

**Norway – Road transport services – Leasing of mini buses 2024**

OJ S 204/2024 18/10/2024

**Contract or concession notice – standard regime****Services****1. Buyer**

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**1.1. Buyer**

Official name: NORDRE FOLLO KOMMUNE

Email: [postmottak@nordrefollo.kommune.no](mailto:postmottak@nordrefollo.kommune.no)

Legal type of the buyer: Body governed by public law, controlled by a local authority

Activity of the contracting authority: General public services

**2. Procedure**

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**2.1. Procedure**

Title: Leasing of mini buses 2024

Description: The transport department is responsible for offering transport to disabled and older users who shall to/from different day centres. The user group consists of people of all persons with reduced functional abilities. Some are in wheelchairs. The daily number of passengers is approx. 220. The department has its own permanent employees drivers divided between 10 routes.

Procedure identifier: 14c9a191-c8d7-4f77-9b59-e076fe9d5b05

Internal identifier: 24/14960

Type of procedure: Open

The procedure is accelerated: no

Main features of the procedure: The transport department is responsible for offering transport to disabled and older users who shall to/from different day centres. The user group consists of people of all persons with reduced functional abilities. Some are in wheelchairs. The daily number of passengers is approx. 220. The department has its own permanent employees drivers divided between 10 routes.

**2.1.1. Purpose**

Main nature of the contract: Services

Main classification (cpv): 60100000 Road transport services

Additional classification (cpv): 34114400 Minibuses

**2.1.2. Place of performance**

Country subdivision (NUTS): Viken (NO082)

Country: Norway

**2.1.4. General information**

Legal basis:

Directive 2014/24/EU

Anskaffelsesforskriften -

**2.1.6. Grounds for exclusion**

Corruption: Is the tenderer himself or a person, who is a member of the tenderer's administration, management or supervisory body or has the competence to represent or

control or make decisions in such bodies, in the event a enforceable verdict has been convicted of corruption by a verdict handed down not more than five years ago, or a rejection period determined directly in the judgement that still applies? Corruption as defined in Article 3 of the Convention on Combating Corruption, Involving European Communities or European Union Member States (EUT C 195 of 25.6.1997, s. 1), and in Article 2, point 1, in the Council's framework decision 2003/568/RIA of 22 July 2003 on combating corruption in the private sector (EUT L 192 of 31.7.2003, p. 54). This rejection reason also includes corruption as defined in national law for the contracting authority or supplier.

Participation in a criminal organisation: Is the tenderer himself or a person, who is a member of the tenderer's administration, management or supervisory body or has the competence to represent or control or make decisions in such bodies, at the time a legally convicted verdict of participation in a criminal organisation by a verdict handed down no more than five years ago, or a rejection period set out directly in the judgement that still applies? Participation in a criminal organisation as defined in Article 2 of the Council's framework decision 2008/841/RIA of 24 October 2008 on control of organised crime (EUT L 300 of 11.11.2008, p. 42)

Money laundering or terrorist financing: Is the tenderer himself or a person, who is a member of the tenderer's administration, management or supervisory body or has the competence to represent or control or make decisions in such bodies, in the event a legal verdict has been convicted of money laundering or financing terrorism by a verdict handed down no more than five years ago, or a rejection period set out directly in the judgement that still applies? Money laundering or financing terrorism As defined in Article 1 of the European Parliament and Council Directive 2005/60/EF of 26 October 2005 on preventive measures against the use of the financial system for money laundering and financing terrorism (EUT L 309 of 25.11.2005, p. 15).

Fraud: Is the tenderer himself or a person, who is a member of the tenderer's administration, management or supervisory body or has the competence to represent or control or make decisions in such bodies, at the time a legally convicted of fraud has been convicted of fraud by a verdict handed down not more than five years ago, or a rejection period determined directly in the judgement that still applies? Fraud included in Article 1 of the Convention on protection of the Financial Interests of the European Communities (EFT C 316 of 27.11.1995, p. 48).

Child labour and other forms of trafficking in human beings: Is the tenderer himself or a person, who is a member of the tenderer's administration, management or supervisory body or has the competence to represent or control or make decisions in such bodies, in the event a legal verdict has been convicted of child labour and other forms of human trafficking by a verdict handed down no more than five years ago, or a rejection period determined directly in the judgement that still applies? Child labour and other forms of human trafficking as defined in Article 2 of the European Parliament and council directive 2011/36/EU of 5. 1 April 2011 on the prevention and control of human trafficking and the protection of its victims and for compensation of the Council's framework decision 2002/629/RIA (EUT L 101 of 15.4.2011, p. 1).

