

**Italy-Milan: Postal services**  
**OJ S 203/2023 20/10/2023**  
**Contract notice**  
**Services**

**Legal Basis:**  
Directive 2014/24/EU

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## Section I: Contracting authority

### I.1. Name and addresses

Official name: MM S.P.A.  
Postal address: VIA DEL VECCHIO POLITECNICO 8  
Town: MILANO  
NUTS code: ITC4C Milano  
Postal code: 20121  
Country: Italy  
Contact person: Avv. Antonella Cupiccia  
E-mail: [info@mmspa.eu](mailto:info@mmspa.eu)  
Telephone: +39 0277471  
Fax: +39 02780033  
**Internet address(es):**  
Main address: [www.mmspa.eu](http://www.mmspa.eu)  
Address of the buyer profile: <http://mmspa.eu>

### I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://mm.pro-q.it>  
Additional information can be obtained from the abovementioned address  
Tenders or requests to participate must be submitted electronically via: <https://mm.pro-q.it>  
Tenders or requests to participate must be submitted to the abovementioned address

### I.4. Type of the contracting authority

Body governed by public law

### I.5. Main activity

Other activity: Ingegneria dei trasporti e Servizio Idrico

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## Section II: Object

### II.1. Scope of the procurement

#### II.1.1. Title

GARA 46/2023/ACQ - SERVIZI E FORNITURE DI RECAPITO DOCUMENTI DI MM S.P.A.  
SUDDIVISA IN 7 LOTTI

#### II.1.2. Main CPV code

64110000 Postal services

#### II.1.3. Type of contract

Services

#### **II.1.4. Short description**

Servizi e forniture - per la Divisione Servizio Idrico e la Divisione Casa - di recapito documenti di MM S.p.A. e attività a monte e a valle del recapito suddivisa in 7 lotti.

#### **II.1.5. Estimated total value**

Value excluding VAT: 2 470 077,72 EUR

#### **II.1.6. Information about lots**

This contract is divided into lots: yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 7

### **II.2. Description**

#### **II.2.1. Title**

Servizi Layout composition, Generazione Pdf Ricerca e invio PEC, di interscambio dati e documenti e monitoraggio - CIG A019F8CC5D

Lot No: 1

#### **II.2.2. Additional CPV code(s)**

64110000 Postal services

#### **II.2.3. Place of performance**

NUTS code: ITC4C Milano

#### **II.2.4. Description of the procurement**

Servizi e forniture - per la Divisione Servizio Idrico e la Divisione Casa - di recapito documenti di MM S.p.A. e attività a monte e a valle del recapito suddivisa in 7 lotti.

#### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6. Estimated value**

Value excluding VAT: 135 800,00 EUR

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 24

This contract is subject to renewal: yes

Description of renewals:

vd. Disciplinare.

#### **II.2.10. Information about variants**

Variants will be accepted: no

#### **II.2.11. Information about options**

Options: no

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

#### **II.2.14. Additional information**

### **II.2. Description**

**II.2.1. Title**

Servizi di stampa, recapito con posta ordinaria e servizi accessori - CIGA019FAF940  
Lot No: 2

**II.2.2. Additional CPV code(s)**

64110000 Postal services

**II.2.3. Place of performance**

NUTS code: ITC4C Milano

**II.2.4. Description of the procurement**

Servizi e forniture - per la Divisione Servizio Idrico e la Divisione Casa - di recapito documenti di MM S.p.A. e attività a monte e a valle del recapito suddivisa in 7 lotti.

**II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6. Estimated value**

Value excluding VAT: 312 994,08 EUR

**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 24

This contract is subject to renewal: yes

Description of renewals:

Vd. Disciplinare

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: no

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**II.2.14. Additional information****II.2. Description****II.2.1. Title**

Servizi di stampa, recapito con posta raccomandata con ricevuta A/R e servizi accessori –  
CIG A019FD1550  
Lot No: 3

**II.2.2. Additional CPV code(s)**

64110000 Postal services

**II.2.3. Place of performance**

NUTS code: ITC4C Milano

**II.2.4. Description of the procurement**

Servizi e forniture - per la Divisione Servizio Idrico e la Divisione Casa - di recapito documenti di MM S.p.A. e attività a monte e a valle del recapito suddivisa in 7 lotti.

### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6. Estimated value**

Value excluding VAT: 410 976,36 EUR

### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 24

This contract is subject to renewal: yes

Description of renewals:

Vd. Disciplinare

### **II.2.10. Information about variants**

Variants will be accepted: no

### **II.2.11. Information about options**

Options: no

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

#### **II.2. Description**

##### **II.2.1. Title**

Servizi di preprocessing, di stampa e recapito con posta ordinaria e raccomandata con ricevuta A/R e piattaforma informatica (Milano) – CIG A019FE44FE

Lot No: 4

##### **II.2.2. Additional CPV code(s)**

64110000 Postal services

##### **II.2.3. Place of performance**

NUTS code: ITC4C Milano

##### **II.2.4. Description of the procurement**

Servizi e forniture - per la Divisione Servizio Idrico e la Divisione Casa - di recapito documenti di MM S.p.A. e attività a monte e a valle del recapito suddivisa in 7 lotti.

##### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

##### **II.2.6. Estimated value**

Value excluding VAT: 772 000,48 EUR

##### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 24

This contract is subject to renewal: yes

Description of renewals:

Vd. Disciplinare

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: no

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**II.2.14. Additional information****II.2. Description****II.2.1. Title**

Servizi di preprocessing, di stampa e recapito con posta ordinaria e raccomandata con ricevuta A/R e piattaforma informatica (Bergamo) – CIG A019FF857F  
Lot No: 5

**II.2.2. Additional CPV code(s)**

64110000 Postal services

**II.2.3. Place of performance**

NUTS code: ITC46 Bergamo

**II.2.4. Description of the procurement**

Servizi e forniture - per la Divisione Servizio Idrico e la Divisione Casa - di recapito documenti di MM S.p.A. e attività a monte e a valle del recapito suddivisa in 7 lotti.

**II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6. Estimated value**

Value excluding VAT: 64 790,80 EUR

**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 24

This contract is subject to renewal: yes

Description of renewals:

Vd. Disciplinare

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: no

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**II.2.14. Additional information****II.2. Description**

**II.2.1. Title**

Servizi di stampa, recapito con posta ordinaria e servizi accessori – CIG A01A00E7A6  
Lot No: 6

**II.2.2. Additional CPV code(s)**

64110000 Postal services

**II.2.3. Place of performance**

NUTS code: ITC4C Milano

**II.2.4. Description of the procurement**

Servizi e forniture - per la Divisione Servizio Idrico e la Divisione Casa - di recapito documenti di MM S.p.A. e attività a monte e a valle del recapito suddivisa in 7 lotti.

**II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6. Estimated value**

Value excluding VAT: 601 516,00 EUR

**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 24

This contract is subject to renewal: yes

Description of renewals:

Vd. Disciplinare

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: no

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**II.2.14. Additional information****II.2. Description****II.2.1. Title**

Servizio raccolta, recapito e gestione degli esiti della corrispondenza emessa verso l'esterno dalle divisioni di MM S.p.A. – CIG A01A022827  
Lot No: 7

**II.2.2. Additional CPV code(s)**

64110000 Postal services

**II.2.3. Place of performance**

NUTS code: ITC4C Milano

**II.2.4. Description of the procurement**

Servizi e forniture - per la Divisione Servizio Idrico e la Divisione Casa - di recapito documenti di MM S.p.A. e attività a monte e a valle del recapito suddivisa in 7 lotti.

### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6. Estimated value**

Value excluding VAT: 172 000,00 EUR

### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 24

This contract is subject to renewal: yes

Description of renewals:

Vd. Disciplinare

### **II.2.10. Information about variants**

Variants will be accepted: no

### **II.2.11. Information about options**

Options: no

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions for participation**

#### **III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

Iscrizione nel registro delle imprese per le attività inerenti al servizio in questione, in conformità a quanto previsto dall'art. 100, co. 3 – D.Lgs. 36/2023 e s.m.i., - autorizzazione e iscrizione all'albo rilasciata dal Ministero del Lavoro e delle Politiche sociali indicati nei documenti di gara.

#### **III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

### **IV.2. Administrative information**

**IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 27/11/2023 Local time: 12:00

**IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

**IV.2.4. Languages in which tenders or requests to participate may be submitted**

Italian

**IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

**IV.2.7. Conditions for opening of tenders**

Date: 27/11/2023 Local time: 12:00

Place:

Milano

Information about authorised persons and opening procedure: Seduta riservata

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.3. Additional information**

**VI.4. Procedures for review**

**VI.4.1. Review body**

Official name: TAR LOMBARDIA

Town: Milano

Country: Italy

**VI.4.4. Service from which information about the review procedure may be obtained**

Official name: Vd. punto I.1.

Town: Milano

Country: Italy

**VI.5. Date of dispatch of this notice**

17/10/2023