2BY

Country: United Kingdom

E-mail: tenders@litmuspartnership.co.uk

Telephone: +44 1276673880

Internet address(es):Main address: <http://www.htsfreeschool.co.uk/>**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://litmustms.co.uk/tenders/UK-UK-Kidderminster:-School-cleaning-services./959363276V>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

Body governed by public law

I.5. Main activity

Education

Section II: Object

II.1. Scope of the procurement**II.1.1. Title**

Holy Trinity School — Cleaning Services Tender

II.1.2. Main CPV code

90919300 School cleaning services

II.1.3. Type of contract

Services

II.1.4. Short description

The successful supplier will be required to provide cleaning services for Holy Trinity School and Sixth Form Centre.

The contract will commence on 1.6.2020 for an initial period of 3 years, with the opportunity to extend by up to a further 2 years at the discretion of the governors.

This contract will be fixed price in nature with the successful supplier also guaranteeing both the number of input hours to the contract and the quality of cleaning provision.

II.1.5. Estimated total value

Value excluding VAT: 350 000,00 GBP

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.3. Place of performance

NUTS code: UKG12 Worcestershire

Main site or place of performance: Worcestershire.

II.2.4. Description of the procurement

We are seeking a suitably experienced supplier who has current experience of working within the secondary school or HE/FE market place, with a strong operational base within the Kidderminster area, thus allowing for both adequate contract support and operational flexibility that is to be delivered to support the contract as and when required moving forwards into this contract term.

It is anticipated the successful supplier shall introduce a biometric, or equally robust and auditable sign-in system, to validate and report on staff hours worked.

The successful supplier will be expected to deliver a concise and detailed method of management reporting at the end of each month thus updating the client's senior management team on the contract performance.

The projected cost of cleaning for the current year is circa 70 000 GBP, including external window cleaning twice a year and a jet wash of the tennis courts 3 times per year.

Please note that the successful supplier will pay a proportion of the procurement consultancy fee on award of this contract, which will be to the value of 3 000,00 GBP plus VAT. This fee will be invoiced immediately after the 10-day standstill period. To ensure transparency, the successful supplier will clearly show within the management fee a breakdown of this fee, over the initial 3-year length of the contract. The total fee will be paid by the successful supplier, in full to The Litmus Partnership, by no later than 3.4.2020.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Start: 01/06/2020 End: 31/05/2025

This contract is subject to renewal: no

II.2.9. Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5 Maximum number: 10 Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than

5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

II.2.10. Information about variants

Variants will be accepted: yes

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Restricted procedure Accelerated procedure Justification:

The incumbent provider has consistently failed to deliver the contracted weekly cleaning hours, over a period of months, having an increasingly detrimental impact on the operation of the school.

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 17/01/2020 Local time: 12:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

Date: 14/02/2020

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.3. Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-Kidderminster:-School-cleaning-services./959363276V>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/959363276V>

Go reference: GO-20191220-PRO-15712537

VI.4. Procedures for review

VI.4.1. Review body

Official name: Holy Trinity School

Town: Kidderminster

Postal code: DY10 2BY

Country: United Kingdom

VI.5. Date of dispatch of this notice

20/12/2019