

**Germany-Düsseldorf: Time accounting or human resources software package**

OJ S 198/2023 13/10/2023

Contract notice

Supplies

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Heinrich-Heine-Universität Düsseldorf

Postal address: Geb. 16.11. Raum 03.26, Universitätsstr. 1

Town: Düsseldorf

NUTS code: DEA11 Düsseldorf, Kreisfreie Stadt

Postal code: 40225

Country: Germany

Contact person: Zentraler Einkauf - Geb. 16.11

E-mail: [einkauf@hhu.de](mailto:einkauf@hhu.de)

Telephone: +49 211/81-15910

Fax: +49 211/81-12092

**Internet address(es):**Main address: <https://www.hhu.de>**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://www.evergabe.nrw.de/VMPSatellite/notice/CXS7YYQY1CNMHWKL/documents>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://www.evergabe.nrw.de/VMPSatellite/notice/CXS7YYQY1CNMHWKL>**I.4. Type of the contracting authority**

Body governed by public law

**I.5. Main activity**

Education

**Section II: Object**

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**II.1. Scope of the procurement****II.1.1. Title**

Einführung eines Zeitmanagementsystem an der Heinrich-Heine-Universität Düsseldorf

Reference number: 2023-HHU-ELM/768

**II.1.2. Main CPV code**

48450000 Time accounting or human resources software package

**II.1.3. Type of contract**

Supplies

#### **II.1.4. Short description**

Einführung eines Zeitmanagementsystem  
an der Heinrich-Heine-Universität Düsseldorf

#### **II.1.5. Estimated total value**

#### **II.1.6. Information about lots**

This contract is divided into lots: no

### **II.2. Description**

#### **II.2.2. Additional CPV code(s)**

35123300 Timekeeping system, 35125200 Time control system or working time recorder

#### **II.2.3. Place of performance**

NUTS code: DEA11 Düsseldorf, Kreisfreie Stadt

Main site or place of performance: Heinrich-Heine-Universität Düsseldorf Geb. 16.11. Raum  
03.26, Universitätsstr. 1 40225 Düsseldorf

#### **II.2.4. Description of the procurement**

Die Heinrich-Heine-Universität Düsseldorf (HHU) plant die Ablösung des bisher genutzten Zeiterfassungssystems und die Einführung einer neuen Software für das Zeitmanagement für die ca. 4000 Beschäftigten der HHU. Zugleich beinhaltet das Projekt "Einführung eines neuen Zeitmanagementsystems (ZMS) an der HHU" eine Optimierung des Geschäftsprozesses zur Zeitwirtschaft.

#### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6. Estimated value**

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Start: 01/03/2024

This contract is subject to renewal: no

#### **II.2.9. Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 1Maximum number: 5

#### **II.2.10. Information about variants**

Variants will be accepted: no

#### **II.2.11. Information about options**

Options: no

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

#### **II.2.14. Additional information**

### **Section III: Legal, economic, financial and technical information**

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#### **III.1. Conditions for participation**

### **III.1.2. Economic and financial standing**

List and brief description of selection criteria:  
Mit dem Teilnahmeantrag vorzulegen

### **III.2. Conditions related to the contract**

#### **III.2.2. Contract performance conditions**

Gemäß die Bewerbungsbedingungen für die Teilnahme an der Ausschreibung

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Competitive procedure with negotiation

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

#### **IV.1.4. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated

#### **IV.1.5. Information about negotiation**

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 10/11/2023 Local time: 12:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

Date: 20/12/2023

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

German

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: no

### **VI.2. Information about electronic workflows**

Electronic ordering will be used

Electronic payment will be used

### **VI.3. Additional information**

Keine

Bekanntmachungs-ID: CXS7YYQY1CNMHWKL

### **VI.4. Procedures for review**

**VI.4.1. Review body**

Official name: Vergabekammer Rheinland c/o Bezirksregierung Köln  
Postal address: Zeughausstraße 2-10  
Town: Köln  
Postal code: 50667  
Country: Germany  
E-mail: [vrheinland@bezreg-koeln.nrw.de](mailto:vrheinland@bezreg-koeln.nrw.de)  
Telephone: +49 221-1472889

**VI.4.2. Body responsible for mediation procedures**

Official name: Vergabekammer Rheinland c/o Bezirksregierung Köln  
Postal address: Zeughausstraße 2-10  
Town: Köln  
Postal code: 50667  
Country: Germany  
E-mail: [vrheinland@bezreg-koeln.nrw.de](mailto:vrheinland@bezreg-koeln.nrw.de)  
Telephone: +49 221-1472889

**VI.4.4. Service from which information about the review procedure may be obtained**

Official name: Vergabekammer Rheinland c/o Bezirksregierung Köln  
Postal address: Zeughausstraße 2-10  
Town: Köln  
Postal code: 50667  
Country: Germany  
E-mail: [vrheinland@bezreg-koeln.nrw.de](mailto:vrheinland@bezreg-koeln.nrw.de)  
Telephone: +49 221-1472889

**VI.5. Date of dispatch of this notice**

10/10/2023