

Norway-Trondheim: Business and management consultancy and related services

OJ S 201/2023 18/10/2023

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Trondheim kommune

National registration number: 942110464

Postal address: Erling Skakkes gate 14

Town: TRONDHEIM

NUTS code: NO Norge

Postal code: 7004

Country: Norway

Contact person: Jorid Bye

E-mail: by4@trondheim.kommune.no

Telephone: +47 90851346

Internet address(es):Main address: <https://permalink.mercell.com/213598012.aspx>Address of the buyer profile: <https://www.trondheim.kommune.no/>**I.1. Name and addresses**

Official name: Malvik kommune

National registration number: 971035560

Town: Hommelvik

NUTS code: NO060 Trøndelag

Country: Norway

E-mail: jorid.bye@trondheim.kommune.no

Telephone: +47 90851346

Internet address(es):Main address: www.malvik.kommune.no**I.1. Name and addresses**

Official name: Indre Fosen kommune

National registration number: 944305483

Town: Rissa

NUTS code: NO06 Trøndelag

Country: Norway

E-mail: jorid.bye@trondheim.kommune.no

Telephone: +47 90851346

Internet address(es):Main address: www.indrefosen.kommune.no**I.2. Information about joint procurement**

The contract involves joint procurement

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://permalink.mercell.com/213598012.aspx>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://permalink.mercell.com/213598012.aspx>

I.4. Type of the contracting authority

Regional or local authority

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

Business establishment counselling for entrepreneurs in Trondheim, Indre Fosen and Malvik municipalities

Reference number: 2023/20592

II.1.2. Main CPV code

79400000 Business and management consultancy and related services

II.1.3. Type of contract

Services

II.1.4. Short description

Trondheim municipality, represented by the Municipal director, henceforth referred to as the Contracting Authority, invites tenderers to an open tender contest regarding an agreement for the Establishment counselling and professional business assessment for entrepreneurs in Trondheim municipality, Indre Fosen municipality and Malvik municipality.

II.1.5. Estimated total value

Value excluding VAT: 4 500 000,00 NOK

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.3. Place of performance

NUTS code: NO060 Trøndelag

II.2.4. Description of the procurement

Information about the current scheme for business establishment counselling for entrepreneurs in Trondheim municipality is available at Trondheim municipality's website; 'Næring og samfunnsutvikling'.

In Trondheim municipality, entrepreneurs have been offered one hour of free counselling as well as an offer to present an professional opinion to NAV. The scope has been approximately 150 consultations and 50 professional statements per annum, as well as guidance by mails /phone consultations and operation of the portal "Min veileder".

In Indre Fosen municipality, the basic business establishment counselling (including professional assessments) is currently carried out via a business consultant. Main page – For the Business and industry in Indre Fosen"; visatser.no), the scope of consultations for business establishments and entrepreneurs has been around 15-20 per annum and approx. 20 professional opinions per annum, as well as counselling by mails/phone consultations. In Malvik municipality, basic establishment counselling (including professional assessments) is primarily carried out by the Business Manager who is organisationally placed in the Chief Municipal Executive's staff. <https://www.malvik.kommune.no/N%2FC3%A6ringsutvikling> In Malvik Fosen municipality, the scope of basic counselling for new businesses and entrepreneurs is approx. 15-20 per annum. The Business manager in Malvik is also formulating business professional assessments for use by the entrepreneur who is applying for keeping the unemployment insurance payment during the establishment of a new business. The scope has been approx. 20 per annum.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 4 500 000,00 NOK

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Start: 01/01/2024 End: 31/12/2025

This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: yes

Description of options:

Option for 1 year + 1 year

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

See attached tender documents.

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

Requirement: Tenderers must be a legally established company. Documented by a company registration certificate or equivalent.

III.1.2. Economic and financial standing

List and brief description of selection criteria:

Documentation requirement:

Credit assessment of the tenderer, not older than 6 months, calculated from the deadline for receipt of tenders. The evaluation will be based on the last known fiscal figures with an indication of how the credit rating has developed during the last three years. The evaluation must be issued by a company with a credit information licence from the Norwegian Data Protection Authority. See www.datatilsynet.no. The result of the credit appraisal shall be stated as a categorised score (letter of number) against a defined scale. Recently established tenderers must substantiate the financial capacity for the implementation of the assignment or other documentation, e.g. accounting figures and a bank guarantee.

Minimum level(s) of standards possibly required:

Requirement: Tenderers must have the economic and financial capacity to carry out the assignment. Tenderers must be creditworthy, Score A. Creditworthiness against a guarantee is not accepted. For recently established tenderers, a certificate showing score A/N is sufficient.

III.1.3. Technical and professional ability

List and brief description of selection criteria:

1 Environmental management measures: Documentation requirements; Completed enclosed environmental self-declaration document.

2 Documentation requirement: An overview of the most important deliveries of goods or services that the tenderer has carried out in the last three years, together with information on the contract's value, delivery date or execution and the name of the recipient.

Minimum level(s) of standards possibly required:

1 Requirement: Tenderers must, as a minimum, apply environmental management measures, c.f. the self-declaration for environmental management measures that is attached to the tender documentation.

2. Requirement: The tenderer must have experience from similar assignments. For newly founded tenderers, it is sufficient that the proposed key personnel have experience from equivalent assignments.

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement
Framework agreement with a single operator

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 15/11/2023 Local time: 12:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

Norwegian

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 29/12/2023

IV.2.7. Conditions for opening of tenders

Date: 15/11/2023 Local time: 12:00

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about electronic workflows

Electronic invoicing will be accepted

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: Sør-Trøndelag Tingrett

Postal address: Postboks 2317, Torgarden

Town: Trondheim

Country: Norway

VI.5. Date of dispatch of this notice

13/10/2023