

**Norway-Oslo: Accounting services**  
**OJ S 234/2021 02/12/2021**  
**Contract notice**  
**Services**

**Legal Basis:**

Directive 2014/24/EU

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**Section I: Contracting authority**

**I.1. Name and addresses**

Official name: Den norske kirke

National registration number: 818066872

Postal address: Fred Olsens gate 1

Town: OSLO

NUTS code: NO Norge

Postal code: 0130

Country: Norway

Contact person: Tine Sæbø

E-mail: [tine.saebo@inventura.no](mailto:tine.saebo@inventura.no)

**Internet address(es):**

Main address: <https://permalink.mercell.com/168154354.aspx>

Address of the buyer profile: <https://kirken.no/anskaffelser>

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://permalink.mercell.com/168154354.aspx>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://permalink.mercell.com/168154354.aspx>

**I.4. Type of the contracting authority**

Other type: Trosamfunn [Religious community]

**I.5. Main activity**

Recreation, culture and religion

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**Section II: Object**

**II.1. Scope of the procurement**

**II.1.1. Title**

Service system for wages, personnel and accounting for Den norske kirke [the Church of Norway]

**II.1.2. Main CPV code**

79211000 Accounting services

**II.1.3. Type of contract**

Services

#### **II.1.4. Short description**

The procurement concerns the following sub-elements:

- Access to specified system support through Cloud-services in accordance with the requirement specification.
- Services, including support services, connected to management of the existing system portfolio (Cloud-services) within salary, personnel and accounting.
- Assistance connected to implementation, advisory services and development of these Cloud-services.
- Holistic and complete wages and accounting services, as well as advisory and consultancy services within the same areas.

Click here: <https://permalink.mercell.com/168154354.aspx>.

#### **II.1.5. Estimated total value**

#### **II.1.6. Information about lots**

This contract is divided into lots: no

### **II.2. Description**

#### **II.2.2. Additional CPV code(s)**

79210000 Accounting and auditing services, 79211200 Compilation of financial statements services, 79200000 Accounting, auditing and fiscal services, 79211110 Payroll management services, 48444000 Accounting system, 48443000 Accounting software package, 48440000 Financial analysis and accounting software package

#### **II.2.3. Place of performance**

NUTS code: NO Norge

#### **II.2.4. Description of the procurement**

The procurement concerns the following sub-elements:

- Access to specified system support through Cloud-services in accordance with the requirement specification.
- Services, including support services, connected to management of the existing system portfolio (Cloud-services) within salary, personnel and accounting.
- Assistance connected to implementation, advisory services and development of these Cloud-services.
- Holistic and complete wages and accounting services, as well as advisory and consultancy services within the same areas.

See the tender documentation for a further description.

#### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6. Estimated value**

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 36

This contract is subject to renewal: yes

Description of renewals:

Option to extend for one year + one year + one year

#### **II.2.9.**

### **Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 3Maximum number: 5Objective criteria for choosing the limited number of candidates:

The tenderer with the best available, qualified resources to offer holistic wages and accounting services

#### **II.2.10. Information about variants**

Variants will be accepted: no

#### **II.2.11. Information about options**

Options: yes

Description of options:

The contract must contain an option that all organisation entities connected to Den norske kirke in the contract period can join the contract with the Supplier for delivery of all parts of the services regulated by this contract.

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

#### **II.2.14. Additional information**

### **Section III: Legal, economic, financial and technical information**

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#### **III.1. Conditions for participation**

##### **III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

The tenderer must be registered in a company register, professional register or a trade register in the country where the tenderer is established.

Documentation

Norwegian companies: Company registration certificate

Foreign tenderers: Verification that the tenderer is registered in a company register, professional register or a trade register in the country where the tenderer is established.

##### **III.1.2. Economic and financial standing**

List and brief description of selection criteria:

Tenderers must have sufficient economic and financial capacity to comply with the agreement.

Documentation:

Tenderers must present the company's annual accounts with notes and the auditor's reports for 2019, 2020 and Q1 - Q3 2021 (provisional figures for Q3 will be accepted).

##### **III.1.3. Technical and professional ability**

List and brief description of selection criteria:

Tenderers must have experience from comparable assignments.

Comparable assignments means experience with establishing, managing and support on the Cloud services Xledger and Aditro Lønn.

Documentation:

Description of up to three of the tenderer's most relevant assignments in the last three years.

The list must include a statement of the assignment's value, date and recipient (name, telephone number and e-mail address). It is the tenderer's responsibility to confirm relevance

through the description. Tenderers must, to the degree that it is possible, submit certificates from the contracting authority for the reference projects.

The tenderers are requested to complete the reference form (Appendix 3 to the tender documentation)

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Competitive procedure with negotiation

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

#### **IV.1.5. Information about negotiation**

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 11/01/2022 Local time: 12:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

Date: 14/01/2022

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

Norwegian

#### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 10/05/2022

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: no

### **VI.2. Information about electronic workflows**

Electronic invoicing will be accepted

### **VI.3. Additional information**

### **VI.4. Procedures for review**

#### **VI.4.1. Review body**

Official name: Oslo tingrett

Town: 0125 Oslo

Country: Norway

### **VI.5. Date of dispatch of this notice**

27/11/2021