Payment of social security contributions: Have tenderers failed to fulfil all their social security obligations in the country where they are established and in their member state, if this is a different country than what he is established in?

Payment of taxes: Has the tenderer not fulfilled his tax and duty obligations in the country in which he is established, and in the contracting authority's member state, if this is a different country than what he is established in?

Terrorist offences or offences linked to terrorist activities: Is the tenderer himself or a person, who is a member of the tenderer's administration, management or supervisory body, or has the competence to represent or control or make decisions in such bodies, in the event a legal

verdict has been convicted of acts of terrorism or criminal acts connected to terrorist activities by a verdict handed down no more than five years ago, or a rejection period set out directly in the judgement that still applies? Acts of terrorism or criminal acts relating to terrorist activity as defined in Article 1 and 3 of the Council's framework decision 2002/475/RIA of 13 June 2002 on combating terrorism (EFT L 164, af 22.6.2002, p. 3). This rejection reason also includes incitement to, participation or attempts to commit such actions as included in Article 4 in the mentioned framework decision.

## 5. Lot

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### 5.1. Lot: LOT-0000

Title: Leasing of mini buses 2024

Description: The transport department is responsible for offering transport to disabled and older users who shall to/from different day centres. The user group consists of people of all persons with reduced functional abilities. Some are in wheelchairs. The daily number of passengers is approx. 220. The department has its own permanent employees drivers divided between 10 routes.

Internal identifier: 24/14960

#### 5.1.1. Purpose

Main nature of the contract: Services

Main classification (cpv): 60100000 Road transport services

Additional classification (cpv): 34114400 Minibuses

#### 5.1.2. Place of performance

Country subdivision (NUTS): Viken (NO082)

Country: Norway

#### 5.1.3. Estimated duration

Start date: 09/01/2025

Duration end date: 10/01/2030

#### 5.1.6. General information

Reserved participation: Participation is not reserved.

Procurement Project not financed with EU Funds.

The procurement is covered by the Government Procurement Agreement (GPA): no

#### 5.1.9. Selection criteria

Criterion:

Type: Economic and financial standing

Name: 'Total' annual turnover

Description: The tenderer's ("total") annual turnover for the number of financial years requested in the tender notice or in the procurement documents is as follows:

Use of this criterion: Not used

Criterion:

Type: Economic and financial standing

Name: Average annual turnover

Description: The tenderer's average annual turnover for the number of years requested in the notice or in the procurement documents is as follows:

Use of this criterion: Not used

Criterion:

Type: Economic and financial standing

Name: "Specific annual turnover"

Description: Are the tenderer's ("specific") annual turnover within the area that the contract applies to and specified in the notice or in the procurement documents for the number of accounting years requested is as follows:

Use of this criterion: Not used

Criterion:

Type: Economic and financial standing

Name: Average set-up

Description: Is the tenderer's average annual turnover within the area requested by the contract and specified in the notice or in the procurement documents for the number of financial years requested:

Use of this criterion: Not used

Criterion:

Type: Economic and financial standing

Name: The tenderer's establishment date

Description: If the information about the turnover (combined or specific) is not available for the entire requested period, please state the date the company was established, or the tenderers started their business:

Use of this criterion: Not used

Criterion:

Type: Economic and financial standing

Name: Financial key figures

Description: For financial key figures stated in the notice or in the procurement documents, the tenderer declares that the actual value(s) of the requested key figures are as follows:

Use of this criterion: Not used

Criterion:

Type: Economic and financial standing

Name: Liability insurance

Description: The insured amount in the tenderer's liability insurance is the following:

Use of this criterion: Not used

Criterion:

Type: Economic and financial standing

Name: Other economic and financial requirements

Description: Regarding any other economic and financial requirements that have been stated in the notice or in the procurement documents, the tenderer declares that: Minimum qualification requirements Tenderers must have sufficient economic and financial capacity to be able to fulfil the contract. Tenderers are required to have a bankruptcy rating equivalent to B (moderate bankruptcy risk) from Proff Forvalt (Proff AS) or better. Documentation requirement: The contracting authority will use Proff Forvalt (Proff AS) to assess fulfilment of

the requirement. Therefore it is not necessary for tenderers to send this documentation. The tenderer is expected to have known registered information about the company in Proff AS. If a tenderer chooses to use a parent company to fulfil the requirement, a parent company guarantee must be enclosed. The contracting authority will then use Proff Forvalt to assess the parent company's bankruptcy rating. If the tenderer (e.g. newly established companies) is not subject to bankruptcy proceedings in Proff Forvalt, the tenderer is asked to enclose other appropriate documentation. This can e.g. be the company's annual accounts or extracts thereof, bank declarations or liability insurance certificates, ref. the Public Procurement Regulations §16-4.

