

**Belgium-Brussels: Framework Contract for Organisational Development and Collaborative Working Services in the EU Institutions, Bodies and Agencies**

OJ S 249/2019 27/12/2019

Contract notice

Services

**Legal Basis:**

Regulation (EU, Euratom) No 2018/1046

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: European Commission, Directorate-General Human Resources and Security, Unit HR.DDG.R.1 Finance, Procurement and Internal control

Town: Brussels

NUTS code: BE10 Région de Bruxelles-Capitale/ Brussels Hoofdstedelijk Gewest

Postal code: 1049

Country: Belgium

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: [https://ec.europa.eu/info/departments/human-resources-and-security\\_fr](https://ec.europa.eu/info/departments/human-resources-and-security_fr)

Address of the buyer profile: [https://ec.europa.eu/info/departments/human-resources-and-security\\_fr](https://ec.europa.eu/info/departments/human-resources-and-security_fr)

**I.1. Name and addresses**

Official name: Agency for the Cooperation of Energy Regulators (ACER)

Town: Ljubljana

NUTS code: SI0 Slovenija

Country: Slovenia

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <https://www.acer.europa.eu>

**I.1. Name and addresses**

Official name: Bio-based industries Joint Undertaking (BBI)

Town: Brussels

NUTS code: BE10 Région de Bruxelles-Capitale/ Brussels Hoofdstedelijk Gewest

Postal code: 1049

Country: Belgium

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <https://www.bbi-europe.eu/>

**I.1. Name and addresses**

Official name: Clean Sky Joint Undertaking (CLEANSKY)

Town: Brussels

NUTS code: BE10 Région de Bruxelles-Capitale/ Brussels Hoofdstedelijk Gewest

Postal code: 1049

Country: Belgium

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <https://www.cleansky.eu/>

**I.1. Name and addresses**

Official name: Shift 2 Rail Joint Undertaking (S2R)

Town: Brussels

NUTS code: BE10 Région de Bruxelles-Capitale/ Brussels Hoofdstedelijk Gewest

Country: Belgium

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <https://shift2rail.org>

**I.1. Name and addresses**

Official name: Council of the European Union (COUNCIL)

Town: Brussels

NUTS code: BE10 Région de Bruxelles-Capitale/ Brussels Hoofdstedelijk Gewest

Postal code: 1049

Country: Belgium

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <https://www.consilium.europa.eu/>

**I.1. Name and addresses**

Official name: Court of Justice of the European Union (CURIA)

Town: Luxembourg

NUTS code: LU Luxembourg

Country: Luxembourg

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <https://curia.europa.eu/>

**I.1. Name and addresses**

Official name: Education, Audiovisual and Culture Executive Agency (EACEA)

Town: Brussels

NUTS code: BE10 Région de Bruxelles-Capitale/ Brussels Hoofdstedelijk Gewest

Postal code: 1049

Country: Belgium

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <https://eacea.ec.europa.eu>

**I.1. Name and addresses**

Official name: Research Executive Agency (REA)

Town: Brussels

NUTS code: BE10 Région de Bruxelles-Capitale/ Brussels Hoofdstedelijk Gewest

Postal code: 1049

Country: Belgium

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <https://ec.europa.eu/info/departments/research-executive-agency>

**I.1.**

**Name and addresses**

Official name: European Agency for Safety and Health at Work (OSHA)

Town: Bilbao

NUTS code: ES21 País Vasco

Country: Spain

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <https://osha.europa.eu/>

**I.1. Name and addresses**

Official name: European Border and Coast Guard Agency (FRONTEX)

Town: Warsaw

NUTS code: PL Polska

Country: Poland

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <https://frontex.europa.eu/>

**I.1. Name and addresses**

Official name: European Asylum Support Office (EASO)

Town: Valetta

NUTS code: MT Malta

Country: Malta

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <https://easo.europa.eu>

**I.1. Name and addresses**

Official name: European Aviation Safety Agency (EASA)

Town: Cologne

NUTS code: DE Deutschland

Country: Germany

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <https://easa.europa.eu>

**I.1. Name and addresses**

Official name: European Banking Authority (EBA)

Town: Paris

NUTS code: FR France

Country: France

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <https://eba.europa.eu>

**I.1. Name and addresses**

Official name: Single Resolution Board (SRB)

Town: Brussels

NUTS code: BE Belgique / België

Postal code: 1049

Country: Belgium

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <https://srb.europa.eu/>

**I.1. Name and addresses**

Official name: European Centre for Disease Prevention and Control (ECDC)

