

Norway-Bergen: Various office equipment and supplies

OJ S 249/2019 27/12/2019

Contract notice

Supplies

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Bergen Kommune

National registration number: 964338531

Postal address: Serviceboks 7880

Town: Bergen

NUTS code: NO Norge

Postal code: 5020

Country: Norway

Contact person: Ann-Kristin Olafsen

E-mail: ann-kristin.olafsen@bergen.kommune.no**Internet address(es):**Main address: <https://permalink.mercell.com/118022520.aspx>Address of the buyer profile: <https://www.bergen.kommune.no/>**I.1. Name and addresses**

Official name: Askøy kommune

Town: Kleppestø

NUTS code: NO051 Hordaland

Country: Norway

E-mail: postmottak@askoy.kommune.no**Internet address(es):**Main address: <https://askoy.kommune.no>**I.1. Name and addresses**

Official name: Alver kommune

Town: Isdalstø

NUTS code: NO051 Hordaland

Country: Norway

E-mail: postmottak@lindas.kommune.no**Internet address(es):**Main address: <https://alverkommune.no>**I.1. Name and addresses**

Official name: Austevoll kommune

Town: Storebø

NUTS code: NO051 Hordaland

Country: Norway

E-mail: postmottak@austevoll.kommune.no**Internet address(es):**Main address: <https://www.austevoll.kommune.no/>

I.1. Name and addresses

Official name: Austrheim kommune

Town: Austrheim

NUTS code: NO051 Hordaland

Country: Norway

E-mail: post@austrheim.kommune.no

Internet address(es):

Main address: <https://www.austrheim.kommune.no/>

I.1. Name and addresses

Official name: Bjørnafjorden kommune

Town: Os

NUTS code: NO051 Hordaland

Country: Norway

E-mail: postmottak@os-ho.kommune.no

Internet address(es):

Main address: <http://www.bjornafjordenkommune.no/>

I.1. Name and addresses

Official name: Kvam Herad

Town: Norheimsund

NUTS code: NO051 Hordaland

Country: Norway

E-mail: postmottak@kvam.kommune.no

Internet address(es):

Main address: <https://www.kvam.no/>

I.1. Name and addresses

Official name: Masfjorden kommune

Town: Masfjordnes

NUTS code: NO051 Hordaland

Country: Norway

E-mail: post@masfjorden.kommune.no

Internet address(es):

Main address: <https://www.masfjorden.kommune.no/>

I.1. Name and addresses

Official name: Modalen kommune

Town: Modalen

NUTS code: NO051 Hordaland

Country: Norway

E-mail: postmottak@modalen.kommune.no

Internet address(es):

Main address: <https://www.modalen.kommune.no/>

I.1. Name and addresses

Official name: Osterøy kommune

Town: Lonevåg

NUTS code: NO051 Hordaland

Country: Norway

E-mail: post@osteroy.kommune.no

Internet address(es):

Main address: <https://www.osteroy.kommune.no/>

I.1. Name and addresses

Official name: Samnanger kommune

Town: Tysse

NUTS code: NO051 Hordaland

Country: Norway

E-mail: adm@samnanger.kommune.no

Internet address(es):

Main address: <https://www.samnanger.kommune.no/>

I.1. Name and addresses

Official name: Vaksdal kommune

Town: Dalekvam

NUTS code: NO051 Hordaland

Country: Norway

E-mail: post@vaksdal.kommune.no

Internet address(es):

Main address: <https://www.vaksdal.kommune.no/>

I.1. Name and addresses

Official name: Øygarden kommune

Town: Straume

NUTS code: NO051 Hordaland

Country: Norway

E-mail: postmottak@fjell.kommune.no

Internet address(es):

Main address: <http://m.oygarden.kommune.no/>

I.1. Name and addresses

Official name: Adventkirken sykehjem

Town: Bergen

NUTS code: NO051 Hordaland

Country: Norway

E-mail: Postmottak.Adventkirkenssykehjem@bergen.kommune.no

Internet address(es):

Main address: <https://www.bergen.kommune.no/omkommunen/avdelinger/sykehjem>

I.1. Name and addresses

Official name: Bergen Røde Kors sykehjem

Town: Bergen

NUTS code: NO051 Hordaland

Country: Norway

E-mail: Postmottak@brks.no

Internet address(es):

Main address: <https://www.bergen.kommune.no/omkommunen/avdelinger/sykehjem>

I.1. Name and addresses

Official name: Landås Menighets Eldresenter

Town: Bergen

NUTS code: NO051 Hordaland

Country: Norway

E-mail: Postmottak.LME@bergen.kommune.no

Internet address(es):