Use of this criterion: Used

Criterion:

Type: Other

Name: Certificates issued by independent bodies for quality assurance standards.

Description: Can tenderers submit certificates issued by independent bodies that document that the tenderer fulfils the stated quality assurance standards, including universal design requirements?

Use of this criterion: Not used

Criterion:

Type: Other

Name: Certificates issued by independent bodies for environmental management standards.

Description: Is the tenderer able to submit certificates issued by independent bodies as documentation that the tenderer fulfils the stated environmental management systems or standards?

Use of this criterion: Not used

Criterion:

Type: Suitability to pursue the professional activity

Name: Registered in a trade register

Description: Tenderers are registered in a professional register in the member state in which the tenderer is established. As described in annex XI of directive 2014/24/EU; suppliers from certain member states may have to fulfil other requirements in the mentioned annex.

Use of this criterion: Not used

Criterion:

Type: Suitability to pursue the professional activity

Name: Registered in a trade register or company register.

Description: Tenderers are registered in a company register or a trade register in the member state in which the tenderer is established. As described in annex XI of directive 2014/24/EU; suppliers from certain member states may have to fulfil other requirements in the mentioned annex. Minimum qualification requirements The tenderer shall be a legally established company. Documentation: Norwegian companies shall submit a company registration certificate from the Brønnøysund Register Centre. Foreign companies shall submit proof that the tenderer is registered in a company register, professional register or a commerce register in the country where the tenderer is established.

Use of this criterion: Used

Criterion:

Type: Suitability to pursue the professional activity

Name: In the case of service contracts: Authorisations from a particular organisation required

Description: Is a specific authorisation required from a particular organisation to provide the service in the tenderer's home country?

Use of this criterion: Not used

Criterion:

Type: Suitability to pursue the professional activity

Name: In the case of service contracts: Membership in a particular organisation is required

Description: Is it necessary to have a particular membership in a particular organisation in order to provide the service in the tenderer's home country?

Use of this criterion: Not used

Criterion:

Type: Technical and professional ability

Name: Services only

Description: Only for services: In the reference period, the tenderer has carried out the following important goods deliveries of the requested type, or the following important services of the requested type. The contracting authority can require up to three years experience and allow experience from the previous three years to be taken into consideration. Minimum qualification requirements Tenderers shall have experience from comparable contracts.

Comparable contracts are defined as ..... Documentation: Description of the tenderer's up to 3 most relevant contracts in the course of the last 3 years. The description must, as a minimum, include a short description of the assignment, stating the values, dates and recipients of the assignment. It is the tenderer's responsibility to document relevance through the description.

Use of this criterion: Used

Criterion:

Type: Technical and professional ability

Name: Technical personnel or technical units

Description: Tenderers can use the following technical personnel or technical units , particularly those who are responsible for quality control: For technical personnel or technical units that do not directly belong to the tenderer's business, but if the capacity the tenderer will use, cf. part II, section C, separate ESPD forms shall be supplemented.

Use of this criterion: Not used

Criterion:

Type: Technical and professional ability

Name: Technical facilities and quality assurance measures

Description: The tenderer utilises the following technical facilities and quality assurance measures and the tenderer's survey and research facility is as follows: Minimum qualification requirements Tenderers shall have a quality assurance system suitable for the delivery.

Documentation: A description shall be enclosed of the tenderer's quality assurance methods. If a tenderer is certified in accordance with ISO 9001 or other relevant quality assurance certifications, it is sufficient to enclose a copy of a valid certificate.

Use of this criterion: Used

Criterion:

Type: Technical and professional ability

Name: Investigation and research facilities

Description: The tenderer's survey and research facilities are as follows:

Use of this criterion: Not used

Criterion:

Type: Technical and professional ability

Name: Management and tracing of the supply chain

Description: The tenderer will be able to use the following management of the supply chain and tracing systems for the execution of the contract:

Use of this criterion: Not used

Criterion:

Type: Technical and professional ability

Name: Control Permission

Description: For goods or services that are complicated, or that in exceptional cases shall be used for a particular purpose: Will the tenderer allow checks of the tenderer's production capacity or technical capacity and, where necessary, of the survey and research facilities that the tenderer has at its disposal and of quality control measures? The inspections shall be undertaken by the contracting authority or the contracting authority can leave it to a competent public body in the country where the tenderer is established.