Town: Solna

NUTS code: SE Sverige

Country: Sweden

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <https://ecdc.europa.eu>

**I.1. Name and addresses**

Official name: European Centre for the Development of Vocational Training (CEDEFOP)

Town: Thessaloniki

NUTS code: EL Ελλάδα / Elláda

Country: Greece

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <https://cedefop.europa.eu>

**I.1. Name and addresses**

Official name: European Chemicals Agency (ECHA)

Town: Helsinki

NUTS code: FI Suomi / Finland

Country: Finland

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <https://www.echa.europa.eu>

**I.1. Name and addresses**

Official name: European Committee of the Regions (COR)

Town: Bruxelles

NUTS code: BE10 Région de Bruxelles-Capitale/ Brussels Hoofdstedelijk Gewest

Country: Belgium

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <https://cor.europa.eu/>

**I.1. Name and addresses**

Official name: European Court of Auditors (ECA)

Town: Luxembourg

NUTS code: LU Luxembourg

Country: Luxembourg

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <https://www.eca.europa.eu>

**I.1. Name and addresses**

Official name: European Data Protection Supervisor (EDPS)

Town: Bruxelles

NUTS code: BE10 Région de Bruxelles-Capitale/ Brussels Hoofdstedelijk Gewest

Postal code: 1049  
Country: Belgium  
E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)  
**Internet address(es):**  
Main address: <https://edepts.europa.eu/>

**I.1. Name and addresses**

Official name: Office of the Body of European Regulators for Electronic Communications (BEREC)  
Town: Riga  
NUTS code: LV0 Latvija  
Country: Latvia  
E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)  
**Internet address(es):**  
Main address: <https://berec.europa.eu/>

**I.1. Name and addresses**

Official name: European Economic and Social Committee (EESC)  
Town: Bruxelles  
NUTS code: BE10 Région de Bruxelles-Capitale/ Brussels Hoofdstedelijk Gewest  
Postal code: 1049  
Country: Belgium  
E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)  
**Internet address(es):**  
Main address: <https://www.eesc.europa.eu>

**I.1. Name and addresses**

Official name: European Environment Agency (EEA)  
Town: Copenhagen  
NUTS code: DK Danmark  
Country: Denmark  
E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)  
**Internet address(es):**  
Main address: <https://www.eea.europa.eu>

**I.1. Name and addresses**

Official name: European Fisheries Control Agency (EFCA)  
Town: Vigo  
NUTS code: ES España  
Country: Spain  
E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)  
**Internet address(es):**  
Main address: <https://www.efca.europa.eu>

**I.1. Name and addresses**

Official name: European Food Safety Authority (EFSA)  
Town: Parma  
NUTS code: IT Italia  
Country: Italy  
E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)  
**Internet address(es):**  
Main address: <https://www.efsa.europa.eu/>

### **I.1. Name and addresses**

Official name: European Union Intellectual Property Office (EUIPO)

Town: Alicante

NUTS code: ES521 Alicante/Alacant

Country: Spain

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <https://euipo.europa.eu/ohimportal/en/about-euipo>

### **I.1. Name and addresses**

Official name: European Global Navigation Satellite Systems Agency (GSA)

Town: Prague

NUTS code: CZ Česko

Country: Czechia

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <https://www.gsa.europa.eu/>

### **I.1. Name and addresses**

Official name: European Institute for Gender Equality (EIGE)

Town: Vilnius

NUTS code: LT Lietuva

Country: Lithuania

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <https://eige.europa.eu/>

### **I.1. Name and addresses**

Official name: European Institute of Innovation and Technology (EIT)

Town: Budapest

NUTS code: HU Magyarország

Country: Hungary

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <https://eit.europa.eu/>

### **I.1. Name and addresses**

Official name: The European Union's judicial Cooperation Unit (EUROJUST)

Town: THE HAGUE

NUTS code: NL Nederland

Country: Netherlands

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <http://www.eurojust.europa.eu/pages/home.aspx>

### **I.1. Name and addresses**

Official name: European Labour Authority (ELA)

Town: Bruxelles

NUTS code: BE10 Région de Bruxelles-Capitale/ Brussels Hoofdstedelijk Gewest

Postal code: 1049

Country: Belgium

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <https://ela.europa.eu/>

#### **I.1. Name and addresses**

Official name: European Maritime Safety Agency (EMSA)

Town: Lisboa

NUTS code: PT Portugal

Country: Portugal

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <https://emsa.europa.eu/>

#### **I.1. Name and addresses**

Official name: European Medicines Agency (EMA)

Town: Amsterdam

NUTS code: NL Nederland

Country: Netherlands

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <https://www.ema.europa.eu/en>