Main address: <https://www.bergen.kommune.no/omkommunen/avdelinger/sykehjem>

I.1. Name and addresses

Official name: Omsorgssenteret Bergens Indremisjon

Town: Bergen

NUTS code: NO051 Hordaland

Country: Norway

E-mail: Postmottak.BergensIndremisjonsaldershjem@bergen.kommune.no

Internet address(es):

Main address: <https://www.bergen.kommune.no/omkommunen/avdelinger/sykehjem>

I.1. Name and addresses

Official name: Rehabilitering og sykehjem Betanien

Town: Fyllingsdalen

NUTS code: NO051 Hordaland

Country: Norway

E-mail: Hospitalet.Betanien@Bergen.kommune.no

Internet address(es):

Main address: <https://www.bergen.kommune.no/omkommunen/avdelinger/sykehjem>

I.1. Name and addresses

Official name: Signo Konows senter

Town: Bergen

NUTS code: NO051 Hordaland

Country: Norway

E-mail: Postmottak.Konowsykehjem@bergen.kommune.no

Internet address(es):

Main address: <https://www.bergen.kommune.no/omkommunen/avdelinger/sykehjem>

I.1. Name and addresses

Official name: Solsletten sykehjem

Town: Laksevåg

NUTS code: NO051 Hordaland

Country: Norway

E-mail: Postmottak.Solsletten@bergen.kommune.no

Internet address(es):

Main address: <https://www.bergen.kommune.no/omkommunen/avdelinger/sykehjem>

I.1. Name and addresses

Official name: Stiftelsen Domkirkehjemmet

Town: Bergen

NUTS code: NO051 Hordaland

Country: Norway

E-mail: Postmottak.Domkirkehjemmet@bergen.kommune.no

Internet address(es):

Main address: <https://www.bergen.kommune.no/omkommunen/avdelinger/sykehjem>

I.1. Name and addresses

Official name: Stiftelsen Metodisthjemmet Bergen

Town: Bergen

NUTS code: NO051 Hordaland

Country: Norway

E-mail: Postmottak.Metodistkirkensalder-ogsyke@bergen.kommune.no

Internet address(es):

Main address: <https://www.bergen.kommune.no/omkommunen/avdelinger/sykehjem>

I.1. Name and addresses

Official name: Stiftelsen Slettebakken Menighets Eldresenter

Town: Bergen

NUTS code: NO051 Hordaland

Country: Norway

E-mail: Postmottak.SlettebakkenMenighetseldresenter@bergen.kommune.no

Internet address(es):

Main address: <https://www.bergen.kommune.no/omkommunen/avdelinger/sykehjem>

I.1. Name and addresses

Official name: Stiftelsen St. Johanneshjemmet

Town: Bergen

NUTS code: NO051 Hordaland

Country: Norway

E-mail: Postmottak.St.Johanneshjemmet@bergen.kommune.no

Internet address(es):

Main address: <https://www.bergen.kommune.no/omkommunen/avdelinger/sykehjem>

I.1. Name and addresses

Official name: Bergen Kirkelige Fellesråd

Town: Bergen

NUTS code: NO051 Hordaland

Country: Norway

E-mail: post@bergen.kirken.no

Internet address(es):

Main address: <https://kirken.no/bergen/>

I.2. Information about joint procurement

The contract involves joint procurement

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://permalink.mercell.com/118022520.aspx>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://permalink.mercell.com/118022520.aspx>

I.4. Type of the contracting authority

Regional or local authority

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

EEA 067 — 2019 Office Supplies and School Materials, etc.
Reference number: 2019/109566

II.1.2. Main CPV code

30190000 Various office equipment and supplies

II.1.3. Type of contract

Supplies

II.1.4. Short description

A framework agreement will be signed with 1 tenderer who must cover Bergen Municipality and collaborators', henceforth referred to as the contracting authority, requirements for office supplies and school materials, etc.

The following product groups are included in the framework agreement:

- office supplies,
- school materials,
- office kitchen products,
- computer supplies/ergonomics products.

Tenderers must ensure that the implementation of this contract utilises at least 1 disabled or disadvantaged person (see a more detailed description in Annex 8).

The terms disabled person and person in difficulties are further defined in the public procurement regulations § 8-8 and the ministry's guidelines for the new public procurement regulations under the topic 'Reserved Contracts'.

II.1.5. Estimated total value

Value excluding VAT: 90 000 000,00 NOK

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.2. Additional CPV code(s)

15860000 Coffee, tea and related products, 30192000 Office supplies, 30192700 Stationery, 30197643 Photocopier paper, 30199000 Paper stationery and other items, 30200000 Computer equipment and supplies, 39222110 Disposable cutlery and plates, 39222120 Disposable cups

II.2.3. Place of performance

NUTS code: NO051 Hordaland

II.2.4. Description of the procurement

Framework agreement for the procurement of office supplies, school materials, office kitchen products and computer/ergonomics products.