Use of this criterion: Not used

Criterion:

Type: Technical and professional ability

Name: Education and professional qualifications

Description: The following education and professional qualifications are possessed by the tenderer and/or (depending on the requirements set in the notice or in the procurement documents) of the leading employees:

Use of this criterion: Not used

Criterion:

Type: Technical and professional ability

Name: Environmental management measures

Description: Tenderers can employ the following environmental management measures in connection with the execution of the contract: Minimum qualification requirements Tenderers shall have an environmental assurance system suitable for the delivery. Documentation: Tenderers shall enclose an account of existing routines. If a tenderer is certified in accordance with ISO 14001 or other relevant environmental certification, it is sufficient to enclose a copy of a valid certificate.

Use of this criterion: Used

Criterion:

Type: Technical and professional ability

Name: Number of employees in the management

Description: The tenderer's number of employees in the management during the last three years was as follows:

Use of this criterion: Not used

Criterion:

Type: Technical and professional ability

Name: Average workforce

Description: The tenderer's average annual workforce in the last three years has been as follows:

Use of this criterion: Not used

Criterion:

Type: Technical and professional ability

Name: Tools, materials and technical equipment.

Description: Tenderers can use the following tools, material and technical equipment to carry out the contract:

Use of this criterion: Not used

Criterion:

Type: Technical and professional ability

Name: Portion of the contract to sub-suppliers.

Description: The tenderer is considering to outsource the following part (as a percentage) of the contract to sub-suppliers. Note that if the tenderer has decided to outsource a part of the contract to sub-suppliers and will use the sub-suppliers' capacity to carry out this part, a special ESPD will be supplemented for such sub-suppliers, see part II, section C, above.

Use of this criterion: Not used

#### **5.1.11. Procurement documents**

Languages in which the procurement documents are officially available: Norwegian

Deadline for requesting additional information: 22/11/2024 11:00:00 (UTC)

Address of the procurement documents: <https://permalink.mercell.com/233765821.aspx>

#### **5.1.12. Terms of procurement**

Terms of submission:

Electronic submission: Required

Address for submission: <https://permalink.mercell.com/233765821.aspx>

Languages in which tenders or requests to participate may be submitted: Norwegian

Electronic catalogue: Not allowed

Advanced or qualified electronic signature or seal (as defined in Regulation (EU) No 910/2014) is required

Variants: Not allowed

Deadline for receipt of tenders: 29/11/2024 11:00:00 (UTC)

Deadline until which the tender must remain valid: 3 Months

Information about public opening:

Opening date: 29/11/2024 11:00:00 (UTC)

Terms of contract:

The execution of the contract must be performed within the framework of sheltered employment programmes: No

Electronic invoicing: Required

Electronic ordering will be used: no



Electronic payment will be used: yes

#### 5.1.15. Techniques

Framework agreement: No framework agreement

Information about the dynamic purchasing system: No dynamic purchase system

#### 5.1.16. Further information, mediation and review

Review organisation: Follo og Nordre Østfold Tingrett

Organisation providing more information on the review procedures: Follo og Nordre Østfold Tingrett

## 8. Organisations

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### 8.1. ORG-0001

Official name: NORDRE FOLLO KOMMUNE

Registration number: 922092648

Postal address: Idrettsveien 8

Town: SKI

Postcode: 1400

Country subdivision (NUTS): Viken (NO082)

Country: Norway

Contact point: Thomas Greve

Email: [postmottak@nordrefollo.kommune.no](mailto:postmottak@nordrefollo.kommune.no)

Telephone: 02178

#### Roles of this organisation:

Buyer

### 8.1. ORG-0002

Official name: Follo og Nordre Østfold Tingrett

Registration number: 926725920

Postal address: Idrettsveien 8

Town: ski

Postcode: 1400

Country: Norway

Contact point: Nordre Follo Kommune

Email: [follo.og.nordre.ostfold.tingrett@domstol.no](mailto:follo.og.nordre.ostfold.tingrett@domstol.no)

Telephone: 64 00 30 00

#### Roles of this organisation:

Review organisation

Organisation providing more information on the review procedures

## 11. Notice information

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### 11.1. Notice information

Notice identifier/version: ab29f76a-e577-48ea-b92e-9029494e9f5e - 01

Form type: Competition

Notice type: Contract or concession notice – standard regime

Notice subtype: 16

Notice dispatch date: 17/10/2024 10:55:29 (UTC)

Notice dispatch date (eSender): 17/10/2024 11:21:11 (UTC)

Languages in which this notice is officially available: English

**11.2. Publication information**

Notice publication number: 631308-2024

OJ S issue number: 204/2024

Publication date: 18/10/2024