#### **I.1. Name and addresses**

Official name: European Insurance and Occupational Pensions Authority (EIOPA)

Town: Frankfurt am Main

NUTS code: DE7 Hessen

Country: Germany

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <https://eiopa.europa.eu/>

#### **I.1. Name and addresses**

Official name: European Network and Information Security Agency (ENISA)

Town: Attiki

NUTS code: EL Ελλάδα / Elláda

Country: Greece

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <https://enisa.europa.eu>

#### **I.1. Name and addresses**

Official name: European Ombudsman (EO)

Town: Bruxelles

NUTS code: BE10 Région de Bruxelles-Capitale/ Brussels Hoofdstedelijk Gewest

Postal code: 1049

Country: Belgium

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <https://ombudsman.europa.eu/en/home>

#### **I.1. Name and addresses**

Official name: European Parliament (EP)

Town: Strasbourg  
NUTS code: FR France  
Country: France  
E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)  
**Internet address(es):**  
Main address: <https://europarl.europa.eu>

**I.1. Name and addresses**

Official name: European Public Prosecutor's Office (EPPO)  
Town: Luxembourg  
NUTS code: LU Luxembourg  
Country: Luxembourg  
E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)  
**Internet address(es):**  
Main address: [https://ec.europa.eu/anti-fraud/policy/european\\_public\\_prosecutor\\_en](https://ec.europa.eu/anti-fraud/policy/european_public_prosecutor_en)

**I.1. Name and addresses**

Official name: European Railway Agency (ERA)  
Town: Valenciennes  
NUTS code: FR France  
Country: France  
E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)  
**Internet address(es):**  
Main address: <https://www.era.europa.eu/>

**I.1. Name and addresses**

Official name: European Research Council Executive Agency (ERCEA)  
Town: Bruxelles  
NUTS code: BE10 Région de Bruxelles-Capitale/ Brussels Hoofdstedelijk Gewest  
Postal code: 1049  
Country: Belgium  
E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)  
**Internet address(es):**  
Main address: <https://erc.europa.eu>

**I.1. Name and addresses**

Official name: Translation Centre for the Bodies of the EU (CDT)  
Town: Luxembourg  
NUTS code: LU Luxembourg  
Country: Luxembourg  
E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)  
**Internet address(es):**  
Main address: <https://cdt.europa.eu/>

**I.1. Name and addresses**

Official name: European Securities and Markets Authority (ESMA)  
Town: Paris  
NUTS code: FR France  
Country: France  
E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)  
**Internet address(es):**  
Main address: <https://www.esma.europa.eu/>

### **I.1. Name and addresses**

Official name: European Training Foundation (ETF)

Town: Torino

NUTS code: IT Italia

Country: Italy

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <https://etf.europa.eu>

### **I.1. Name and addresses**

Official name: European Union Agency for Law Enforcement Cooperation (EUROPOL)

Town: THE HAGUE

NUTS code: NL Nederland

Country: Netherlands

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <https://www.europol.europa.eu>

### **I.1. Name and addresses**

Official name: European Union Agency for Law Enforcement Training (CEPOL)

Town: Budapest

NUTS code: HU Magyarország

Country: Hungary

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <https://www.cepol.europa.eu>

### **I.1. Name and addresses**

Official name: European Union Agency for the Operational Management of Large-Scale IT Systems (eu-LISA)

Town: Tallinn

NUTS code: EE Eesti

Country: Estonia

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <https://www.eulisa.europa.eu/>

### **I.1. Name and addresses**

Official name: European Union External Action Service (EEAS)

Town: Bruxelles

NUTS code: BE10 Région de Bruxelles-Capitale/ Brussels Hoofdstedelijk Gewest

Country: Belgium

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <https://eeas.europa.eu>

### **I.1. Name and addresses**

Official name: European Union Fundamental Rights Agency (FRA)

Town: Vienne

NUTS code: AT Österreich

Country: Austria

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <https://fra.europa.eu/>

#### **I.1. Name and addresses**

Official name: Executive Agency for Small and Medium-sized Enterprises (EASME)

Town: Bruxelles

NUTS code: BE10 Région de Bruxelles-Capitale/ Brussels Hoofdstedelijk Gewest

Country: Belgium

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <https://ec.europa.eu/easme>

#### **I.1. Name and addresses**

Official name: Consumers, Health, Agriculture and Food Executive Agency (CHAFEA)

Town: Luxembourg

NUTS code: LU Luxembourg

Country: Luxembourg

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <https://ec.europa.eu/chafea>