This framework agreement will include delivery to all of the contracting authority's departments and units — see the websites for Bergen Municipality and each collaboration partner for a complete overview. Attention is drawn to the fact that entities can have multiple delivery addresses.

Bergen Municipality currently has approx. 277 400 inhabitants and the municipal organisation structure contains approx. 840 entities, approx. 2 400 delivery addresses, including schools,

nurseries, nursing homes, cultural institutions and administration locations. Also included are municipal and inter-municipal companies that are partly or fully owned entities and considered part of the Bergen kommune group.

A procurement collaboration with multiple municipalities, as well as inter-municipal companies, with Bergen Municipality as the host municipality, are established and this tender competition will therefore apply for multiple entities in addition to NK.

There may be some changes to the participating collaborating parties during the contract period. Some new nursing homes and institutions under construction will be given the opportunity to participate, while others will be closed. In summary, this will not lead to significant changes in volume or delivery obligations.

Municipalities can also change due to merging or other political decisions.

The contract period will be 2 years from the contract date, with a unilateral option for a further 1 year + 1 year. The planned start-up is March 2020.

Through its procurement, the contracting authority wants to contribute to ensuring environmental considerations and ensuring social and ethical standards. There is a number of environmental requirements and criteria in this competition.

II.2.5. Award criteria

Criteria below

Quality criterion - Name: Eco-labelled products / Weighting: 20 %

Quality criterion - Name: Environmentally friendly transport / Weighting: 10 %

Price - Weighting: 70 %

II.2.6. Estimated value

Value excluding VAT: 90 000 000,00 NOK

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 24

This contract is subject to renewal: yes

Description of renewals:

Option for 1 year + 1 year.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

Registered in a trade register or company register.

Tenderers must be registered in a company register or trade register in the member state where the tenderer is established. As described in annex XI of directive 2014/24/EU; suppliers from certain member countries can be required to fulfil other requirements in the mentioned annex.

III.1.2. Economic and financial standing

List and brief description of selection criteria:

The company's solidity. The tenderer must have sufficient economic and financial capacity to complete the contract.

Minimum level(s) of standards possibly required:

Suppliers can document their economic/financial capacity in the following ways: Credit rating report from a company that has a licence from the Norwegian Data Protection Authority to operate a credit information company in Norway, possibly from a company with an equivalent licence in a member country in the EU/EEA. The credit rating report must be based on updated accounting information. The last year's annual financial statement, including the board's annual report and the auditor's statement. Recently established companies that cannot present approved annual accounts can submit the accounts that have been completed.

Appropriate bank/parent company guarantees and/or relevant liability insurance. The contracting authority will regard bank/parent company guarantees or relevant liability insurance as suitable if these documents cover the contracting authority's financial risk where the tenderer does not have the financial or economic capacity to fulfil the contract. The contracting authority's financial risk means economic loss caused by non fulfilment of the contract. Parent companies providing guarantees must document that they themselves comply with the requirement for 'the company's solidity'. The tenderer is free to provide other information that can be seen as relevant for the assessment of whether the company's solidity requirement is fulfilled. The contracting authority reserves the right to obtain credit rating reports. All the received and any obtained information will form the basis for an overall assessment of whether the qualification requirement is fulfilled.

ECertis can not be used.

III.1.3. Technical and professional ability

List and brief description of selection criteria:

The tenderer has, in the reference period, carried out the following important goods deliveries of the requested type, or the following important services of the requested type. The contracting authority can require up to 3 years experience and can take experience from the period before the last 3 years into consideration.

Minimum level(s) of standards possibly required:

Tenderers must have a minimum of 3 years relevant experience. The experience must include deliveries of an equivalent complexity. This can, for example, be deliveries to large municipalities or other organisations with a complex structure. The volume/extent does not necessarily have to be at the same level as what is expected in this competition.

Documentation requirement: relevant experience is to be documented by stating a minimum of 3 and a maximum of 5 reference projects from the last 5 years.

III.2. Conditions related to the contract

III.2.2. Contract performance conditions

Tenderers must ensure that the implementation of this contract utilises at least 1 disabled or disadvantaged person (see a more detailed description in Annex 3).

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement
Framework agreement with a single operator

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

IV.2. Administrative information

IV.2.1. Previous publication concerning this procedure

Notice number in the OJ S: [2018/S 185-419109](#)

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 30/01/2020 Local time: 12:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

Norwegian

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 01/06/2020

IV.2.7. Conditions for opening of tenders

Date: 30/01/2020 Local time: 12:00

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about electronic workflows

Electronic ordering will be used
Electronic invoicing will be accepted
Electronic payment will be used

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: Bergen Tingrett
Town: Bergen
Country: Norway

VI.4.4. Service from which information about the review procedure may be obtained

Official name: Bergen Kommune
Town: Bergen
Country: Norway

VI.5. Date of dispatch of this notice

24/12/2019