

**Ireland-Dublin: Envelopes**  
**OJ S 198/2023 13/10/2023**  
**Contract notice**  
**Supplies**

**Legal Basis:**  
Directive 2014/24/EU

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## Section I: Contracting authority

### I.1. Name and addresses

Official name: The Office of Government Procurement  
Postal address: 3A Mayor Street Upper, Dublin 1  
Town: Dublin  
NUTS code: IE Éire / Ireland  
Postal code: D01 PF72  
Country: Ireland  
E-mail: [support@ogp.gov.ie](mailto:support@ogp.gov.ie)  
Telephone: +353 17738000  
**Internet address(es):**  
Main address: <https://www.etenders.gov.ie>  
Address of the buyer profile: <https://www.etenders.gov.ie>

### I.2. Information about joint procurement

The contract is awarded by a central purchasing body

### I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://www.etenders.gov.ie/>  
Additional information can be obtained from the abovementioned address  
Tenders or requests to participate must be submitted to the abovementioned address

### I.4. Type of the contracting authority

Ministry or any other national or federal authority, including their regional or local subdivisions

### I.5. Main activity

General public services

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## Section II: Object

### II.1. Scope of the procurement

#### II.1.1. Title

Single Supplier Framework for the supply of Customised Envelopes to the Public Sector

#### II.1.2. Main CPV code

30199230 Envelopes

#### II.1.3. Type of contract

Supplies

#### **II.1.4. Short description**

The Minister for Public Expenditure, National Development Plan Delivery and Reform (the “Contracting Authority”) is issuing this request for tenders (“RFT”) as a central purchasing body for use by the Framework Clients (defined below). The Office of Government Procurement (the “OGP”) is an office within the Department of Public Expenditure, National Development Plan Delivery and Reform tasked with sourcing goods and services on behalf of the public service. References to the Contracting Authority will be deemed to include the OGP

#### **II.1.5. Estimated total value**

Value excluding VAT: 2 000 000,00 EUR

#### **II.1.6. Information about lots**

This contract is divided into lots: no

### **II.2. Description**

#### **II.2.2. Additional CPV code(s)**

30199230 Envelopes

#### **II.2.3. Place of performance**

NUTS code: IE Éire / Ireland

#### **II.2.4. Description of the procurement**

The Minister for Public Expenditure, National Development Plan Delivery and Reform (the “Contracting Authority”) is issuing this request for tenders (“RFT”) as a central purchasing body for use by the Framework Clients (defined below). The Office of Government Procurement (the “OGP”) is an office within the Department of Public Expenditure, National Development Plan Delivery and Reform tasked with sourcing goods and services on behalf of the public service. References to the Contracting Authority will be deemed to include the OGP

#### **II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Quality of Proposal in relation to e-Business Facility/Solutions / Weighting: 100

Quality criterion - Name: Quality of the Proposal in relation to Provision for Continuity of Supply / Weighting: 200

Quality criterion - Name: Quality of the Proposal in relation to Contract Management & Information Provision / Weighting: 100

Quality criterion - Name: Quality of the Proposal in relation to Support of Sustainability and the Environment / Weighting: 100

Cost criterion - Name: Cost / Weighting: 500

#### **II.2.6. Estimated value**

Value excluding VAT: 2 000 000,00 EUR

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 48

This contract is subject to renewal: no

#### **II.2.10. Information about variants**

Variants will be accepted: no

#### **II.2.11. Information about options**

Options: no

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement  
Framework agreement with a single operator

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 06/11/2023 Local time: 12:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 12 (from the date stated for receipt of tender)

#### **IV.2.7. Conditions for opening of tenders**

Date: 06/11/2023 Local time: 12:30

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: no

### **VI.3. Additional information**

### **VI.4. Procedures for review**

#### **VI.4.1. Review body**

Official name: High Courts of Ireland

Town: Dublin

Country: Ireland

#### **VI.5. Date of dispatch of this notice**

09/10/2023