#### **I.1. Name and addresses**

Official name: Fuel Cells & Hydrogen 2 Joint Undertaking (FCH 2 JU)

Town: Bruxelles

NUTS code: BE10 Région de Bruxelles-Capitale/ Brussels Hoofdstedelijk Gewest

Country: Belgium

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <https://fch.europa.eu>

#### **I.1. Name and addresses**

Official name: Fusion for Energy/ITER Joint Undertaking (F4E)

Town: Barcelona

NUTS code: ES España

Country: Spain

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <https://fusionforenergy.europa.eu>

#### **I.1. Name and addresses**

Official name: Innovation and Networks Executive Agency (INEA)

Town: Bruxelles

NUTS code: BE10 Région de Bruxelles-Capitale/ Brussels Hoofdstedelijk Gewest

Country: Belgium

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <https://ec.europa.eu/inea>

#### **I.1. Name and addresses**

Official name: Innovative Medicines Initiative Joint Undertaking (IMI 2 JU)

Town: Bruxelles

NUTS code: BE10 Région de Bruxelles-Capitale/ Brussels Hoofdstedelijk Gewest

Country: Belgium

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <https://imi.europa.eu/>

**I.2. Information about joint procurement**

The contract involves joint procurement

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=5798>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=5798>

Tenders or requests to participate must be submitted to the abovementioned address

**I.4. Type of the contracting authority**

European institution/agency or international organisation

**I.5. Main activity**

General public services

**Section II: Object**

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**II.1. Scope of the procurement**

**II.1.1. Title**

Framework Contract for Organisational Development and Collaborative Working Services in the EU Institutions, Bodies and Agencies

Reference number: HR/R1/PO/2019/034

**II.1.2. Main CPV code**

79400000 Business and management consultancy and related services

**II.1.3. Type of contract**

Services

**II.1.4. Short description**

The aim of this framework contract is to provide consultancy services on organisational development and collaborative working projects to departments of the European Commission and other European institutions, bodies and agencies, and to build capacity for organisational development and collaborative working.

**II.1.5. Estimated total value**

**II.1.6. Information about lots**

This contract is divided into lots: no

**II.2. Description**

**II.2.2. Additional CPV code(s)**

79633000 Staff development services, 80511000 Staff training services

**II.2.3. Place of performance**

NUTS code: BE1 Région de Bruxelles-Capitale/Brussels Hoofdstedelijk Gewest

NUTS code: LU0 Luxembourg

Main site or place of performance: Services to be delivered also in other countries (see point 1.12 of the tender specifications).

#### **II.2.4. Description of the procurement**

Estimation of 12 200 man-days for the entire duration of the framework contract.

These are estimates only and entail no commitment for the contracting authority.

#### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6. Estimated value**

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in days: 48

This contract is subject to renewal: no

#### **II.2.10. Information about variants**

Variants will be accepted: no

#### **II.2.11. Information about options**

Options: no

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
yes

Identification of the project: EU administrative credits

#### **II.2.14. Additional information**

### **Section III: Legal, economic, financial and technical information**

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#### **III.1. Conditions for participation**

##### **III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

### **Section IV: Procedure**

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#### **IV.1. Description**

##### **IV.1.1. Type of procedure**

Open procedure

##### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

##### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

## **IV.2. Administrative information**

### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 07/02/2020 Local time: 14:00

### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

Bulgarian, Czech, Danish, German, Greek, English, Spanish, Estonian, Finnish, French, Irish, Croatian, Hungarian, Italian, Lithuanian, Latvian, Maltese, Dutch, Polish, Portuguese, Romanian, Slovak, Slovenian, Swedish

### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 9 (from the date stated for receipt of tender)

### **IV.2.7. Conditions for opening of tenders**

Date: 11/02/2020 Local time: 10:30

Place:

European Commission, Directorate-General for Human Resources and Security, rue de la Science 11, 1049 Brussels, BELGIUM.

Information about authorised persons and opening procedure: See invitation to tender for modalities (point 3.2).

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: yes

Estimated timing for further notices to be published:  
48 months.

### **VI.3. Additional information**

### **VI.4. Procedures for review**

#### **VI.4.1. Review body**

Official name: General Court of the European Union

Postal address: rue du Fort Niedergrünwald

Town: Luxembourg

Postal code: L-2925

Country: Luxembourg

Telephone: +35 24303-1

Fax: +35 243032100

Internet address: <http://curia.europa.eu>

#### **VI.4.3. Review procedure**

Precise information on deadline(s) for review procedures:  
See internet address provided in Section I.3).

### **VI.5. Date of dispatch of this notice**

17/12/2019