

**Belgium-Brussels: Coaching services**

OJ S 251/2020 24/12/2020

**Contract notice****Services****Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Radio-télévision belge de la Communauté française

National registration number: 0223.459.690\_21606

Postal address: Boulevard A Reyers 52

Town: Bruxelles

NUTS code: BE100 Arr. de Bruxelles-Capitale/Arr. Brussel-Hoofdstad

Postal code: 1044

Country: Belgium

Contact person: Cynthia Loiseau

E-mail: [cylo@rtbf.be](mailto:cylo@rtbf.be)

Telephone: +32 27373430

**Internet address(es):**Main address: [www.rtbef.be/entreprise](http://www.rtbef.be/entreprise)Address of the buyer profile: <https://enot.publicprocurement.be/enot-war/preViewNotice.do?noticeId=396898>**I.3. Communication**

Access to the procurement documents is restricted. Further information can be obtained at:

<https://enot.publicprocurement.be/enot-war/preViewNotice.do?noticeId=396898>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: [https://eten.](https://eten.publicprocurement.be/etendering/viewWorkspacesBasedOnExtUrl.do?wsName=RTBF-POE2020.066-F02)[publicprocurement.be/etendering/viewWorkspacesBasedOnExtUrl.do?wsName=RTBF-POE2020.066-F02](https://eten.publicprocurement.be/etendering/viewWorkspacesBasedOnExtUrl.do?wsName=RTBF-POE2020.066-F02)Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at: <https://enot.publicprocurement.be/enot-war/displayForum.do?forumId=33746>**I.4. Type of the contracting authority**

Other type: Entreprise publique autonome

**I.5. Main activity**

Other activity: Audiovisuel — médias

**Section II: Object**

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**II.1. Scope of the procurement****II.1.1. Title**

Prestations de Conseil et de support en accompagnement du changement du programme Imagine de la RTBF 2021-2025 (deux lots)

**II.1.2. Main CPV code**

79998000 Coaching services

**II.1.3. Type of contract**

Services

**II.1.4. Short description**

Le présent marché est un marché de services de Conseil et d'accompagnement du changement dans la mise en œuvre des nouveaux environnements de travail à la RTBF à l'horizon de l'été 2025 dans le cadre du programme interne dénommé Imagine.

**II.1.5. Estimated total value**

**II.1.6. Information about lots**

This contract is divided into lots: yes

Tenders may be submitted for one lot only

Maximum number of lots that may be awarded to one tenderer: 2

**II.2. Description**

**II.2.1. Title**

Conseil stratégique, coaching et support en matière d'accompagnement du changement pour le programme Imagine (tous sites RTBF)

Lot No: 1

**II.2.2. Additional CPV code(s)**

79998000 Coaching services

**II.2.3. Place of performance**

NUTS code: BE Belgique / België

Main site or place of performance: Concerne tous les sites de la RTBF.

**II.2.4. Description of the procurement**

Conseil stratégique, coaching et support en matière d'accompagnement du changement pour le programme Imagine (tous sites RTBF).

**II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6. Estimated value**

**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 12

This contract is subject to renewal: yes

Description of renewals:

Tranche ferme de douze mois + quatre tranches conditionnelles de douze mois. Durée maximale du marché = 60 mois.

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11.**

## **Information about options**

Options: no

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

Voir cahier des charges.

## **II.2. Description**

### **II.2.1. Title**

Accompagnement spécifique opérationnel (type Intérim Manager) pour un poste de change manager

Lot No: 2

### **II.2.2. Additional CPV code(s)**

79998000 Coaching services

### **II.2.3. Place of performance**

NUTS code: BE Belgique / België

Main site or place of performance: Concerne tous les sites de la RTBF.

### **II.2.4. Description of the procurement**

Accompagnement spécifique opérationnel (type Intérim Manager) pour un poste de change manager.

### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6. Estimated value**

### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 12

This contract is subject to renewal: yes

Description of renewals:

Tranche ferme de douze mois + quatre tranches conditionnelles de douze mois. Durée maximale du marché = 60 mois.

### **II.2.10. Information about variants**

Variants will be accepted: no

### **II.2.11. Information about options**

Options: no

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

Voir cahier des charges.

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions for participation**

#### **III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:  
Sans objet.

#### **III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2. Conditions related to the contract**

#### **III.2.2. Contract performance conditions**

Voir cahier des charges.

#### **III.2.3. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 22/01/2021 Local time: 10:30

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

French

#### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

#### **IV.2.7. Conditions for opening of tenders**

Date: 22/01/2021 Local time: 10:30

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: no

## **VI.2. Information about electronic workflows**

Electronic invoicing will be accepted

## **VI.3. Additional information**

Session d'information obligatoire, commune pour les lots 1 et 2: lundi 11 janvier entre 15h00 et 17h00 et vendredi 15 janvier entre 14h00 et 16h00. Tout opérateur économique qui souhaite déposer une offre doit s'inscrire à l'une des deux sessions d'information. Voir modalités au point 5 du cahier des charges.

## **VI.4. Procedures for review**

### **VI.4.1. Review body**

Official name: Conseil d'État  
Postal address: Rue de la Science 33  
Town: Bruxelles  
Postal code: 1040  
Country: Belgium

### **VI.4.2. Body responsible for mediation procedures**

Official name: Conseil d'État  
Postal address: Rue de la Science 33  
Town: Bruxelles  
Postal code: 1040  
Country: Belgium

### **VI.4.4. Service from which information about the review procedure may be obtained**

Official name: Radio-télévision belge de la Communauté française  
Postal address: Boulevard A Reyers 52  
Town: Bruxelles  
Postal code: 1044  
Country: Belgium  
E-mail: [marchespublics@rtbf.be](mailto:marchespublics@rtbf.be)  
Telephone: +32 27374208

## **VI.5. Date of dispatch of this notice**

22/12/2020